

To

Tim Burchett

County Mayor

Register of Deeds

Period Ended March 2018

Tim Burchett
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 03/31/18.



Sherry Witt, Register of Deeds

STATE OF TENNESSEE
COUNTY OF KNOX

Personally appeared before me, in the county aforesaid, Sherry Witt, Register of Deeds of said county, who makes oath in due form of law that the foregoing report is full, true and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 11th day of April, 2018.

Dennis A. Davis

Notary Public



My Commission Expires

1-30-21

Register of Deeds

Statistical Data on Salaries

March 2018

	Authorized By Court	Actual
Number of Regular Employees	29	21
Total Salaries, Regular Employees	\$ 102,006.50	\$ 83,664.85
Number of Extra Employees	As Needed	7
Total Salaries, Extra Employees	\$ 20,000.00	\$ 11,733.21

Register of Deeds
Bank Reconciliation
First Bank
Payroll Account
Month of March 2018

Per Bank Statements	\$ 347,094.05
Add Deposits in Transit:	21,310.28
	327.70
	596.00
	17.00
	113.35

TOTAL \$ 22,364.33

Deduct Outstanding Checks:

Ck#	Amount	Ck#	Amount
027916	12,754.00		

TOTAL \$ 12,754.00

Per Clerk's Books: \$ 356,704.38

Register of Deeds
Bank Reconciliation
First Bank
Transfer Account
Month of March 2018

Per Bank Statements \$ 1,600,249.22

Add Deposits in Transit: 110,762.79
(180.51)

TOTAL \$ 110,582.28

Deduct Outstanding Checks:

Ck#	Amount	Ck#	Amount
xfer	\$ 265.00		

TOTAL \$ 265.00

Per Clerk's Books: \$ 1,710,566.50

Register of Deeds
Financial Transactions - Fee Account

Month of March 2018

Code	Account Name	Credits (Receipts)	Debits (Disbursements)	Totals To Date
3911	Recording of Deeds	160,127.00		1,428,463.50
3912	Recording of Sec. Liens	26.00		156.50
3913	Copies	13,797.40		134,908.35
3914	Charters & Maps	1,111.50		10,088.00
3915	Interest Earned	662.35		5,817.41
3916	Notices of Completion	1,285.00		10,135.00
3917	Data Processing Fees	12,754.00		114,910.00
3918	State Tax Commission	40,042.97		311,661.13
		40,042.97		311,661.13
		269,849.19		
3941	Salary – Register		9,218.30	87,573.85
3942	Salary – Clerks		95,858.98	881,223.09
3943	FICA Expense		7,507.04	69,244.13
3944	Attorney Fees			-
3945	Surety Bonds			-
3946	County Officials Tax		40,042.97	311,661.13
3947	Employer Hosp./Ret.		27,086.33	249,581.11
3948	Office Expense		-	-
3980	Excess Fees Beginning			(448,937.75)
3981	Disbursements to Trustee		12,754.00	721,390.00
			192,467.62	
3991	Petty Cash			3,200.00
3992	Cash in Bank	153,070.79	232,223.97	433,031.91
3994	Accounts Receivable	7,332.45	4,914.70	13,695.22
3995	Car Allowance		646.14	6,138.33
	TOTALS	\$ 430,252.43	\$ 430,252.43	\$ 0.00

Register of Deeds
Receipts, Disbursements & Transfers

Month of March 2018

Code Account Name	Credits	Debits	Transfers To	Transfers From	Net Transfers
3410 Due to State					
3411 Conveyance Tax	1,628,413.33	1,142,231.80		40,042.97	(40,042.97)
3510 Register's Fee Account					
3511 Fees & Commissions	269,849.19	198,312.18	40,042.97	34,198.41	5,844.56
3512 Fed. Income Tax		8,952.20	8,952.20		8,952.20
3513 FICA Withheld		7,507.04	7,507.04		7,507.04
3514 Hosp. Withheld		4,430.00	4,430.00		4,430.00
3515 Pension Withheld		9,907.17	9,907.17		9,907.17
3516 Misc. Insurance		2,454.10	2,454.10		2,454.10
3517 Dental Insurance		947.90	947.90		947.90
3518 Register's Ret.		-	-		-
					0
3610 Assets					
3611 Petty Cash					
3612 Cash in Banks	1,335,345.56	1,860,637.30			
3613 Fed. Revenue Stamps					
3614 Accounts Receivable	7,332.45	4,914.70			
Car Allowance		646.14			
TOTALS	\$ 3,240,940.53	\$ 3,240,940.53	\$ 74,241.38	\$ 74,241.38	\$ 0.00