

To

Tim Burchett

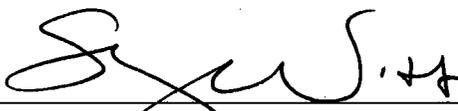
County Mayor

Register of Deeds

Period Ended October 31, 2012

Tim Burchett
County Mayor of Knox County, Tennessee

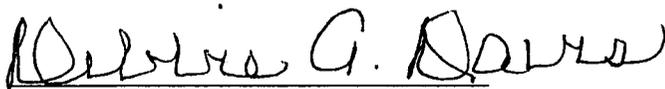
In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 10-31-12.


Sherry Witt, Register of Deeds

STATE OF TENNESSEE
COUNTY OF KNOX

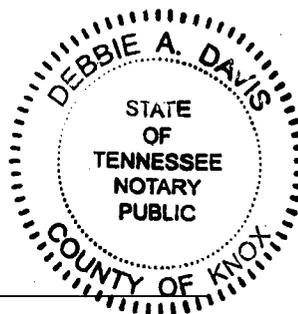
Personally appeared before me, in the county aforesaid, Sherry Witt, Register of Deeds of said county, who makes oath in due form of law that the foregoing report is full, true and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 15th day of November, 2012.



Notary Public

My Commission Expires 4-1-13



Register of Deeds
Statistical Data on Salaries

October 2012

	Authorized By Court	Actual
Number of Regular Employees	29	22
Total Salaries, Regular Employees	\$115,225	\$85,759.27
Number of Extra Employees	As Needed	5
Total Salaries, Extra Employees	\$20,000	\$7,633.16

Knox Co. Register of Deeds
Employees as of October 2012

Salaried Employees

Name		Amount
Linda Barber	\$	4,615.40
Richard Beeler		6,598.16
Michelle Black		3,343.40
William Bright		4,894.54
Rose Browning		4,548.46
Beverly Campbell		5,115.00
Penny Carter		3,495.84
Debbie Davis		2,762.46
Steve Hall		5,687.70
Barbara Hartsell		5,016.08
Michael Lynch		3,378.38
James N. McBride		6,598.16
Sandra Merryman		4,361.00
Lisa Reidy		4,008.76
Sharon Yarbrough		2,958.95
Margaret Taylor		2,982.84
Benjamin Padgett		3,110.60
Brandy Schaad		2,779.08
John Hitt		2,779.08
Susan Chesney		2,843.08
Michael Payne		1,980.76
Heather Wheeler		1,901.54

Hourly Employees

Edna Fraker	2,377.80
Levera Whitehead	841.83
Lawson-Grant, Tonya	2,790.03
Brunett, Dane	590.80
Fleming, Patrick	1,032.70

BANK RECONCILIATION REGISTER

ACTIVITY FROM: 07/01/12 TO: 10/31/12

BANK CODE: A Payroll Account

DEPOSITS AND ADJUSTMENTS:

DATE	TYP	REFERENCE	COMMENT	DEBITS	CREDITS	CLR
10/31/12	DEP	DEEDS				
10/31/12	DEP	MAPS			7,956.50	N
10/31/12	DEP	COPIES			43.00	N
10/31/12	DEP	NOTICES			9,650.65	N
10/31/12	DEP	DPF			30.00	N
10/31/12	DEP	COMM			568.00	N
10/31/12	DEP	DEPOSIT	CASH RECEIPT DEPOSI	128.00	1,026.06	N
10/31/12	DEP	DEPOSIT	CASH RECEIPT DEPOSI	12.00		N
10/31/12	DEP	DEPOSIT	CASH RECEIPT DEPOSI	312.35		N
TOTAL OF 9 POSTINGS:				452.35	19,274.21	

CHECKS:

CHECK NUMBER	DATE	SRC	REFERENCE	PAYEE NAME	AMOUNT	CLR
027533	10/31/12	AP	00TRUSTEE	Knox County Trustee	15,460.00	N
TOTAL OF 1 CHECK:					15,460.00	

RECONCILIATION SUMMARY FOR BANK A FROM 07/01/12 TO 10/31/12:

G/L CASH ACCOUNT NUMBER: 3992

BANK STATEMENT BALANCE	322,101.00
PLUS 9 DEPOSITS IN TRANSIT TOTALING	18,821.86
LESS 0 ADJUSTMENTS TOTALING	.00
LESS 1 CHECKS OUTSTANDING TOTALING	15,460.00
ADJUSTED BANK BALANCE	325,462.86

BANK RECONCILIATION REGISTER

ACTIVITY FROM: 07/01/12 TO: 10/31/12

BANK CODE: B Transfer Account

DEPOSITS AND ADJUSTMENTS:

DATE	TYP	REFERENCE	COMMENT	DEBITS	CREDITS	CLR
09/30/12	DEP	DEPOSIT	CASH RECEIPT DEPOSI	22.00		N
10/31/12	DEP	ST TAX			41,726.45	N
TOTAL OF 2 POSTINGS:				22.00	41,726.45	

RECONCILIATION SUMMARY FOR BANK B FROM 07/01/12 TO 10/31/12:

G/L CASH ACCOUNT NUMBER: 3993

BANK STATEMENT BALANCE	897,493.00
PLUS 2 DEPOSITS IN TRANSIT TOTALING	41,704.45
LESS 0 ADJUSTMENTS TOTALING	.00
LESS 0 CHECKS OUTSTANDING TOTALING	.00
ADJUSTED BANK BALANCE	939,197.45

Register of Deeds
Financial Transactions – Fee Account

Month of October 2012

Code	Account Name	Credits (Receipts)	Debits (Disbursements)	Totals To Date
3911	Recording of Deeds	195,816.00		734,446.85
3912	Recording of Sec. Liens	130.00		404.00
3913	Copies	13,567.95		57,471.90
3914	Charters & Maps	1,189.00		4,342.00
3915	Interest Earned	701.86		2,665.00
3916	Notices of Completion	895.00		3,040.00
3917	Data Processing Fees	15,460.00		58,052.00
3918	State Tax Commission	21,714.91		97,767.86
		21,714.91		97,767.86
		271,189.63		
3941	Salary – Register		8,355.16	37,532.41
3942	Salary – Clerks		89,512.68	408,216.96
3943	FICA Expense		7,045.81	32,201.54
3944	Attorney Fees			
3945	Surety Bonds			
3946	County Officials Tax		21,714.91	97,767.86
3947	Employer Hosp./Ret.		23,799.19	107,018.53
3948	Office Expense		55.22	122.85
3980	Excess Fees Beginning			(514,467.50)
3981	Disbursements to Trustee		224,460.00	489,924.00
			374,942.97	
3991	Petty Cash			4,000.00
3992	Cash in Bank	354,380.41	246,985.42	371,515.71
3994	Accounts Receivable	4,723.15	7,664.80	18,975.11
3995	Car Allowance		700.00	3,150.00
	TOTALS	\$ 630,293.19	630,293.19	0.00

Register of Deeds

Receipts, Disbursements & Transfers

Month of October 2012

Code	Account Name	Credits	Debits	Transfers To	Transfers From	Net Transfers
3410	Due to State					
3411	Conveyance Tax	883,073.17	1,163,405.98		21,714.91	(21,714.91)
3510	Register's Fee Account					
3511	Fees & Commissions	271,189.63	362,492.69	21,714.91	34,165.19	(12,450.28)
3512	Fed. Income Tax		11,158.72	11,158.72		11,158.72
3513	FICA Withheld		7,045.81	7,045.81		7,045.81
3514	Hosp. Withheld		3,428.00	3,428.00		3,428.00
3515	Pension Withheld		8,947.34	8,947.34		8,947.34
3516	Misc. Insurance		2,756.52	2,756.52		2,756.52
3517	Dental Insurance		828.80	828.80		828.80
3518	Register's Ret.		0.00	0.00		0.00
3610	Assets					
3611	Petty Cash					
3612	Cash in Banks	1,539,501.30	1,130,058.59			
3613	Fed. Revenue Stamps					
3614	Accounts Receivable	4,723.15	7,664.80			
	Car Allowance		700.00			
TOTALS		\$ 2,698,487.25	2,698,487.25	55,880.10	55,880.10	0.00