

Please return by:  
March 1, 2017

City County Building - 400 Main Street, Suite 204  
Knoxville, TN 37902-2405  
Phone: 865-215-2362

Year: 2017  
Account #:

KNOX COUNTY, TENNESSEE

# TANGIBLE PERSONAL PROPERTY SCHEDULE

In accordance with T.C.A. 67-5-903, this schedule must be completed, signed on the reverse side and filed with the Assessor of Property on or before March 1. Failure to do so will result in a forced assessment from which there is no appeal except to the Knox County Board of Equalization.

DBA:

**Part 1: General Data** Make Changes as Needed

Mapped Location: \_\_\_\_\_  
Type of Business: \_\_\_\_\_  
Business Phone: ( \_\_\_\_\_ ) \_\_\_\_\_  
Business Owner: \_\_\_\_\_  
Contact Person: \_\_\_\_\_

Approximate square footage of building area used in your business? \_\_\_\_\_ Business License Number: \_\_\_\_\_  
How long has this business been in operation? \_\_\_\_\_ How many vehicles are used in your business? \_\_\_\_\_  
Email Address: \_\_\_\_\_ How many employees do you have? \_\_\_\_\_

If you were out of business in Knox County or sold your business on or before January 1, 2017, please notify the Assessor of Property (in writing) of the close/sale date in order to avoid a forced assessment.

**Part 2: Owned Personal Property** Report all personal property owned by you or held for use in your business/profession as of January 1, including items fully depreciated on your accounting records. Do not report inventories of merchandise held for sale or exchange or finished goods in the hands of the manufacturer. Personal property leased or rented and used in your business must be reported in Part 3 on the reverse side of this schedule. Property on which you need to report a Nonstandard value must be reported in Part 4 on the reverse side of this schedule and not in this section. A separate schedule must be filed for each business location. List the total original cost to you for each group below, by year acquired, in the REVISED COST column. If COST ON FILE is printed on the schedule, you need only report new cost totals resulting from acquisition or disposition of property in the REVISED COST column. An Asset Listing should accompany this schedule. This can be faxed to (865) 215-4691 or emailed to personal.property@knoxcounty.org

**Alternative Reporting for Small Accounts** If you believe the depreciated value of your property is \$1,000 or less, you may use the Small Accounts Certification (reverse side) as an alternative to reporting detail costs below. With this certification, subject to audit, your Assessment will be set at \$300.

**Reverse side of this form must be completed if applicable**

Group 1 - Furniture, Fixtures, Gen Equip. & All Property Not in Another Grp	
YEAR	REVISED COST
2016	
2015	
2014	
2013	
2012	
2011	
Prior	
Total	
Group 2 - Computers, Copiers, Peripherals, Fax Machines & Tools	
YEAR	REVISED COST
2016	
2015	
Prior	
Total	
Group 3 - Molds, Dies & Jigs	
YEAR	REVISED COST
2016	
2015	
2014	
Prior	
Total	

Group 4 - Aircraft, Boats & Towers (not classified as real property)	
YEAR	REVISED COST
2016	
2015	
2014	
2013	
2012	
2011	
2010	
2009	
2008	
2007	
Prior	
Total	
Group 5 - Manufacturing Machinery	
YEAR	REVISED COST
2016	
2015	
2014	
2013	
2012	
2011	
Prior	
Total	

Group 6 - Billboards, Tanks & Pipelines (unless classified as real property)	
YEAR	REVISED COST
2016	
2015	
2014	
2013	
2012	
2011	
2010	
2009	
2008	
2007	
2006	
2005	
Prior	
Total	
Group 7 - Scrap Property	
YEAR	REVISED COST
ALL	
Group 8 - Raw Materials & Supplies	
Original Cost	
Group 9 - Vehicles	
YEAR	REVISED COST
2016	
2015	
2014	
Prior	
Total	
Group 10 - Construction in Progress	
YEAR	REVISED COST
ALL	

Return this schedule and any accompanying data on or before March 1st to:

Knox County Property Assessor

400 Main Street, Suite 204  
Knoxville, TN 37902-2405

