

VITAL RECORDS

Application for Certified Copy of Certificate of Death



- \$15 per certificate
- Valid state ID required
- It is unlawful to willfully and knowingly make any false statement on this application.

Today's date: _____ Name of deceased: _____
M/D/Y First Middle Last

Date of death: _____ Sex: Male ___ Female ___ Place of death: _____ / Tennessee
M/D/Y County

Name of funeral home: _____ City: _____

Signature of person requesting: _____

Relationship to deceased: Parent: ___ Spouse: ___ Child: ___ Other (Specify): _____

Purpose of copy: Insurance: ___ Legal: ___ Other (Specify): _____

Complete address: _____

Number of copies: _____ Do you want the certificate to show cause of death? Yes: ___ No: ___

Phone: _____

Death certificates are available for Tennessee deaths occurring since 1967.

Note: There is a \$30 fee for any returned check.

1402 KCHD 12/19/2019

Birth and Death Certificates

Birth and death records can be obtained at the Knox County Health Department's main office at 140 Dameron Ave. You may also obtain records from the State of Tennessee. See contact information below.

Death Certificates

Death certificates are available for any death that occurred in Tennessee since 1967 (For prior dates, please contact Tennessee Vital Records in Nashville). Death certificates may be purchased by a parent, legal guardian, child, spouse or legal representative of the person named, or by a funeral home. If you are not an eligible family member, you must bring documentation of your need for the certificate. Please bring a valid state ID or driver's license with you for proof of identification. The cost is \$15 per certificate. Please allow at least two weeks for recent deaths.

Submitting Application in Person

You may print this death certificate application, fill it out and bring it to the health department. Payment may be by cash, money order, personal check (made out to Knox County Health Department) or major credit card.

Order Certificate by Mail

To order by mail, you should print and fill out this application, and mail it to: Vital Records, 140 Dameron Ave., Knoxville, TN 37917. Include a copy of your driver's license and check or money order for \$15.

Knox County Health Department Vital Records

First floor (Behind security/information desk)

140 Dameron Ave.

Knoxville, TN 37917

Phone: 865-215-5100

Fax: 865-215-5106

TDD: 865-215-5001

Office hours: 8 a.m. - 4:30 p.m., Monday - Friday

Tennessee Office of Vital Records

First floor, Andrew Johnson Tower

710 James Robertson Pkwy.

Nashville, TN 37243

Phone: 615-741-1763

Email: liaisonservices@tdhs.zendesk.com

Office hours (CT): 8 a.m. - 4 p.m., Monday, Wednesday and Friday

8 a.m. - 6 p.m., Tuesday and Thursday