To

Tim Burchett

County Mayor

Register of Deeds

Period Ended September 30, 2014

Tim Burchett
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 09-30-14.

Sherry Witt, Register of Deeds

STATE OF TENNESSEE
COUNTY OF KNOX

Personally appeared before me, in the county aforesaid, Sherry Witt, Register of Deeds of said county, who makes oath in due form of law that the foregoing report is full, true and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 9th day of October, 2014.

Penny Robyn Carter

Notary Public

PENNY ROBYN CARTER
STATE OF TENNESSEE NOTARY PUBLIC
KNOX COUNTY

My Commission Expires March 5, 2017

Register of Deeds

Statistical Data on Salaries

September 2014

	Authorized By Court	Actual
Number of Regular Employees	29	22
Total Salaries, Regular Employees	$117,555	$81,837.15
Number of Extra Employees	As Needed	7
Total Salaries, Extra Employees	$20,000	$7,724.76

Knox Co. Register of Deeds
Employees as of September 2014

Salaried Employees

Name		Amount
Linda Barber	$	706.15
Richard Beeler		6,890.76
Michelle Black		3,567.16
William Bright		4,992.46
Rose Browning		4,796.30
Beverly Campbell		5,374.22
Penny Carter		3,565.78
Susan Chesney		3,286.00
Debbie Davis		2,900.00
Katherine Davis		2,560.00
Steve Hall		3,915.94
Barbara Hartsell		5,116.38
John Hitt		2,909.40
Tonya Lawson-Grant		3,094.00
Michael Lynch		3,445.92
James N. McBride		6,890.76
Benjamin Padgett		3,172.84
Michael Payne		2,287.16
Lisa Reidy		4,245.84
Brandy Schaad		3,003.54
Heather Wheeler		1,939.54
Sharon Yarbrough		3,177.00

Hourly Employees

Edna Fraker	2,712.60
Patrick Fleming	1,775.76
Sandra Merryman	1,027.40
Ann Dorman	392.00
Jessica Myers	1,134.00
Hunter Branch	505.00
Richard Rooker	178.00

BANK RECONCILIATION REGISTER

ACTIVITY FROM: 07/01/14 TO: 09/30/14

BANK CODE: A Payroll Account

DEPOSITS AND ADJUSTMENTS:

DATE	TYP	REFERENCE	COMMENT	DEBITS	CREDITS	CLR
09/30/14	DEP	DEEDS			6,400.85	N
09/30/14	DEP	MAPS			40.00	N
09/30/14	DEP	COPIES			10,063.05	N
09/30/14	DEP	NOTICES			20.00	N
09/30/14	DEP	DPF			456.00	N
09/30/14	DEP	COMM			2,300.04	N
			TOTAL OF 6 POSTINGS:	.00	19,279.94	

CHECKS:

CHECK NUMBER	DATE	SRC	REFERENCE	PAYEE NAME	AMOUNT	CLR
027665	09/29/14	AP	00TRUSTEE	Knox County Trustee	80,676.45	N
027666	09/29/14	AP	00TRUSTEE	Knox County Trustee	1,315.87	N
027667	09/30/14	AP	00TRUSTEE	Knox County Trustee	11,554.00	N
				TOTAL OF 3 CHECKS:	93,546.32	

RECONCILIATION SUMMARY FOR BANK A FROM 07/01/14 TO 09/30/14:

G/L CASH ACCOUNT NUMBER: 3992

BANK STATEMENT BALANCE	414,282.00
PLUS 6 DEPOSITS IN TRANSIT TOTALING	19,279.94
LESS 0 ADJUSTMENTS TOTALING	.00
LESS 3 CHECKS OUTSTANDING TOTALING	93,546.32
ADJUSTED BANK BALANCE	340,015.62

BANK CODE: B Transfer Account

DEPOSITS AND ADJUSTMENTS:

DATE	TYP	REFERENCE	COMMENT	DEBITS	CREDITS	CLR
09/30/14	DEP	ST T AX			93,534.77	N
			TOTAL OF 1 POSTING:	.00	93,534.77	

RECONCILIATION SUMMARY FOR BANK B FROM 07/01/14 TO 09/30/14:

G/L CASH ACCOUNT NUMBER: 3993

BANK STATEMENT BALANCE	1,140,480.00
PLUS 1 DEPOSITS IN TRANSIT TOTALING	93,534.77
LESS 0 ADJUSTMENTS TOTALING	.00
LESS 0 CHECKS OUTSTANDING TOTALING	.00
ADJUSTED BANK BALANCE	1,234,014.77

Register of Deeds
Financial Transactions – Fee Account

Month of September 2014

Code	Account Name	Credits (Receipts)	Debits (Disbursements)	Totals To Date
3911	Recording of Deeds	138,080.50		443,801.50
3912	Recording of Sec. Liens	110.00		229.00
3913	Copies	12,860.70		43,947.40
3914	Charters & Maps	1,010.50		3,053.00
3915	Interest Earned	582.30		1,732.89
3916	Notices of Completion	730.00		2,570.00
3917	Data Processing Fees	11,554.00		37,064.00
3918	State Tax Commission	28,757.24		91,136.85
		28,757.24		91,136.85
		222,442.48		
3941	Salary – Register		9,034.84	31,474.67
3942	Salary – Clerks		100,865.61	315,156.67
3943	FICA Expense		7,953.10	25,033.39
3944	Attorney Fees			
3945	Surety Bonds			
3946	County Officials Tax		28,757.24	91,136.85
3947	Employer Hosp./Ret.		26,323.09	88,188.46
3948	Office Expense		0.00	0.00
3980	Excess Fees Beginning			(378,097.39)
3981	Disbursements to Trustee		11,554.00	123,237.00
			184,487.88	
3991	Petty Cash			3,200.00
3992	Cash in Bank	156,376.78	195,613.79	394,643.19
3994	Accounts Receivable	7,600.00	5,671.45	18,437.16
3995	Car Allowance		646.14	2,261.49
	TOTALS	$ **386,419.26**	**386,419.26**	**0.00**

Register of Deeds

Receipts, Disbursements & Transfers

Month of September 2014

Code	Account Name	Credits	Debits	Transfers To	Transfers From	Net Transfers
3410	Due to State					
3411	Conveyance Tax	1,169,461.06	1,064,757.03		28,757.24	(28,757.24)
3510	Register's Fee Account					
3511	Fees & Commissions	222,442.48	176,117.91	28,757.24	37,127.21	(8,369.97)
3512	Fed. Income Tax		12,496.74	12,496.74		12,496.74
3513	FICA Withheld		7,953.10	7,953.10		7,953.10
3514	Hosp. Withheld		3,582.00	3,582.00		3,582.00
3515	Pension Withheld		9,656.93	9,656.93		9,656.93
3516	Misc. Insurance		2,568.04	2,568.04		2,568.04
3517	Dental Insurance		870.40	870.40		870.40
3518	Register's Ret.		0.00	0.00		0.00
3610	Assets					
3611	Petty Cash					
3612	Cash in Banks	1,249,891.05	1,365,074.85			
3613	Fed. Revenue Stamps					
3614	Accounts Receivable	7,600.00	5,671.45			
	Car Allowance		646.14			
	TOTALS	$ 2,649,394.59	2,649,394.59	65,884.45	65,884.45	0.00