

To

Tim Burchett

County Mayor

Register of Deeds

Period Ended February 2016

Tim Burchett
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 02-29-16.



Sherry Witt, Register of Deeds

STATE OF TENNESSEE
COUNTY OF KNOX

Personally appeared before me, in the county aforesaid, Sherry Witt, Register of Deeds of said county, who makes oath in due form of law that the foregoing report is full, true and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 10th day of March, 2016.



Notary Public

Notary Public

My Commission Expires 2-5-17



Register of Deeds

Statistical Data on Salaries

February 2016

	Authorized By Court	Actual
Number of Regular Employees	29	21
Total Salaries, Regular Employees	\$117,555	\$87,931.63
Number of Extra Employees	As Needed	5
Total Salaries, Extra Employees	\$20,000	\$8,112.91

Register of Deeds
Bank Reconciliation
Home Federal of Tennessee
Payroll Account
Month of February 2016

Per Bank Statements \$ 324,543.23

Add Deposits In Transit: 22,252.83
12.00
12.00
40.00

Deduct Outstanding Checks:

Ck#	Amount	Ck#	Amount
027763	68,928.82		
027764	1,525.20		
027765	11,830.00		

TOTAL \$ 82,284.02

Per Clerk's Books: \$ 264,576.04

Register of Deeds
Bank Reconciliation
Home Federal of Tennessee
Transfer Account
Month of February 2016

Per Bank Statements	\$ 964,383.24
Add Deposits In Transit:	70,155.43
	(12.00)

Deduct Outstanding Checks:

Ck#	Amount
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TOTAL	\$ 0.00
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Per Clerk's Books: \$ 1,034,526.67

Register of Deeds
Financial Transactions – Fee Account

Month of February 2016

Code	Account Name	Credits (Receipts)	Debits (Disbursements)	Totals To Date
3911	Recording of Deeds	142,613.50		1,210,129.00
3912	Recording of Sec. Liens	54.00		430.00
3913	Copies	13,055.30		112,269.31
3914	Charters & Maps	1,227.50		9,407.00
3915	Interest Earned	408.36		4,300.63
3916	Notices of Completion	970.00		8,110.00
3917	Data Processing Fees	11,830.00		100,284.00
3918	State Tax Commission	23,692.73		229,323.40
		23,692.73		229,323.40
		217,544.12		
3941	Salary – Register		9,034.84	81,313.56
3942	Salary – Clerks		96,044.46	833,372.26
3943	FICA Expense		7,513.79	65,488.96
3944	Attorney Fees			
3945	Surety Bonds			
3946	County Officials Tax		23,692.73	229,323.40
3947	Employer Hosp./Ret.		28,267.03	235,208.50
3948	Office Expense		0.00	33.55
3980	Excess Fees Beginning			(476,652.27)
3981	Disbursements to Trustee		11,830.00	581,584.00
			176,382.85	
3991	Petty Cash			3,200.00
3992	Cash in Bank	153,336.26	196,694.99	329,531.35
3994	Accounts Receivable	10,218.95	7,375.35	15,358.17
3995	Car Allowance		646.14	5,815.26
	TOTALS	\$ 381,099.33	381,099.33	0.00

Register of Deeds

Receipts, Disbursements & Transfers

Month of February 2016

Code	Account Name	Credits	Debits	Transfers To	Transfers From	Net Transfers
3410	Due to State					
3411	Conveyance Tax	963,504.53	775,506.03		23,692.73	(23,692.73)
3510	Register's Fee Account					
3511	Fees & Commissions	217,544.12	163,409.10	23,692.73	36,666.48	(12,973.75)
3512	Fed. Income Tax		11,417.25	11,417.25		11,417.25
3513	FICA Withheld		7,513.79	7,513.79		7,513.79
3514	Hosp. Withheld		4,412.00	4,412.00		4,412.00
3515	Pension Withheld		9,612.28	9,612.28		9,612.28
3516	Misc. Insurance		2,646.62	2,646.62		2,646.62
3517	Dental Insurance		1,064.54	1,064.54		1,064.54
3518	Register's Ret.		0.00	0.00		0.00
3610	Assets					
3611	Petty Cash					
3612	Cash in Banks	952,535.02	1,160,199.52			
3613	Fed. Revenue Stamps					
3614	Accounts Receivable	10,218.95	7,375.35			
	Car Allowance		646.14			
	TOTALS	\$ 2,143,802.62	2,143,802.62	60,359.21	60,359.21	0.00