Register of Deeds

Period Ended July 31, 2011

Tim Burchett
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 07-31-11.

Sherry Witt, Register of Deeds

STATE OF TENNESSEE
COUNTY OF KNOX

Personally appeared before me, in the county aforesaid, Sherry Witt, Register of Deeds of said county, who makes oath in due form of law that the foregoing report is full, true and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 10th day of August, 2011.

Notary Public

DEBBIE A. DAVIS
STATE OF TENNESSEE NOTARY PUBLIC
COUNTY OF KNOX

My Commission Expires 4-1-13

Register of Deeds

Statistical Data on Salaries

July 2011

	Authorized By Court	Actual
Number of Regular Employees	29	23
Total Salaries, Regular Employees	$111,879	$83,541.80
Number of Extra Employees	As Needed	6
Total Salaries, Extra Employees	$20,000	$8,000.35

Knox Co. Register of Deeds
Employees as of July 2011

Salaried Employees

Name		Amount
Linda Barber	$	4,120.00
Richard Beeler		6,406.00
Michelle Black		3,246.00
William Bright		4,752.00
Rose Browning		4,416.00
Beverly Campbell		4,966.00
Penny Carter		3,394.00
Debbie Davis		2,682.00
Steve Hall		5,522.00
Barbara Hartsell		4,870.00
Michael Lynch		3,280.00
James N. McBride		6,406.00
Sandra Merryman		4,234.00
Lisa Reidy		3,892.00
Cheri Wilson		3,504.00
Sharon Yarbrough		3,024.00
Margaret Taylor		2,896.00
Benjamin Padgett		3,020.00
Brandy Schaad		269.82
John Hitt		2,698.14
Susan Chesney		2,270.76
Michael Payne		1,826.92
Heather Wheeler		1,846.16

Hourly Employees

Edna Fraker	1,652.60
Joan Dozier	1,890.20
Elle Burnette	876.80
Levera Whitehead	1,386.55
Judson Davis	1,320.20
John Valliant III	874.00

BANK RECONCILIATION REGISTER

ACTIVITY FROM: 07/01/04 TO: 07/31/11

BANK CODE: A Payroll Account

DEPOSITS AND ADJUSTMENTS:

DATE	TYP	REFERENCE	COMMENT	DEBITS	CREDITS	CLR
03/31/11	DEP	DEEDS			10,264.00	N
03/31/11	DEP	MAPS			95.00	N
03/31/11	DEP	COPIES			9,710.80	N
03/31/11	DEP	NOTICES			25.00	N
03/31/11	DEP	DPF			970.00	N
03/31/11	DEP	COMM			1,265.03	N
05/25/11	DEP	DEPOSIT	CASH RECEIPT DEPOSI	28.36		N
07/29/11	DEP	DEEDS			5,071.45	N
07/29/11	DEP	UCC			54.00	N
07/29/11	DEP	MAPS			70.00	N
07/29/11	DEP	COPIES			9,491.40	N
07/29/11	DEP	NOTICES			20.00	N
07/29/11	DEP	DPF			486.00	N
07/29/11	DEP	COMM			866.39	N
			TOTAL OF 14 POSTINGS:	28.36	38,389.07	

CHECKS:

CHECK NUMBER	DATE	SRC	REFERENCE	PAYEE NAME	AMOUNT	CLR
027441	07/28/11	AP	00TRUSTEE	Knox County Trustee	132.97	N
027442	07/31/11	AP	00TRUSTEE	Knox County Trustee	10,816.00	N
				TOTAL OF 2 CHECKS:	10,948.97	

RECONCILIATION SUMMARY FOR BANK A FROM 07/01/04 TO 07/31/11:

G/L CASH ACCOUNT NUMBER: 3992

BANK STATEMENT BALANCE	233,780.00
PLUS 14 DEPOSITS IN TRANSIT TOTALING	38,360.71
LESS 0 ADJUSTMENTS TOTALING	.00
LESS 2 CHECKS OUTSTANDING TOTALING	10,948.97
ADJUSTED BANK BALANCE	261,191.74

BANK CODE: B Transfer Account

DEPOSITS AND ADJUSTMENTS:

DATE	TYP	REFERENCE	COMMENT	DEBITS	CREDITS	CLR
09/30/04	DEP	DEPOSIT	CASH RECEIPT DEPOSI	163.50		N
09/30/04	DEP	DEPOSIT	CASH RECEIPT DEPOSI	228.60		N
10/31/04	DEP	DEPOSIT	CASH RECEIPT DEPOSI	125.40		N
05/31/05	DEP	DEPOSIT	CASH RECEIPT DEPOSI	12.00		N
06/30/05	DEP	DEPOSIT	CASH RECEIPT DEPOSI	443.50		N
06/30/05	DEP	DEPOSIT	CASH RECEIPT DEPOSI	195.07		N
06/30/05	DEP	DEPOSIT	CASH RECEIPT DEPOSI	12.00		N
10/31/05	DEP	DEPOSIT	CASH RECEIPT DEPOSI	61.10		N
10/31/05	DEP	DEPOSIT	CASH RECEIPT DEPOSI	4.00		N
08/31/06	DEP	DEPOSIT	CASH RECEIPT DEPOSI	24.00		N
10/31/06	DEP	DEPOSIT	CASH RECEIPT DEPOSI	1,165.00		N
12/31/06	DEP	DEPOSIT	CASH RECEIPT DEPOSI	32.00		N
02/02/07	DEP	st tax			79.52	N
05/31/07	DEP	DEPOSIT	CASH RECEIPT DEPOSI	198.90		N
08/31/07	DEP	DEPOSIT	CASH RECEIPT DEPOSI	12.00		N
10/16/07	DEP	DEPOSIT	CASH RECEIPT DEPOSI	1,065.61		N
10/16/07	DEP	DEPOSIT	CASH RECEIPT DEPOSI	278.15		N
11/30/07	DEP	DEPOSIT	CASH RECEIPT DEPOSI	171.20		N
11/30/07	DEP	DEPOSIT	CASH RECEIPT DEPOSI	97.00		N
12/31/07	DEP	DEPOSIT	CASH RECEIPT DEPOSI	12.00		N
03/31/08	DEP	int			1,518.50	N
05/31/08	DEP	DEPOSIT	CASH RECEIPT DEPOSI	11.00		N
05/31/08	DEP	DEPOSIT	CASH RECEIPT DEPOSI	2.00		N
05/31/08	DEP	DEPOSIT	CASH RECEIPT DEPOSI	12.00		N
06/30/08	DEP	DEPOSIT	CASH RECEIPT DEPOSI	15.00		N
07/31/08	DEP	DEPOSIT	CASH RECEIPT DEPOSI	14.00		N
07/31/08	DEP	DEPOSIT	CASH RECEIPT DEPOSI	19.00		N
07/31/08	DEP	DEPOSIT	CASH RECEIPT DEPOSI	29.00		N
07/31/08	DEP	DEPOSIT	CASH RECEIPT DEPOSI	219.20		N
10/31/08	DEP	DEPOSIT	CASH RECEIPT DEPOSI	221.87		N
11/30/08	DEP	DEPOSIT	CASH RECEIPT DEPOSI	12.00		N
01/31/09	DEP	DEPOSIT	CASH RECEIPT DEPOSI	12.00		N
01/31/09	DEP	DEPOSIT	CASH RECEIPT DEPOSI	17.00		N
02/28/09	DEP	DEPOSIT	CASH RECEIPT DEPOSI	12.00		N
03/31/10	DEP	DEPOSIT	CASH RECEIPT DEPOSI	8.00		N
06/30/10	DEP	DEPOSIT	CASH RECEIPT DEPOSI	12.00		N
03/31/11	DEP	ST TAX			51,444.61	N
07/29/11	DEP	ST TAX			35,233.20	N
			TOTAL OF 38 POSTINGS:	4,917.10	88,275.83	

CHECKS:

CHECK NUMBER	DATE	SRC	REFERENCE	PAYEE NAME	AMOUNT	CLR
ST TAX	10/04/05	GL			388.10	N
				TOTAL OF 1 CHECK:	388.10	

BANK CODE: B Transfer Account

RECONCILIATION SUMMARY FOR BANK B FROM 07/01/04 TO 07/31/11:

G/L CASH ACCOUNT NUMBER: 3993

BANK STATEMENT BALANCE	755,885.00
PLUS 38 DEPOSITS IN TRANSIT TOTALING	83,358.73
LESS 0 ADJUSTMENTS TOTALING	.00
LESS 1 CHECKS OUTSTANDING TOTALING	388.10
ADJUSTED BANK BALANCE	838,855.63

Register of Deeds
Financial Transactions – Fee Account

Month of July 2011

Code	Account Name	Credits (Receipts)	Debits (Disbursements)	Totals To Date
3911	Recording of Deeds	120,216.00		120,216.00
3912	Recording of Sec. Liens	189.00		189.00
3913	Copies	13,307.10		13,307.10
3914	Charters & Maps	1,040.00		1,040.00
3915	Interest Earned	494.83		494.83
3916	Notices of Completion	750.00		750.00
3917	Data Processing Fees	10,816.00		10,816.00
3918	State Tax Commission	18,181.45		18,181.45
		18,181.45		18,181.45
		183,175.83		
3941	Salary – Register		8,223.54	8,223.54
3942	Salary – Clerks		86,372.35	86,372.35
3943	FICA Expense		6,817.51	6,817.51
3944	Attorney Fees			
3945	Surety Bonds			
3946	County Officials Tax		18,181.45	18,181.45
3947	Employer Hosp./Ret.		25,029.05	25,029.05
3948	Office Expense		132.97	132.97
3980	Excess Fees Beginning			(273,186.66)
3981	Disbursements to Trustee		10,816.00	10,816.00
			155,572.87	
3991	Petty Cash			4,000.00
3992	Cash in Bank	138,091.42	164,033.53	280,095.36
3994	Accounts Receivable	5,473.75	6,434.60	15,994.26
3995	Car Allowance		700.00	700.00
	TOTALS	**$ 326,741.00**	**326,741.00**	**0.00**

Register of Deeds

Receipts, Disbursements & Transfers

Month of July 2011

Code	Account Name	Credits	Debits	Transfers To	Transfers From	Net Transfers
3410	Due to State					
3411	Conveyance Tax	739,378.69	850,761.71		18,181.45	(18,181.45)
3510	Register's Fee Account					
3511	Fees & Commissions	183,175.83	141,683.84	18,181.45	32,070.48	(13,889.03)
3512	Fed. Income Tax		10,242.80	10,242.80		10,242.80
3513	FICA Withheld		6,817.51	6,817.51		6,817.51
3514	Hosp. Withheld		3,444.14	3,444.14		3,444.14
3515	Pension Withheld		8,359.10	8,359.10		8,359.10
3516	Misc. Insurance		2,027.25	2,027.25		2,027.25
3517	Dental Insurance		1,179.68	1,179.68		1,179.68
3518	Register's Ret.		0.00	0.00		0.00
3610	Assets					
3611	Petty Cash					
3612	Cash in Banks	1,007,034.58	903,412.22			
3613	Fed. Revenue Stamps					
3614	Accounts Receivable	5,473.75	6,434.60			
	Car Allowance		700.00			
	TOTALS	$ 1,935,062.85	1,935,062.85	50,251.93	50,251.93	0.00