

KNOX COUNTY CHANCERY COURT PROBATE DIVISION Verified Petition for Small Estate Limited Letters of Testamentary <hr/> Decedent's Name	<hr/> Docket No. Clerk Use Only — Do not write in this space.
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**Section I: Decedent.** Please provide a copy of Decedent's death certificate.

\_\_\_\_\_  
 Decedent's Full Legal Name

\_\_\_\_\_  
 Age at Death

\_\_\_\_/\_\_\_\_/\_\_\_\_  
 Date of Death\*

\_\_\_\_\_  
 Place of Death (County and State)

\_\_\_\_\_  
 Residence at Time of Death (County and State)

**Section II: Last Will and Testament.** Provide the following information for the Will and, if any, each codicil.

\_\_\_\_\_  
 Decedent's Name as Stated in the Will

\_\_\_\_/\_\_\_\_/\_\_\_\_  
 Date of Execution of Will

Name of Each Attesting Witness: \_\_\_\_\_

\_\_\_\_\_

Does the Will waive the filing of Inventory? Yes or No

Does the Will waive the filing of accounting(s)? Yes or No

**Section III: Beneficiaries.** Provide the following information for each Beneficiary named in the will and, if any, each codicil. Use additional sheets as needed.

Full Legal Name	Mailing Address	City, State, Zip Code	Relationship to Decedent	Age	Disabled or a Minor?

**Section IV: Heirs.** Even if Decedent had a Will, provide the following information for each person who would have inherited Decedent's assets if Decedent had not had a Will. Use additional sheets as needed.

Full Legal Name	Mailing Address	City, State, Zip Code	Relationship to Decedent	Age	Disabled or a Minor?

**Section V: Personal Representative.** Provide the following information for each person seeking to be appointed as Personal Representative. Use additional sheets as needed.

Personal Representative's Full Legal Name	Age	( )	Telephone No.
Mailing Address	City, State, Zip Code		
Relationship to Decedent	E-mail Address (not required)		

**Section VI: Verification**

I, the undersigned person, by signing below verify, UNDER PENALTY OF PERJURY AND ACCORDING TO LAW to each of the following statements:

1. I have read and understand this Petition and to the best of my knowledge and belief, the information provided therein is true, accurate, and complete.
2. I am not aware of any instrument revoking the document being offered as Decedent Last Will and Testament and, if any, codicil(s) and that I further believe that the document is Decedent's Last Will and Testament and if, any, codicil(s).
3. I shall perform faithfully the duties imposed upon me by Decedent's Last Will and Testament and the laws of the State of Tennessee, including, but not limited to the Small Estate Probate Act, as Personal Representative.
4. I understand that my authority to collect, preserve, and distribute Decedent's property is limited to those itemized in Exhibit 1 and that the Limited Letters Testamentary in no way give me any authority to handle any real estate matters of Decedent.
5. I acknowledge that the Knox County Chancery Court will automatically discharge me as Personal Representative any my surety, if any, from liability on the first anniversary of the issuance of the Limited Letters Testamentary.
6. I have never been convicted of a felony and I am not disqualified from serving as Personal Representative because of having been sentenced to a term of imprisonment as set forth in Tenn. Code Ann. § 40-20-115 or otherwise.
7. I acknowledge myself as surety for all court costs and taxes in this cause in accordance with Tenn. Code Ann. § 20-12-120.
8. I understand that the information provided herein is given to assist in the collection of court costs and to avoid the necessity of the Clerk and Master filing a motion to re-tax costs to principal or surety under existing cost bonds if costs are not paid pursuant to Rule 10 of the Local Rules of Practice for the Knox County Chancery Court.

PETITIONER

CO-PETITIONER, if applicable

\_\_\_\_\_  
Your Signature

\_\_\_\_\_  
Your Signature

\_\_\_\_\_  
Print Your Name

\_\_\_\_\_  
Print Your Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**EXHIBIT 1  
PERSONAL PROPERTY**

The Small Probate Act defines "property" as "only personal property, or any interest in personal property, owned by the decedent on the date of death that would be subject to probate, other than personal property held by tenants by the entirety or jointly with right of survivorship, or personal property payable to a beneficiary other than the decedent's estate," If the total value of the probate property exceeds \$50,000.00, then you cannot administer Decedent's estate under the Small Probate Estate Act. Do not list non-probate assets.

Item*	Value	Who has Possession	Location

\*Use additional sheets as needed.

Total Value of Property: \$ \_\_\_\_\_

**BOND**

Regardless of the language of Decedent's Will waiving bond, Petitioner must post a bond payable to the Knox County Chancery Court with a corporate surety before the Clerk will issue Limited Letters Testamentary. The amount of the bond must be equal to the total value of Decedent's Property. However, a bond is not required if (1) Petitioner is the sole beneficiary or (2) all adult heirs and beneficiaries consent in writing. A consent to waive bond form is available from the Probate Division.

**CREDITORS**

Creditor*	Address	Description of Debt	Amount of Debt

\*Use additional sheets as needed.

Total Amount of Debt: \$ \_\_\_\_\_