



**Why do I have to register an account?** To protect your personal information, Knox County requires users to create one. When an account is created, multi-factor authentication (MFA) is enabled. MFA is used to authenticate if the identity of a user is genuine. Knox County is constantly looking for ways to strengthen its security posture. With MFA, your information is safer because a cybercriminal would need to steal both your password and your secondary authentication method, like your mobile device.

**Is it normal to have to enter two confirmation codes?** Yes. You receive the first confirmation code when you *enroll* for an account to confirm your email. Once your account is created, you will receive the second code when *logging into* the account/portal.

**What if I don't have an email address?** Then you will need to create one. To sign into the Jury Portal, you must have an email account.

**Can I use my email address for my username?** No.

**I'm having issues creating a username. What can I do?** Make sure you're not trying to use your email address as your username. Also, when creating a username, you must use a minimum of 4 characters and a maximum of 20. You can use numbers, letters, a dash (-), an underscore (\_), and a period to create your username.

**Why can't I create a password?** Ensure that your password is no less than eight characters. Your password must also include one capital letter, one lowercase letter, a number between 0-9, and a symbol.

**I registered for an account, but I didn't receive an email.** Check your spam folder. It's possible that your email service felt the confirmation email was junk or unsolicited and sent it there.