To

Tim Burchett

County Mayor

Register of Deeds

Period Ended September 30, 2013

Tim Burchett
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 09-30-13.

Sherry Witt, Register of Deeds

STATE OF TENNESSEE
COUNTY OF KNOX

Personally appeared before me, in the county aforesaid, Sherry Witt, Register of Deeds of said county, who makes oath in due form of law that the foregoing report is full, true and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 10th day of October, 2013.

Notary Public

DEBBIE A. DAVIS
STATE OF TENNESSEE NOTARY PUBLIC
COUNTY OF KNOX

My Commission Expires 2-5-17

Register of Deeds

Statistical Data on Salaries

September 2013

	Authorized By Court	Actual
Number of Regular Employees	29	21
Total Salaries, Regular Employees	$117,555	$85,164.16
Number of Extra Employees	As Needed	9
Total Salaries, Extra Employees	$20,000	$8,639.68

Knox Co. Register of Deeds
Employees as of September 2013

Salaried Employees

Name		Amount
Linda Barber	$	4,707.70
Richard Beeler		6,890.76
Michelle Black		3,567.16
William Bright		4,992.46
Rose Browning		4,796.30
Beverly Campbell		5,374.22
Penny Carter		3,565.78
Susan Chesney		3,286.00
Debbie Davis		2,900.00
Steve Hall		5,801.40
Barbara Hartsell		5,116.38
John Hitt		2,909.40
Tonya Lawson-Grant		3,094.00
Michael Lynch		3,445.92
James N. McBride		6,890.76
Benjamin Padgett		3,172.84
Michael Payne		2,287.16
Lisa Reidy		4,245.84
Brandy Schaad		3,003.54
Heather Wheeler		1,939.54
Sharon Yarbrough		3,177.00

Hourly Employees

Edna Fraker	2,515.26
Patrick Fleming	1,635.36
Katherine Davis	2,346.56
Ann Dorman	605.80
Jessica Myers	925.40
Andrew Moyers	611.30

BANK RECONCILIATION REGISTER

ACTIVITY FROM: 07/01/13 TO: 09/30/13

BANK CODE: A Payroll Account

DEPOSITS AND ADJUSTMENTS:

DATE	TYP	REFERENCE	COMMENT	DEBITS	CREDITS	CLR
09/30/13	DEP	DEEDS			9,733.25	N
09/30/13	DEP	MAPS			29.00	N
09/30/13	DEP	COPIES			9,456.65	N
09/30/13	DEP	NOTICES			70.00	N
09/30/13	DEP	DPF			934.00	N
09/30/13	DEP	COMM			1,878.80	N
			TOTAL OF 6 POSTINGS:	.00	22,101.70	

CHECKS:

CHECK NUMBER	DATE	SRC	REFERENCE	PAYEE NAME	AMOUNT	CLR
027596	09/30/13	AP	00TRUSTEE	Knox County Trustee	13,360.00	N
027597	09/30/13	AP	00TRUSTEE	Knox County Trustee	64,643.75	N
027598	09/30/13	AP	00TRUSTEE	Knox County Trustee	1,343.09	N
				TOTAL OF 3 CHECKS:	79,346.84	

RECONCILIATION SUMMARY FOR BANK A FROM 07/01/13 TO 09/30/13:

G/L CASH ACCOUNT NUMBER: 3992

BANK STATEMENT BALANCE	488,374.00
PLUS 6 DEPOSITS IN TRANSIT TOTALING	22,101.70
LESS 0 ADJUSTMENTS TOTALING	.00
LESS 3 CHECKS OUTSTANDING TOTALING	79,346.84
ADJUSTED BANK BALANCE	431,128.86

BANK CODE: B Transfer Account

DEPOSITS AND ADJUSTMENTS:

DATE	TYP	REFERENCE	COMMENT	DEBITS	CREDITS	CLR
07/31/13	DEP	DEPOSIT	CASH RECEIPT DEPOSI	14.00		N
09/30/13	DEP	ST TAX			76,404.44	N
			TOTAL OF 2 POSTINGS:	14.00	76,404.44	

RECONCILIATION SUMMARY FOR BANK B FROM 07/01/13 TO 09/30/13:

G/L CASH ACCOUNT NUMBER: 3993

BANK STATEMENT BALANCE	956,606.00
PLUS 2 DEPOSITS IN TRANSIT TOTALING	76,390.44
LESS 0 ADJUSTMENTS TOTALING	.00
LESS 0 CHECKS OUTSTANDING TOTALING	.00
ADJUSTED BANK BALANCE	1,032,996.44

Register of Deeds
Financial Transactions – Fee Account

Month of September 2013

Code	Account Name	Credits (Receipts)	Debits (Disbursements)	Totals To Date
3911	Recording of Deeds	158,643.50		530,042.00
3912	Recording of Sec. Liens	13.00		106.00
3913	Copies	16,997.40		46,283.90
3914	Charters & Maps	775.00		2,966.00
3915	Interest Earned	562.87		1,718.94
3916	Notices of Completion	920.00		2,990.00
3917	Data Processing Fees	13,360.00		43,742.00
3918	State Tax Commission	23,911.77		90,107.64
		23,911.77		90,107.64
		239,095.31		
3941	Salary – Register		8,740.30	30,398.48
3942	Salary – Clerks		90,360.14	313,125.71
3943	FICA Expense		7,159.64	24,874.37
3944	Attorney Fees			
3945	Surety Bonds			
3946	County Officials Tax		23,911.77	90,107.64
3947	Employer Hosp./Ret.		23,492.19	81,536.60
3948	Office Expense		0.00	0.00
3980	Excess Fees Beginning			(570,779.86)
3981	Disbursements to Trustee		13,360.00	337,242.00
			167,024.04	
3991	Petty Cash			4,000.00
3992	Cash in Bank	143,758.41	221,223.29	480,765.93
3994	Accounts Receivable	13,293.75	7,254.00	14,531.76
3995	Car Allowance		646.14	2,261.49
	TOTALS	$ **396,147.47**	**396,147.47**	**0.00**

Register of Deeds

Receipts, Disbursements & Transfers

Month of September 2013

Code	Account Name	Credits	Debits	Transfers To	Transfers From	Net Transfers
3410	Due to State					
3411	Conveyance Tax	972,411.89	1,378,019.87		23,911.77	(23,911.77)
3510	Register's Fee Account					
3511	Fees & Commissions	239,095.31	157,981.86	23,911.77	32,953.95	(9,042.18)
3512	Fed. Income Tax		10,635.64	10,635.64		10,635.64
3513	FICA Withheld		7,159.64	7,159.64		7,159.64
3514	Hosp. Withheld		3,148.00	3,148.00		3,148.00
3515	Pension Withheld		8,716.05	8,716.05		8,716.05
3516	Misc. Insurance		2,481.08	2,481.08		2,481.08
3517	Dental Insurance		813.54	813.54		813.54
3518	Register's Ret.		0.00	0.00		0.00
3610	Assets					
3611	Petty Cash					
3612	Cash in Banks	1,545,690.05	1,193,635.18			
3613	Fed. Revenue Stamps					
3614	Accounts Receivable	13,293.75	7,254.00			
	Car Allowance		646.14			
	TOTALS	$ 2,770,491.00	2,770,491.00	56,865.72	56,865.72	0.00