



OFFICE OF COUNTY MAYOR GLENN JACOBS

Procurement Division, 1000 N. Central Street, Suite 100, Knoxville, TN 37917

Knox County Procurement Division Addendum II to Request for Proposals No. 2890 General External Evaluator Services

Addendum Date: September 18, 2019

Buyer: Heather Whitehead

Closing Date: September 27, 2019 @ 2:00 PM

Total Page(s): Two (2) Pages

The following is for clarification:

- Q 1. Has Knox County Schools identified particular topics or content areas (for example, special education, CTE, teacher recruitment, etc.) that will be the focus of future grant proposals and evaluation services?
- A 1. Any of the mentioned topics are potential focal areas for grant applications. At this time, no specific areas have been either identified or eliminated as potential funding proposals.
- Q 2. Has Knox County Schools identified specific funding opportunities at this time (from the U.S. Department of Education or elsewhere) that it plans to apply for?
- A 2. Not at this time.
- Q 3. What funding opportunities has Knox County Schools applied for in the last two (2) years and which projects has Knox County won?
- A 3. KCS has applied for I3 and EIR funds in the last two years and was a 2018 recipient of EIR funding. These types of Federally funded projects would require External Evaluation Services.
- Q 4. On page 10 of the RFP, the solicitation indicates that successful proposers "must meet any applicable State of Tennessee registration requirements." Can you please clarify what these registration requirements are?
- A 4. Requirements vary. For instance, there is a provision in Tennessee Code Annotated stating that a *foreign* LLC must obtain a certificate of authority before doing business in this state. If your organization is located outside of the state of Tennessee, this would be applicable. Further information can be found on the Tennessee Secretary of State's website at <https://sos.tn.gov/>. Proposers are expected to familiarize themselves and comply with any applicable requirements.
- Q 5. Does the Criminal History Affidavit require notarization from a notary in-state, as indicated by the heading "STATE OF TENNESSEE COUNTY OF _____"? (pg. 16)
- A 5. No, it does not have to be notarized by a Tennessee notary. You can strikethrough "Tennessee" and add your own state or attach a separate notary form.
- Q 6. Are there any page limitations on responses to questions regarding experience, qualifications, or technical services?
- A 6. No. Per Section 1.19, Know County prefers that the submittal be free from any unnecessary advertising. However, you should submit as much information as necessary to fully address the requirements of the RFP.



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End of Addendum II.

Addendum must be acknowledged in your response.

A handwritten signature in cursive script, appearing to read "Heather Whitehead".

Heather Whitehead, CPPB
Knox County Procurement