To

Tim Burchett

County Mayor

Register of Deeds

Period Ended December 31, 2010

Tim Burchett
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 12-31-10.

Sherry Witt, Register of Deeds

STATE OF TENNESSEE
COUNTY OF KNOX

Personally appeared before me, in the county aforesaid, Sherry Witt, Register of Deeds of said county, who makes oath in due form of law that the foregoing report is full, true and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 13th day of January, 2011.

Notary Public

My Commission Expires 4-1-13

DEBBIE A. DAVIS
STATE OF TENNESSEE NOTARY PUBLIC
COUNTY OF KNOX

Register of Deeds

Statistical Data on Salaries

December 2010

	Authorized By Court	Actual
Number of Regular Employees	29	23
Total Salaries, Regular Employees	$111,879	$85,981.93
Number of Extra Employees	As Needed	8
Total Salaries, Extra Employees	$20,000	$9,618.25

Knox Co. Register of Deeds
Employees as of December 2010

Salaried Employees

Name		Amount
Linda Barber	$	4,120.00
Richard Beeler		6,406.00
Michelle Black		2,677.95
William Bright		4,752.00
Rose Browning		4,416.00
Beverly Campbell		4,966.00
Penny Carter		3,394.00
Debbie Davis		2,682.00
Steve Hall		5,522.00
Barbara Hartsell		4,870.00
Michael Lynch		3,280.00
James N. McBride		6,406.00
Sandra Merryman		4,234.00
Linda Potter		2,647.75
Lisa Reidy		3,892.00
Cheri Wilson		3,504.00
Sharon Yarbrough		3,024.00
Margaret Taylor		2,896.00
Benjamin Padgett		3,020.00
Brandy Schaad		2,428.33
John Hitt		2,698.14
Susan Chesney		2,270.76
Michael Payne		1,875.00

Hourly Employees

Edna Fraker	2,003.10
Wayne Day	864.30
Joan Dozier	2,037.10
Elle Burnette	914.10
Levera Whitehead	1,235.85
Judson Davis	1,102.30
Adrian Nelson	1,174.80
Heather Wheeler	286.70

BANK RECONCILIATION REGISTER

ACTIVITY FROM: 07/01/04 TO: 12/31/10

BANK CODE: A Payroll Account

DEPOSITS AND ADJUSTMENTS:

DATE	TYP	REFERENCE	COMMENT	DEBITS	CREDITS	CLR
12/30/10	DEP	DEEDS			9,140.00	N
12/30/10	DEP	UCC			13.00	N
12/30/10	DEP	MAPS			40.00	N
12/30/10	DEP	COPIES			9,665.65	N
12/30/10	DEP	NOTICES			20.00	N
12/30/10	DEP	DPF			620.00	N
12/30/10	DEP	COMM			1,451.54	N
			TOTAL OF 7 POSTINGS:	.00	20,950.19	

CHECKS:

CHECK NUMBER	DATE	SRC	REFERENCE	PAYEE NAME	AMOUNT	CLR
027401	12/31/10	AP	00TRUSTEE	Knox County Trustee	12,464.00	N
				TOTAL OF 1 CHECK:	12,464.00	

RECONCILIATION SUMMARY FOR BANK A FROM 07/01/04 TO 12/31/10:

G/L CASH ACCOUNT NUMBER: 3992

BANK STATEMENT BALANCE	439,325.00
PLUS 7 DEPOSITS IN TRANSIT TOTALING	20,950.19
LESS 0 ADJUSTMENTS TOTALING	.00
LESS 1 CHECKS OUTSTANDING TOTALING	12,464.00
ADJUSTED BANK BALANCE	447,811.19

BANK CODE: B Transfer Account

DEPOSITS AND ADJUSTMENTS:

DATE	TYP	REFERENCE	COMMENT	DEBITS	CREDITS	CLR
09/30/04	DEP	DEPOSIT	CASH RECEIPT DEPOSI	163.50		N
09/30/04	DEP	DEPOSIT	CASH RECEIPT DEPOSI	228.60		N
10/31/04	DEP	DEPOSIT	CASH RECEIPT DEPOSI	125.40		N
05/31/05	DEP	DEPOSIT	CASH RECEIPT DEPOSI	12.00		N
06/30/05	DEP	DEPOSIT	CASH RECEIPT DEPOSI	443.50		N
06/30/05	DEP	DEPOSIT	CASH RECEIPT DEPOSI	195.07		N
06/30/05	DEP	DEPOSIT	CASH RECEIPT DEPOSI	12.00		N
10/31/05	DEP	DEPOSIT	CASH RECEIPT DEPOSI	61.10		N
10/31/05	DEP	DEPOSIT	CASH RECEIPT DEPOSI	4.00		N
08/31/06	DEP	DEPOSIT	CASH RECEIPT DEPOSI	24.00		N
10/31/06	DEP	DEPOSIT	CASH RECEIPT DEPOSI	1,165.00		N
12/31/06	DEP	DEPOSIT	CASH RECEIPT DEPOSI	32.00		N
02/02/07	DEP	st tax			79.52	N
05/31/07	DEP	DEPOSIT	CASH RECEIPT DEPOSI	198.90		N
08/31/07	DEP	DEPOSIT	CASH RECEIPT DEPOSI	12.00		N
10/16/07	DEP	DEPOSIT	CASH RECEIPT DEPOSI	1,065.61		N
10/16/07	DEP	DEPOSIT	CASH RECEIPT DEPOSI	278.15		N
11/30/07	DEP	DEPOSIT	CASH RECEIPT DEPOSI	171.20		N
11/30/07	DEP	DEPOSIT	CASH RECEIPT DEPOSI	97.00		N
12/31/07	DEP	DEPOSIT	CASH RECEIPT DEPOSI	12.00		N
03/31/08	DEP	int			1,518.50	N
05/31/08	DEP	DEPOSIT	CASH RECEIPT DEPOSI	11.00		N
05/31/08	DEP	DEPOSIT	CASH RECEIPT DEPOSI	2.00		N
05/31/08	DEP	DEPOSIT	CASH RECEIPT DEPOSI	12.00		N
06/30/08	DEP	DEPOSIT	CASH RECEIPT DEPOSI	15.00		N
07/31/08	DEP	DEPOSIT	CASH RECEIPT DEPOSI	14.00		N
07/31/08	DEP	DEPOSIT	CASH RECEIPT DEPOSI	19.00		N
07/31/08	DEP	DEPOSIT	CASH RECEIPT DEPOSI	29.00		N
07/31/08	DEP	DEPOSIT	CASH RECEIPT DEPOSI	219.20		N
10/31/08	DEP	DEPOSIT	CASH RECEIPT DEPOSI	221.87		N
11/30/08	DEP	DEPOSIT	CASH RECEIPT DEPOSI	12.00		N
01/31/09	DEP	DEPOSIT	CASH RECEIPT DEPOSI	12.00		N
01/31/09	DEP	DEPOSIT	CASH RECEIPT DEPOSI	17.00		N
02/28/09	DEP	DEPOSIT	CASH RECEIPT DEPOSI	12.00		N
03/31/10	DEP	DEPOSIT	CASH RECEIPT DEPOSI	8.00		N
06/30/10	DEP	DEPOSIT	CASH RECEIPT DEPOSI	12.00		N
12/30/10	DEP	ST TAX			59,029.25	N
			TOTAL OF 37 POSTINGS:	4,917.10	60,627.27	

CHECKS:

CHECK NUMBER	DATE	SRC	REFERENCE	PAYEE NAME	AMOUNT	CLR
ST TAX	10/04/05	GL			388.10	N
				TOTAL OF 1 CHECK:	388.10	

BANK CODE: B Transfer Account

RECONCILIATION SUMMARY FOR BANK B FROM 07/01/04 TO 12/31/10:

G/L CASH ACCOUNT NUMBER: 3993

BANK STATEMENT BALANCE	864,306.00
PLUS 37 DEPOSITS IN TRANSIT TOTALING	55,710.17
LESS 0 ADJUSTMENTS TOTALING	.00
LESS 1 CHECKS OUTSTANDING TOTALING	388.10
ADJUSTED BANK BALANCE	919,628.07

Register of Deeds
Financial Transactions – Fee Account

Month of December 2010

Code	Account Name	Credits (Receipts)	Debits (Disbursements)	Totals To Date
3911	Recording of Deeds	164,641.50		1,008,980.50
3912	Recording of Sec. Liens	173.00		963.00
3913	Copies	14,917.00		90,109.36
3914	Charters & Maps	820.00		6,834.00
3915	Interest Earned	1,382.23		3,308.79
3916	Notices of Completion	535.00		4,065.00
3917	Data Processing Fees	12,464.00		79,448.00
3918	State Tax Commission	21,487.80		117,676.45
		21,487.80		117,676.45
		237,908.33		
3941	Salary – Register		7,672.00	49,868.00
3942	Salary – Clerks		102,100.28	632,309.62
3943	FICA Expense		7,856.64	49,539.10
3944	Attorney Fees			
3945	Surety Bonds			
3946	County Officials Tax		21,487.80	117,676.45
3947	Employer Hosp./Ret.		23,585.38	148,547.90
3948	Office Expense		0.00	149.31
3980	Excess Fees Beginning			(387,210.10)
3981	Disbursements to Trustee		12,464.00	304,448.00
			175,166.10	
3991	Petty Cash			4,000.00
3992	Cash in Bank	154,378.30	214,860.78	486,758.57
3994	Accounts Receivable	4,474.05	6,033.80	18,424.70
3995	Car Allowance		700.00	4,550.00
	TOTALS	**$ 396,760.68**	**396,760.68**	**0.00**

Register of Deeds

Receipts, Disbursements & Transfers

Month of December 2010

Code	Account Name	Credits	Debits	Transfers To	Transfers From	Net Transfers
3410	Due to State					
3411	Conveyance Tax	873,837.01	705,636.50		21,487.80	(21,487.80)
3510	Register's Fee Account					
3511	Fees & Commissions	237,908.33	160,969.11	21,487.80	35,684.79	(14,196.99)
3512	Fed. Income Tax		11,380.70	11,380.70		11,380.70
3513	FICA Withheld		7,856.64	7,856.64		7,856.64
3514	Hosp. Withheld		3,702.92	3,702.92		3,702.92
3515	Pension Withheld		9,796.44	9,796.44		9,796.44
3516	Misc. Insurance		1,733.01	1,733.01		1,733.01
3517	Dental Insurance		1,215.08	1,215.08		1,215.08
3518	Register's Ret.		0.00	0.00		0.00
3610	Assets					
3611	Petty Cash					
3612	Cash in Banks	881,502.60	1,088,697.79			
3613	Fed. Revenue Stamps					
3614	Accounts Receivable	4,474.05	6,033.80			
	Car Allowance		700.00			
	TOTALS	$ 1,997,721.99	1,997,721.99	57,172.59	57,172.59	0.00