

To

Tim Burchett

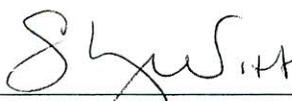
County Mayor

Register of Deeds

Period Ended January 31, 2014

Tim Burchett
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 01-31-14.

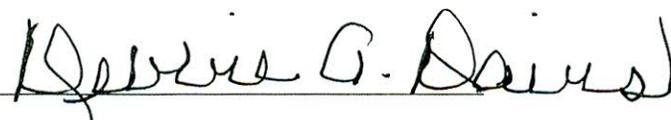


Sherry Witt, Register of Deeds

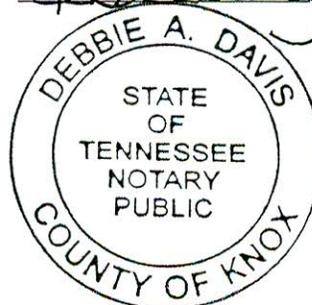
STATE OF TENNESSEE
COUNTY OF KNOX

Personally appeared before me, in the county aforesaid, Sherry Witt, Register of Deeds of said county, who makes oath in due form of law that the foregoing report is full, true and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 10th day of February 2014.



Notary Public



My Commission Expires 2-5-17

Register of Deeds
Statistical Data on Salaries

January 2014

| | Authorized By Court | Actual |
|-----------------------------------|------------------------|-------------|
| Number of Regular Employees | 29 | 22 |
| Total Salaries, Regular Employees | \$117,555 | \$87,254.02 |
| Number of Extra Employees | As Needed | 7 |
| Total Salaries, Extra Employees | \$20,000 | \$6,400.58 |

Knox Co. Register of Deeds
Employees as of January 2014

Salaried Employees

| Name | | Amount |
|--------------------|----|---------------|
| Linda Barber | \$ | 4,707.70 |
| Richard Beeler | | 6,890.76 |
| Michelle Black | | 3,567.16 |
| William Bright | | 4,992.46 |
| Rose Browning | | 4,796.30 |
| Beverly Campbell | | 5,374.22 |
| Penny Carter | | 3,565.78 |
| Susan Chesney | | 3,286.00 |
| Debbie Davis | | 2,900.00 |
| Katherine Davis | | 2,457.28 |
| Steve Hall | | 5,511.33 |
| Barbara Hartsell | | 5,116.38 |
| John Hitt | | 2,909.40 |
| Tonya Lawson-Grant | | 3,016.65 |
| Michael Lynch | | 3,445.92 |
| James N. McBride | | 6,890.76 |
| Benjamin Padgett | | 3,172.84 |
| Michael Payne | | 2,287.16 |
| Lisa Reidy | | 4,245.84 |
| Brandy Schaad | | 3,003.54 |
| Heather Wheeler | | 1,939.54 |
| Sharon Yarbrough | | 3,177.00 |

Hourly Employees

| | |
|-----------------|----------|
| Edna Fraker | 2,448.60 |
| Patrick Fleming | 1,222.68 |
| Sandra Merryman | 825.00 |
| Ann Dorman | 224.40 |
| Jessica Myers | 1,186.20 |
| Andrew Moyers | 351.90 |
| Dane Brunett | 141.80 |

BANK RECONCILIATION REGISTER

ACTIVITY FROM: 07/01/13 TO: 01/31/14

BANK CODE: A Payroll Account

DEPOSITS AND ADJUSTMENTS:

| DATE | TYP | REFERENCE | COMMENT | DEBITS | CREDITS | CLR |
|----------------------|-----|-----------|---------|--------|-----------|-----|
| 01/31/14 | DEP | DEEDS | | | 4,150.80 | N |
| 01/31/14 | DEP | MAPS | | | 31.00 | N |
| 01/31/14 | DEP | COPIES | | | 9,249.10 | N |
| 01/31/14 | DEP | NOTICES | | | 80.00 | N |
| 01/31/14 | DEP | DPF | | | 530.00 | N |
| 01/31/14 | DEP | COMM | | | 968.95 | N |
| TOTAL OF 6 POSTINGS: | | | | .00 | 15,009.85 | |

CHECKS:

| CHECK NUMBER | DATE | SRC | REFERENCE | PAYEE NAME | AMOUNT | CLR |
|-------------------|----------|-----|-----------|---------------------|-----------|-----|
| 027621 | 01/31/14 | AP | 00TRUSTEE | Knox County Trustee | 10,916.00 | N |
| TOTAL OF 1 CHECK: | | | | | 10,916.00 | |

RECONCILIATION SUMMARY FOR BANK A FROM 07/01/13 TO 01/31/14:

G/L CASH ACCOUNT NUMBER: 3992

| | |
|-------------------------------------|------------|
| BANK STATEMENT BALANCE | 235,887.00 |
| PLUS 6 DEPOSITS IN TRANSIT TOTALING | 15,009.85 |
| LESS 0 ADJUSTMENTS TOTALING | .00 |
| LESS 1 CHECKS OUTSTANDING TOTALING | 10,916.00 |
| ADJUSTED BANK BALANCE | 239,980.85 |

BANK RECONCILIATION REGISTER

ACTIVITY FROM: 07/01/13 TO: 01/31/14

BANK CODE: B Transfer Account

DEPOSITS AND ADJUSTMENTS:

| DATE | TYP | REFERENCE | COMMENT | DEBITS | CREDITS | CLR |
|----------------------|-----|-----------|----------------------|--------|-----------|-----|
| 07/31/13 | DEP | DEPOSIT | CASH RECEIPT DEPOSIT | 14.00 | | N |
| 01/31/14 | DEP | ST TAX | | | 39,404.17 | N |
| TOTAL OF 2 POSTINGS: | | | | 14.00 | 39,404.17 | |

RECONCILIATION SUMMARY FOR BANK B FROM 07/01/13 TO 01/31/14:

G/L CASH ACCOUNT NUMBER: 3993

| | |
|-------------------------------------|------------|
| BANK STATEMENT BALANCE | 764,827.00 |
| PLUS 2 DEPOSITS IN TRANSIT TOTALING | 39,390.17 |
| LESS 0 ADJUSTMENTS TOTALING | .00 |
| LESS 0 CHECKS OUTSTANDING TOTALING | .00 |
| ADJUSTED BANK BALANCE | 804,217.17 |

Register of Deeds
Financial Transactions – Fee Account

Month of January 2014

| Code | Account Name | Credits (Receipts) | Debits (Disbursements) | Totals To Date |
|------|--------------------------|-----------------------|---------------------------|-------------------|
| 3911 | Recording of Deeds | 111,120.00 | | 1,054,557.50 |
| 3912 | Recording of Sec. Liens | 147.00 | | 423.00 |
| 3913 | Copies | 17,125.00 | | 98,718.75 |
| 3914 | Charters & Maps | 2,062.90 | | 8,136.40 |
| 3915 | Interest Earned | 392.29 | | 3,542.96 |
| 3916 | Notices of Completion | 655.00 | | 5,955.00 |
| 3917 | Data Processing Fees | 10,916.00 | | 90,608.00 |
| 3918 | State Tax Commission | 18,254.56 | | 175,739.12 |
| | | 18,254.56 | | 175,739.12 |
| | | 178,927.31 | | |
| 3941 | Salary – Register | | 8,740.30 | 65,359.68 |
| 3942 | Salary – Clerks | | 88,858.30 | 680,927.20 |
| 3943 | FICA Expense | | 7,021.84 | 53,779.24 |
| 3944 | Attorney Fees | | | |
| 3945 | Surety Bonds | | | |
| 3946 | County Officials Tax | | 18,254.56 | 175,739.12 |
| 3947 | Employer Hosp./Ret. | | 25,444.95 | 178,007.53 |
| 3948 | Office Expense | | 26.15 | 26.15 |
| 3980 | Excess Fees Beginning | | | (570,779.86) |
| 3981 | Disbursements to Trustee | | 126,916.00 | 710,108.00 |
| | | | 275,262.10 | |
| 3991 | Petty Cash | | | 4,000.00 |
| 3992 | Cash in Bank | 257,653.68 | 162,574.30 | 290,984.28 |
| 3994 | Accounts Receivable | 10,284.55 | 8,383.00 | 20,422.46 |
| 3995 | Car Allowance | | 646.14 | 4,846.05 |
| | TOTALS | \$ 446,865.54 | 446,865.54 | 0.00 |

Register of Deeds

Receipts, Disbursements & Transfers

Month of January 2014

| Code | Account Name | Credits | Debits | Transfers To | Transfers From | Net Transfers |
|------|------------------------|-----------------|--------------|-----------------|-------------------|------------------|
| 3410 | Due to State | | | | | |
| 3411 | Conveyance Tax | 742,353.31 | 893,306.35 | | 18,254.56 | (18,254.56) |
| 3510 | Register's Fee Account | | | | | |
| 3511 | Fees & Commissions | 178,927.31 | 260,702.61 | 18,254.56 | 32,814.05 | (14,559.49) |
| 3512 | Fed. Income Tax | | 10,308.14 | 10,308.14 | | 10,308.14 |
| 3513 | FICA Withheld | | 7,021.84 | 7,021.84 | | 7,021.84 |
| 3514 | Hosp. Withheld | | 3,582.00 | 3,582.00 | | 3,582.00 |
| 3515 | Pension Withheld | | 8,756.81 | 8,756.81 | | 8,756.81 |
| 3516 | Misc. Insurance | | 2,274.86 | 2,274.86 | | 2,274.86 |
| 3517 | Dental Insurance | | 870.40 | 870.40 | | 870.40 |
| 3518 | Register's Ret. | | 0.00 | 0.00 | | 0.00 |
| 3610 | Assets | | | | | |
| 3611 | Petty Cash | | | | | |
| 3612 | Cash in Banks | 1,169,214.59 | 904,927.61 | | | |
| 3613 | Fed. Revenue Stamps | | | | | |
| 3614 | Accounts Receivable | 10,284.55 | 8,383.00 | | | |
| | Car Allowance | | 646.14 | | | |
| | TOTALS | \$ 2,100,779.76 | 2,100,779.76 | 51,068.61 | 51,068.61 | 0.00 |