

Rules and Procedures for Public Comment at Meetings of the Knox County Retirement & Pension Board

The following Rules and Procedures shall apply to all persons who desire to participate in the period for public comment provided during any meeting of the Knox County Retirement & Pension Board (“Board”) or any of its Committees. Failure to follow such rules and procedures may result in denial or delay of the opportunity to speak.

1. Each person who desires to participate in the public comment period at a public meeting shall have an opportunity to speak when the public comment period is opened by the chair of the meeting.
2. Each person speaking during the public comment period shall begin by stating his or her full name and city of residence for the record.
3. Comments by any one individual shall be limited to three (3) minutes. No speaker may speak more than once per meeting.
4. All comments shall be confined to issues relevant to the business of the Board and over which the Board has jurisdiction.
5. No obscene, abusive, personal attacks, or threatening comments will be permitted.
6. Each public comment period shall be limited to a total time of 15 minutes. At the end of this time, those who are waiting to speak but have not yet been recognized, may be requested to hold their comments until the next meeting’s public comment period, at which time they will be given priority for expression. Alternatively, the Board, in its discretion, may extend the time allotted for public comment.

The Board shall have the exclusive authority to resolve any and all questions or disputes arising under these Rules and Procedures. The Board specifically reserves the right to waive formalities or permit nonconformities with this these Rules and Procedures. This Policy may be revised, amended, supplemented, or otherwise changed from time to time by the Board or its Executive Director.

Adopted by The Board on June 26, 2023