



OFFICE OF COUNTY MAYOR GLENN JACOBS

Procurement Division, 1000 N. Central Street, Suite 100, Knoxville, TN 37917

ADDENDUM 1 TO BID 3623

JANITORIAL SERVICES FOR HEAD START CENTERS

ADDENDUM DATE: January 13, 2025
BUYER: Robert Mackey
ORIGINAL OPENING DATE: January 23, 2025 at 2:00 PM

Questions and Answers:

Question 1: It was mentioned several times that the service provider only needed to provide vacuum cleaners, and that all other cleaning equipment was provided by Head Start. Can you confirm this?

Answer 1: Yes, that is correct. Service Providers need to provide their own vacuum cleaners, and Head Start will provide the rest. Head Start also does not provide floor buffers. However, floor care work is not included in this bid.

Question 2: Will there be one contract or multiple contracts?

Answer 2: Historically, there has been one contract with one vendor to clean all the locations. Please note however, Section 1.5 of the Bid Document :

AWARD: Award will be made to the most responsive, responsible bidder(s) meeting specifications which presents the product or service that is in the best interest of Knox County. Knox County reserves the right to award this bid on an all-or-none basis, line-item basis, schedule basis, or by multiple awards. Knox County also reserves the right to not award this bid. The evaluation criteria are listed herein.

Question 3: Are there custodial day porters at any of the locations?

Answer 3: No

Question 4: What percentage of the buildings are used during June-August (Summer months)? Is this a continual change?

Answer 4: North Ridge Head Start will typically be 100% of the building. Claxton Head Start will typically be at least 50% of the building but could change depending upon spaces being used.

Question 5: It looks as though this solicitation has been out for bids several times in the past few years. Is there any particular reason option years are not exercised?

Answer 5: Knox County will bid it out a minimum of every 5 (five) years. The contract allows us to cancel or not renew if we deem that service issues are not being rectified properly.

Note: Please acknowledge this Addendum in your bid response. If you submitted your response before this Addendum was released, please email robert.mackey@knoxcounty.org and acknowledge receipt of this Addendum.

END OF ADDENDUM

Robert Mackey

Robert Mackey, Senior Buyer