

Points of Interest

Bid #3576

Home Rehabilitation Services for the Knox County Home Rehabilitation Program

- Bid Opening is **Tuesday, July 23, 2024 @ 4:00 pm**. Time clock in the Procurement Office is the official time of record. Late submittals are not considered.
- Must be registered vendor PRIOR to submitting.
- Signing the Pre-Bid Meeting sign-in sheet does not register you as a vendor with Knox County.
- All questions must be in writing and emailed to ben.sharbel@knoxcounty.org no later than 4:30 p.m. July 9th.
- All Official Addenda will be issued from the Procurement Office by July 16th. A notice of Addenda will be posted on the website, and sent via email to those in attendance at the Pre-Bid Meeting.
- Bids must be sealed with all information included. This includes all required attachments. One (1) marked original and one (1) exact copy. Electronic bids are NOT accepted.
- Attach the bid envelope cover sheet to the outside of the bid. Bids without the cover sheet will not be opened. All blanks on the cover sheet must be complete.
- Forms to be submitted as part of your proposal:
 1. All Parts of Section V, Vendor Information (Bid pages 12-13).
 2. Section VI, Pricing (General/Labor Category plus other categories you wish to bid) (Bid pages 14-26).
 3. Bid Envelope Cover Sheet - Attach to outside of bid envelope. (Attachment A and Bid page 27).
 4. Drug Free Workplace Affidavit (Attachment B and Bid page 28).
 5. Contractor Capabilities & Experience Form (Attachment C and Bid page 29).
 6. Certificate of Insurance as required by your license type.
 7. Copy of your Contractor's license.
- Please be sure to sign all documents requiring a signature. Electronic signature is not accepted.
- Please read and note the federal requirements, Attachment D, Bid pages 30-34. You must indicate your acceptance on the Vendor Information sheet where it asks.
- Register at Sam.gov.
- Insurance requirements are per the Tennessee state requirements for your license type. A certificate of insurance must be submitted.
- Pricing – Everyone that bids must bid on the General/Labor category. You may bid on additional trade categories as you wish that you are qualified and licensed to perform.
- Please read the bid carefully, and do not hesitate to ask questions. We will help in any way we can as we want to encourage participation.

Ben Sharbel

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865-215-5765