

To

Tim Burchett

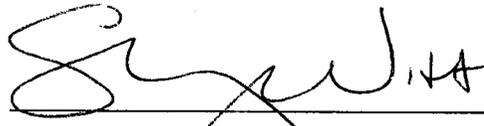
County Mayor

Register of Deeds

Period Ended October 31, 2011

Tim Burchett  
County Mayor of Knox County, Tennessee

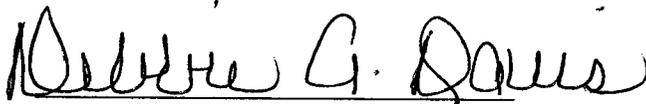
In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 10-31-11.

  
Sherry Witt, Register of Deeds

STATE OF TENNESSEE  
COUNTY OF KNOX

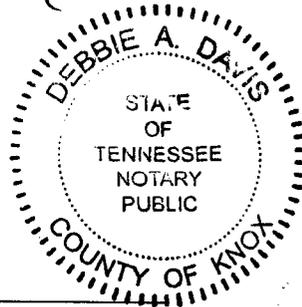
Personally appeared before me, in the county aforesaid, Sherry Witt, Register of Deeds of said county, who makes oath in due form of law that the foregoing report is full, true and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 14<sup>th</sup> day of November, 20 11.



Notary Public

My Commission Expires 4-1-13



Register of Deeds  
Statistical Data on Salaries

October 2011

	Authorized By Court	Actual
Number of Regular Employees	29	23
Total Salaries, Regular Employees	\$111,879	\$85,970.12
Number of Extra Employees	As Needed	5
Total Salaries, Extra Employees	\$20,000	\$7,419.71

**Knox Co. Register of Deeds**  
Employees as of October 2011

Salaried Employees

<b>Name</b>		<b>Amount</b>
Linda Barber	\$	4,120.00
Richard Beeler		6,406.00
Michelle Black		3,246.00
William Bright		4,752.00
Rose Browning		4,416.00
Beverly Campbell		4,966.00
Penny Carter		3,394.00
Debbie Davis		2,682.00
Steve Hall		5,522.00
Barbara Hartsell		4,870.00
Michael Lynch		3,280.00
James N. McBride		6,406.00
Sandra Merryman		4,234.00
Lisa Reidy		3,892.00
Cheri Wilson		3,504.00
Sharon Yarbrough		3,024.00
Margaret Taylor		2,896.00
Benjamin Padgett		3,020.00
Brandy Schaad		2,698.14
John Hitt		2,698.14
Susan Chesney		2,270.76
Michael Payne		1,826.92
Heather Wheeler		1,846.16

Hourly Employees

Edna Fraker	2,042.00
Joan Dozier	2,080.00
Levera Whitehead	1,343.65
Kent Carringer	1,032.10
Adrian Nelson	921.96

BANK RECONCILIATION REGISTER

ACTIVITY FROM: 07/01/11 TO: 10/31/11

BANK CODE: A Payroll Account

DEPOSITS AND ADJUSTMENTS:

DATE	TYP	REFERENCE	COMMENT	DEBITS	CREDITS	CLR
08/12/11	DEP	deeds			30.00	N
08/12/11	DEP	tax comm		.72		N
10/31/11	DEP	DEEDS			8,946.65	N
10/31/11	DEP	MAPS			85.00	N
10/31/11	DEP	COPIES			9,807.70	N
10/31/11	DEP	NOTICES			20.00	N
10/31/11	DEP	DPF			818.00	N
10/31/11	DEP	COMM			1,558.92	N
TOTAL OF 8 POSTINGS:				.72	21,266.27	

CHECKS:

CHECK NUMBER	DATE	SRC	REFERENCE	PAYEE NAME	AMOUNT	CLR
027460	10/28/11	AP	00TRUSTEE	Knox County Trustee	12,086.00	N
027461	10/28/11	AP	00TRUSTEE	Knox County Trustee	63,211.31	N
CK ORD	10/31/11	GL			77.57	N
TOTAL OF 3 CHECKS:					75,374.88	

RECONCILIATION SUMMARY FOR BANK A FROM 07/01/11 TO 10/31/11:

G/L CASH ACCOUNT NUMBER: 3992

BANK STATEMENT BALANCE	370,644.00
PLUS 8 DEPOSITS IN TRANSIT TOTALING	21,265.55
LESS 0 ADJUSTMENTS TOTALING	.00
LESS 3 CHECKS OUTSTANDING TOTALING	75,374.88
ADJUSTED BANK BALANCE	316,534.67

BANK RECONCILIATION REGISTER

ACTIVITY FROM: 07/01/11 TO: 10/31/11

BANK CODE: B Transfer Account

DEPOSITS AND ADJUSTMENTS:

DATE	TYP	REFERENCE	COMMENT	DEBITS	CREDITS	CLR
08/12/11	DEP	st tax		29.28		N
10/31/11	DEP	ST TAX			63,396.23	N
TOTAL OF 2 POSTINGS:				29.28	63,396.23	

CHECKS:

CHECK NUMBER	DATE	SRC	REFERENCE	PAYEE NAME	AMOUNT	CLR
CK ORD	10/31/11	GL			140.93	N
TOTAL OF 1 CHECK:					140.93	

RECONCILIATION SUMMARY FOR BANK B FROM 07/01/11 TO 10/31/11:

G/L CASH ACCOUNT NUMBER: 3993

BANK STATEMENT BALANCE	2,078,259.00
PLUS 2 DEPOSITS IN TRANSIT TOTALING	63,366.95
LESS 0 ADJUSTMENTS TOTALING	.00
LESS 1 CHECKS OUTSTANDING TOTALING	140.93
<b>ADJUSTED BANK BALANCE</b>	<b>2,141,485.02</b>

Register of Deeds  
Financial Transactions – Fee Account

Month of October 2011

Code	Account Name	Credits (Receipts)	Debits (Disbursements)	Totals To Date
3911	Recording of Deeds	144,215.50		546,445.50
3912	Recording of Sec. Liens	199.00		794.00
3913	Copies	16,044.90		74,270.90
3914	Charters & Maps	1,069.00		3,969.00
3915	Interest Earned	521.30		2,038.88
3916	Notices of Completion	470.00		2,535.00
3917	Data Processing Fees	12,086.00		47,126.00
3918	State Tax Commission	51,378.36		106,502.37
		51,378.36		106,502.37
		<b>277,362.42</b>		
3941	Salary – Register		8,223.54	37,005.93
3942	Salary – Clerks		88,973.83	405,296.52
3943	FICA Expense		6,496.25	31,352.75
3944	Attorney Fees			
3945	Surety Bonds			
3946	County Officials Tax		51,378.36	106,502.37
3947	Employer Hosp./Ret.		23,540.63	108,730.52
3948	Office Expense		218.50	351.47
3980	Excess Fees Beginning			(273,186.66)
3981	Disbursements to Trustee		57,086.00	92,126.00
			<b>235,917.11</b>	
3991	Petty Cash			4,000.00
3992	Cash in Bank	185,238.75	228,798.81	358,448.16
3994	Accounts Receivable	9,269.95	6,455.20	16,406.96
3995	Car Allowance		700.00	3,150.00
	<b>TOTALS</b>	<b>\$ 471,871.12</b>	<b>471,871.12</b>	<b>0.00</b>

Register of Deeds  
 Receipts, Disbursements & Transfers  
 Month of October 2011

Code	Account Name	Credits	Debits	Transfers To	Transfers From	Net Transfers
3410	Due to State					
3411	Conveyance Tax	2,089,387.53	618,825.59		51,378.36	(51,378.36)
3510	Register's Fee Account					
3511	Fees & Commissions	277,362.42	254,109.29	51,378.36	33,186.18	18,192.18
3512	Fed. Income Tax		11,353.10	11,353.10		11,353.10
3513	FICA Withheld		6,496.25	6,496.25		6,496.25
3514	Hosp. Withheld		3,444.14	3,444.14		3,444.14
3515	Pension Withheld		9,118.29	9,118.29		9,118.29
3516	Misc. Insurance		1,594.72	1,594.72		1,594.72
3517	Dental Insurance		1,179.68	1,179.68		1,179.68
3518	Register's Ret.		0.00	0.00		0.00
3610	Assets					
3611	Petty Cash					
3612	Cash in Banks	855,442.70	2,318,186.34			
3613	Fed. Revenue Stamps					
3614	Accounts Receivable	9,269.95	6,455.20			
	Car Allowance		700.00			
	TOTALS	\$ 3,231,462.60	3,231,462.60	84,564.54	84,564.54	0.00