

To

Tim Burchett

County Mayor

Register of Deeds

Period Ended May 31, 2013

Tim Burchett  
County Mayor of Knox County, Tennessee

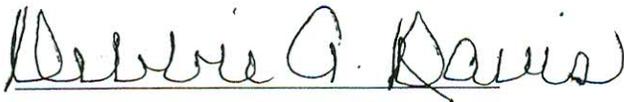
In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 05-31-13.

  
\_\_\_\_\_  
Sherry Witt, Register of Deeds

STATE OF TENNESSEE  
COUNTY OF KNOX

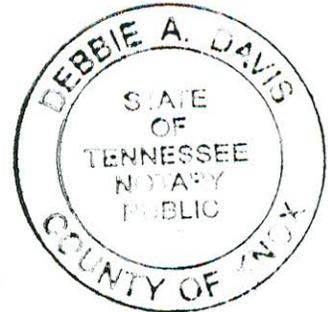
Personally appeared before me, in the county aforesaid, Sherry Witt, Register of Deeds of said county, who makes oath in due form of law that the foregoing report is full, true and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 10<sup>th</sup> day of June, 2013.

  
\_\_\_\_\_  
Notary Public

Notary Public

My Commission Expires 2-5-17



Register of Deeds

Statistical Data on Salaries

May 2013

	Authorized By Court	Actual
Number of Regular Employees	29	21
Total Salaries, Regular Employees	\$115,225	\$81,930.89
Number of Extra Employees	As Needed	6
Total Salaries, Extra Employees	\$20,000	\$7,669.08

## Knox Co. Register of Deeds

Employees as of May 2013

### Salaried Employees

Name		Amount
Linda Barber	\$	4,615.40
Richard Beeler		6,598.16
Michelle Black		3,343.40
William Bright		4,894.54
Rose Browning		4,548.46
Beverly Campbell		5,115.00
Penny Carter		3,495.84
Susan Chesney		2,990.76
Debbie Davis		2,762.46
Steve Hall		5,687.70
Barbara Hartsell		5,016.08
John Hitt		2,852.30
Tonya Lawson-Grant		2,880.97
Michael Lynch		3,378.38
James N. McBride		6,598.16
Benjamin Padgett		3,110.60
Michael Payne		2,165.40
Lisa Reidy		4,008.76
Brandy Schaad		2,852.30
Heather Wheeler		1,901.54
Sharon Yarbrough		3,114.68

### Hourly Employees

Edna Fraker	1,988.00
Dane Brunett	351.70
Patrick Fleming	1,511.92
Levera Whitehead	832.26
Katherine Davis	2,460.00
Ann Dorman	525.20

BANK RECONCILIATION REGISTER

ACTIVITY FROM: 07/01/12 TO: 05/31/13

BANK CODE: A Payroll Account

DEPOSITS AND ADJUSTMENTS:

DATE	TYP	REFERENCE	COMMENT	DEBITS	CREDITS	CLR
10/31/12	DEP	DEPOSIT	CASH RECEIPT DEPOSI	128.00		N
10/31/12	DEP	DEPOSIT	CASH RECEIPT DEPOSI	12.00		N
05/31/13	DEP	DEEDS			7,316.70	N
05/31/13	DEP	MAPS			55.00	N
05/31/13	DEP	COPIES			9,766.45	N
05/31/13	DEP	NOTICES			20.00	N
05/31/13	DEP	DPF			620.00	N
05/31/13	DEP	COMM			952.02	N
TOTAL OF 8 POSTINGS:				140.00	18,730.17	

CHECKS:

CHECK NUMBER	DATE	SRC	REFERENCE	PAYEE NAME	AMOUNT	CLR
027574	05/31/13	AP	00TRUSTEE	Knox County Trustee	14,960.00	N
TOTAL OF 1 CHECK:					14,960.00	

RECONCILIATION SUMMARY FOR BANK A FROM 07/01/12 TO 05/31/13:

G/L CASH ACCOUNT NUMBER: 3992

BANK STATEMENT BALANCE	384,460.00
PLUS 8 DEPOSITS IN TRANSIT TOTALING	18,590.17
LESS 0 ADJUSTMENTS TOTALING	.00
LESS 1 CHECKS OUTSTANDING TOTALING	14,960.00
<b>ADJUSTED BANK BALANCE</b>	<b>388,090.17</b>

BANK RECONCILIATION REGISTER

ACTIVITY FROM: 07/01/12 TO: 05/31/13

BANK CODE: B Transfer Account

DEPOSITS AND ADJUSTMENTS:

DATE	TYP	REFERENCE	COMMENT	DEBITS	CREDITS	CLR
09/30/12	DEP	DEPOSIT	CASH RECEIPT DEPOSI	22.00		N
05/31/13	DEP	ST T AX			38,715.46	N
TOTAL OF 2 POSTINGS:				22.00	38,715.46	

RECONCILIATION SUMMARY FOR BANK B FROM 07/01/12 TO 05/31/13:

G/L CASH ACCOUNT NUMBER: 3993

BANK STATEMENT BALANCE	1,161,193.00
PLUS 2 DEPOSITS IN TRANSIT TOTALING	38,693.46
LESS 0 ADJUSTMENTS TOTALING	.00
LESS 0 CHECKS OUTSTANDING TOTALING	.00
<b>ADJUSTED BANK BALANCE</b>	<b>1,199,886.46</b>

Register of Deeds  
Financial Transactions – Fee Account

Month of May 2013

Code	Account Name	Credits (Receipts)	Debits (Disbursements)	Totals To Date
3911	Recording of Deeds	194,619.00		2,005,763.35
3912	Recording of Sec. Liens	95.00		1,281.00
3913	Copies	13,449.25		159,111.65
3914	Charters & Maps	1,036.00		11,734.50
3915	Interest Earned	502.99		6,806.13
3916	Notices of Completion	875.00		7,820.00
3917	Data Processing Fees	14,960.00		158,178.00
3918	State Tax Commission	28,058.26		257,361.07
		28,058.26		257,361.07
		<b>281,653.76</b>		
3941	Salary – Register		8,355.16	100,196.11
3942	Salary – Clerks		85,277.81	1,061,193.00
3943	FICA Expense		6,730.21	83,567.46
3944	Attorney Fees			
3945	Surety Bonds			
3946	County Officials Tax		28,058.26	257,361.07
3947	Employer Hosp./Ret.		23,392.42	279,739.70
3948	Office Expense		0.00	140.19
3980	Excess Fees Beginning			(514,467.50)
3981	Disbursements to Trustee		0.00	1,115,490.00
			<b>151,813.86</b>	
3991	Petty Cash			4,000.00
3992	Cash in Bank	124,455.60	253,095.15	451,217.43
3994	Accounts Receivable	6,170.60	6,670.95	18,579.31
3995	Car Allowance		700.00	8,400.00
	<b>TOTALS</b>	<b>\$ 412,279.96</b>	<b>412,279.96</b>	<b>0.00</b>

Register of Deeds

Receipts, Disbursements & Transfers

Month of May 2013

Code	Account Name	Credits	Debits	Transfers To	Transfers From	Net Transfers
3410	Due to State					
3411	Conveyance Tax	1,141,035.64	932,587.09		28,058.26	(28,058.26)
3510	Register's Fee Account					
3511	Fees & Commissions	281,653.76	148,195.86	28,058.26	31,676.26	(3,618.00)
3512	Fed. Income Tax		9,968.41	9,968.41		9,968.41
3513	FICA Withheld		6,730.21	6,730.21		6,730.21
3514	Hosp. Withheld		3,320.00	3,320.00		3,320.00
3515	Pension Withheld		8,343.46	8,343.46		8,343.46
3516	Misc. Insurance		2,472.08	2,472.08		2,472.08
3517	Dental Insurance		842.10	842.10		842.10
3518	Register's Ret.		0.00	0.00		0.00
3610	Assets					
3611	Petty Cash					
3612	Cash in Banks	1,085,100.95	1,394,130.79			
3613	Fed. Revenue Stamps					
3614	Accounts Receivable	6,170.60	6,670.95			
	Car Allowance		700.00			
	TOTALS	\$ 2,513,960.95	2,513,960.95	59,734.52	59,734.52	0.00