VITAL RECORDS
Application for Certified Copy of Certificate of Birth

- $15 per certificate
- Valid state ID required
- It is unlawful to willfully and knowingly make any false statement on this application.

Today’s date: ____________ Name on birth certificate: ________________________________

M/D/Y First Middle Maiden Last name now

Date of birth: ____________ Sex: Male ___ Female ___ County of birth: ________________________________ / Tennessee

M/D/Y

Name of father: ________________________________ Name of mother: ________________________________

First Last First Last name now Maiden

Reason needed: Replacement: ___ Passport/Travel: ___ Other (Specify): ________________________________

Number of copies: ________

Signature of person requesting: ________________________________

Relationship: Parent: ___ Spouse: ___ Child: ___ Self: ___ Other (Specify): ________________________________

Complete address: ___________________________________________________________________________________________

Phone: ________________________________

Birth certificates are available for Tennessee births occurring since 1917. Note: There is a $30 fee for any returned check.

Birth and Death Certificates
Birth and death records can be obtained at the Knox County Health Department’s main office at 140 Dameron Ave. You may also obtain records from the State of Tennessee. See contact information below.

Birth Certificates
Birth certificates are available for persons born in Tennessee. Birth certificates may be purchased only by the person named on the certificate or by a parent, legal guardian, spouse or child of the named person. The cost is $15 per copy.

Submitting Application in Person
You may print this birth certificate application, fill it out and bring it to the health department. Payment may be by cash, money order, personal check (made out to Knox County Health Department) or major credit card.

Order Certificate by Mail
To order by mail, you should print and fill out this application, and mail it to: Vital Records, 140 Dameron Ave., Knoxville, TN 37917. Include a copy of your driver’s license and check or money order for $15.

Knox County Health Department Vital Records
First floor (Behind security/information desk)
140 Dameron Ave.
Knoxville, TN 37917
Phone: 865-215-5100
Fax: 865-215-5106
TDD: 865-215-5001
Office hours: 8 a.m. - 4:30 p.m., Monday - Friday

Tennessee Office of Vital Records
First floor, Andrew Johnson Tower
710 James Robertson Pkwy.
Nashville, TN 37243
Phone: 615-741-1763
Email: liaisonservices@tdhs.zendesk.com
Office hours (CT): 8 a.m. - 4 p.m., Monday, Wednesday and Friday
8 a.m. - 6 p.m., Tuesday and Thursday