



**Sherry Witt**  
KNOX COUNTY CLERK

TO

GLENN JACOBS  
KNOX COUNTY MAYOR

June 2019

County Clerk  
Period Ended June 2019

Glenn Jacobs  
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 6/30/2019.

  
\_\_\_\_\_  
Sherry Witt, County Clerk

STATE OF TENNESSEE  
COUNTY OF KNOX

Personally appeared before me, in the county aforesaid, Sherry Witt, County Clerk of said county, who makes oath in due form of law that the foregoing report is full, true, and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 12<sup>th</sup> day of July, 20 19.

  
\_\_\_\_\_  
Notary Public

My Commission Expires 10-1-2022



County Clerk

Statistical Data on Salaries

June 2019

	Authorized By Salary Suit	Actual
Number of Regular Employees	87	80
Total Salaries, Regular Employees	\$ 446,807.41	\$ 336,395.82
Number of Extra employees	As Needed	3
Total Salaries, Extra Employees	\$ 20,000.00	\$ 6,688.58

County Clerk  
Assets and Liabilities  
June 2019

Assets	Beginning Balance 6/1/2019	Debits	Credits	Balance As of 6/30/2019
Cash on Hand	183,659.92	4,649,145.18	4,828,305.10	4,500.00
First Tennessee Commercial Bank	24,583.98			24,583.98
FirstBank	701.73	1,686.35	1,685.90	702.18
FirstBank	2,395,962.76	6,697,217.43	6,672,017.07	2,421,163.12
FirstBank	5,153,781.56	1,826,873.47	2,000,000.00	4,980,655.03
Credit Card Receivables	588,096.92	1,778,159.39	1,740,647.52	625,608.79
Accounts Rec-TeleCheck	-	150,251.97		150,251.97
<b>Total Assets</b>	<b>8,346,786.87</b>	<b>15,103,333.79</b>	<b>15,242,655.59</b>	<b>8,207,465.07</b>

Liabilities	Beginning Balance 6/1/2019	Debits	Credits	Balance As of 6/30/2019
Due to State	3,749,034.92	4,138,196.19	3,699,253.03	3,310,091.76
Due to County	2,254,820.13	2,459,299.64	2,360,610.94	2,156,131.43
Due to Litigants, Heirs, Others	63,593.38	155,211.61	154,086.76	62,468.53
Due to Out of State Contractors	95,000.00	-	1,500.00	96,500.00
Clerk-Fee Commission Account	2,184,338.44	724,315.60	1,122,250.51	2,582,273.35
<b>Total Liabilities</b>	<b>8,346,786.87</b>	<b>7,477,023.04</b>	<b>7,337,701.24</b>	<b>8,207,465.07</b>

County Clerk  
 Receipts and Disbursements  
 Financial Transaction-Due to County-Due to State  
 June 2019

	<b>RECEIPTS</b>	<b>DUE TO COUNTY</b>	<b>DUE TO STATE</b>	<b>CLERK FEES</b>
Beer Tax	222,131.20	211,024.64		11,106.56
Marriage License - County	3,190.00	3,030.50		159.50
Wheel Tax	1,210,999.00	1,150,449.05		60,549.95
Hotel, Motel Tax	807,151.98	791,008.94		16,143.04
Beer Privilege Fee	118.00	112.10		5.90
Beer Fines				
Liquor Privilege Tax				
Helping Schools	31.20	31.20		
Beer Permit Applications	500.00	475.00		25.00
Marriage License - State	4,785.00		4,545.75	239.25
State Premarital Training - Marriage License	14,640.00		14,640.00	
State & Local Sales Tax Autos	1,447,668.79		1,375,285.36	72,383.43
State & Local Sales Tax Boats	140,152.68		133,145.05	7,007.63
Dogs on Patios	-			
MVD Renewals & Registrations	1,691,077.06		1,691,077.06	
Organ Donor	1,328.73		1,328.73	
MFG Home Installation Permits	-			
<b>Totals</b>	<b>5,543,773.64</b>	<b>2,156,131.43</b>	<b>3,220,021.95</b>	<b>167,620.26</b>

County Clerk  
Fee Account  
June 2019

**Clerk's Fee Account**

<b>Beginning Balance 6/1/2019</b>	<b>2,184,338.44</b>
Additions:	<b>754,975.17</b>
Passports (\$30,850.00)	
Interest (15,288.68)	
EIVS (\$1,305.00)	
Marriage License (\$3,987.50)	
Business License (\$4,395.00)	
Miscellaneous Receipts (\$8,197.67)	
Renewals (\$85,355.00)	
Titles (\$125,508.00)	
State Payment Business Taxes (\$184,105.12)	
State Payment Title Printing (\$41,548.50)	
Clerk Fees Driver License (\$16,488.00)	
Clerk Percent Fees-County/State (237,946.7)	
Disbursements	<b>(357,040.26)</b>
Knox County-Payroll (\$343,084.40)	
Knox County-Excess Fees	
TeleCheck Fee (\$2,837.57)	
Returned Checks/Credit card disputes/errors (1,517.15)	
Printers/scanners/decal paper (9,601.14)	
<b>Ending Balance 6/30/2019</b>	<b>2,582,273.35</b>

County Clerk  
Bank Reconciliations  
Commercial Bank, First Tennessee Bank, FirstBank  
June 2019

Per Bank Statements:

FirstBank - Main Account	\$ 2,373,868.79
FirstBank - State Account/Credit Cards	\$ 4,980,655.03
Commercial Bank-Main Account	\$ 10,895.83
First Tennessee Bank	<u>\$ 24,583.98</u>

Total Per Bank Statements \$ 7,390,003.63

Add Deposits in Transit Commercial Bank -Main Account:	\$ -
Add Deposits in Transit FirstBank -Main Account:	<u>\$ 72,537.27</u>

Total 72,537.27

Deduct Outstanding Checks Commercial Bank-Main Account:	
208 checks outstanding as of 6/30/2019	\$ 25,242.94
Deduct Outstanding Checks FirstBank-Main Account:	
90 checks outstanding as of 6/30/2019	\$ 10,193.65
	<u>35,436.59</u>

Balance per County Clerk's Books \$ 7,427,104.31