



SHERRY WITT

KNOX COUNTY CLERK

"Dedicated to Serving You"

To
Glenn Jacobs
County Mayor

County Clerk

Period Ended

August 2024

Glenn Jacobs
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 08/31/2024.



Sherry Witt, County Clerk

STATE OF TENNESSEE
COUNTY OF KNOX

Personally, appeared before me, in the county aforesaid, Sherry Witt, County Clerk of said county, who makes oath in due form of law that the foregoing report is full, true, and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 9th day of Sept, 2024



Notary Public

My Commission Expires

04/05/2025



County Clerk
Bank Reconcilations
FirstBank
August 2024

Per Bank Statements:

FirstBank - Main Account	4,037,649.52
FirstBank - State Account/Credit Cards	6,186,830.48

Total Per Bank Statements	<u>\$ 10,224,480.00</u>
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Add Deposits in Transit FirstBank - Main Account:	223,442.82
Add Deposits in Transit FirstBank - State Account:	Total

436 checks outstanding as of 8/31/2024	<u>\$ 56,196.81</u>
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Total	<u>56,196.81</u>
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Balance per County Clerk's Books	<u>\$ 10,391,726.01</u>
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County Clerk
Assets and Liabilities
August 2024

Assets	Beginning Balance 8/1/2024	Debits	Credits	Balance As of 8/31/2024
Cash on Hand	7,374.73	5,677,878.59	5,684,368.62	884.70
FirstBank	4,761,391.78	8,474,375.50	9,030,871.75	4,204,895.53
FirstBank	5,936,373.72	3,250,456.76	3,000,000.00	6,186,830.48
Credit Card Receivables	898,688.20	3,338,024.13	3,158,909.97	1,077,802.36
Total Assets	11,603,828.43	20,740,734.98	20,874,150.34	11,470,413.07

Liabilities	Beginning Balance 8/1/2024	Debits	Credits	Balance As of 8/31/2024
Due to State	5,400,790.60	5,587,946.93	5,674,469.52	5,487,313.19
Due to County	3,007,901.11	3,122,458.58	2,930,839.21	2,816,281.74
Due to Litigants, Heirs, Others	351,579.82	650,209.30	404,067.22	105,437.74
Due to Out of State Contractors	138,000.00	-	-	138,000.00
Clerk-Fee Commission Account	2,705,556.90	575,419.34	793,242.84	2,923,380.40
Total Liabilities	11,603,828.43	9,936,034.15	9,802,618.79	11,470,413.07

**County Clerk
Fee Account
August 2024**

Clerk's Fee Account

Beginning Balance 8/1/2024 **2,705,556.90**

Additions: **789,909.14**

Passports	43,190.00	
Interest	47,089.24	
EIVS	9,335.00	
Mail Fee	32,418.70	
Marriage License	3,650.00	
Business License	5,295.00	
Miscellaneous Receipts	6,790.64	
Renewals	83,076.00	
Titles	141,118.50	
State Payment Business Taxes	29,476.53	
State Payment Title Printing	31,196.00	
Clerk Fees Driver License	19,564.00	
Clerk Percent Fees-County/State	272,688.34	
Returned Checks funds received	3,999.89	
Earmarked funds received-Computer Equip	10,641.30	
Earmarked funds title fee-Motor Vehicle	49,416.00	
CAC/VMC/KnoxWorx/CONNECT/KARM	964.00	

Disbursements: **572,085.64**

Knox County-Payroll	509,661.35	
Earmarked funds title fee-payroll	40,030.62	
TeleCheck Fee	2,250.00	
Excess Fees		
Returned Checks funds due	2,971.73	
Mail Fees	839.32	
Computer equip/cameras earmarked funds	15,386.62	
Receivable CAC/VMC/Knoxworx/CONNECT	856.00	
Payment for Positive Pay	90.00	

Ending Balance 8/31/2024 **2,923,380.40**

County Clerk
 Receipts and Disbursements
 Financial Transaction-Due to County-Due to State
 August 2024

	RECEIPTS	DUE TO COUNTY	DUE TO STATE	CLERK FEES
Beer Tax	210,546.30	200,018.98		10,527.32
Marriage License - County	2,920.00	2,774.00		146.00
Wheel Tax	1,526,281.00	1,449,966.95		76,314.05
Hotel, Motel Tax	1,177,879.40	1,154,321.81		23,557.59
Beer Privilege Fee				
Beer Fines	6,500.00	6,175.00		325.00
Liquor Privilege Tax	2,750.00	2,612.50		137.50
Helping Schools	175.00	175.00		
Beer Permit Applications	250.00	237.50		12.50
Marriage License - State	4,380.00		4,161.00	219.00
State Premarital Training - Marriage License	14,820.00		14,820.00	
State & Local Sales Tax Autos	3,078,868.13		2,924,924.73	153,943.40
State & Local Sales Tax Boats	150,119.55		142,613.57	7,505.98
MVD Renewals & Registrations	2,294,297.49		2,294,297.49	
Organ Donor	1,483.40		1,483.40	
MFG Home Installation Permits	370.00		370.00	
Totals	8,471,640.27	2,816,281.74	5,382,670.19	272,688.34

County Clerk

Statistical Data on Salaries

August 2024

	Authorized By Salary Suit	Actual
Number of Regular Employees	90	72
Total Salaries, Regular Employees	\$ 484,427.72	\$ 539,166.19 *
Number of Extra employees	As Needed	5
Total Salaries, Extra Employees	\$ 30,000.00	\$ 10,525.78

*1 retirement payout, 3 pay periods