

Knox County Government provides a website to access information on cases filed in Knox County General Sessions and Criminal Courts. <http://www.knoxcounty.org/jims/reports/>

From the main menu screen there are links to access the following information. This will require logging in with an account and password.

[Person Lookup](#)

- Finds any person in the system matching the name entered

[Person Information](#)

- Gives detailed information on the person by entering their IDN (identifying number on JIMS).

[General Sessions Docket](#)

- Displays the docket for General Sessions Courts by date

[by Date](#)

[General Sessions Docket](#)

- Displays the docket for General Sessions Courts by date and division

[by Date and Division](#)

[Criminal History](#)

- Displays a history of a person's cases occurring in Knox County

[Current Charges](#)

- Lists the charges on which a person is currently being held

[Arrest List \(last 24 Hours\)](#)

- This report lists all arrests in Knox County within the last 24 hours

[Release List \(last 24 Hours\)](#)

- This report lists all releases from Knox County Jail/Detention Facility within the last 24 hours

[Scheduled Court Appearances](#)

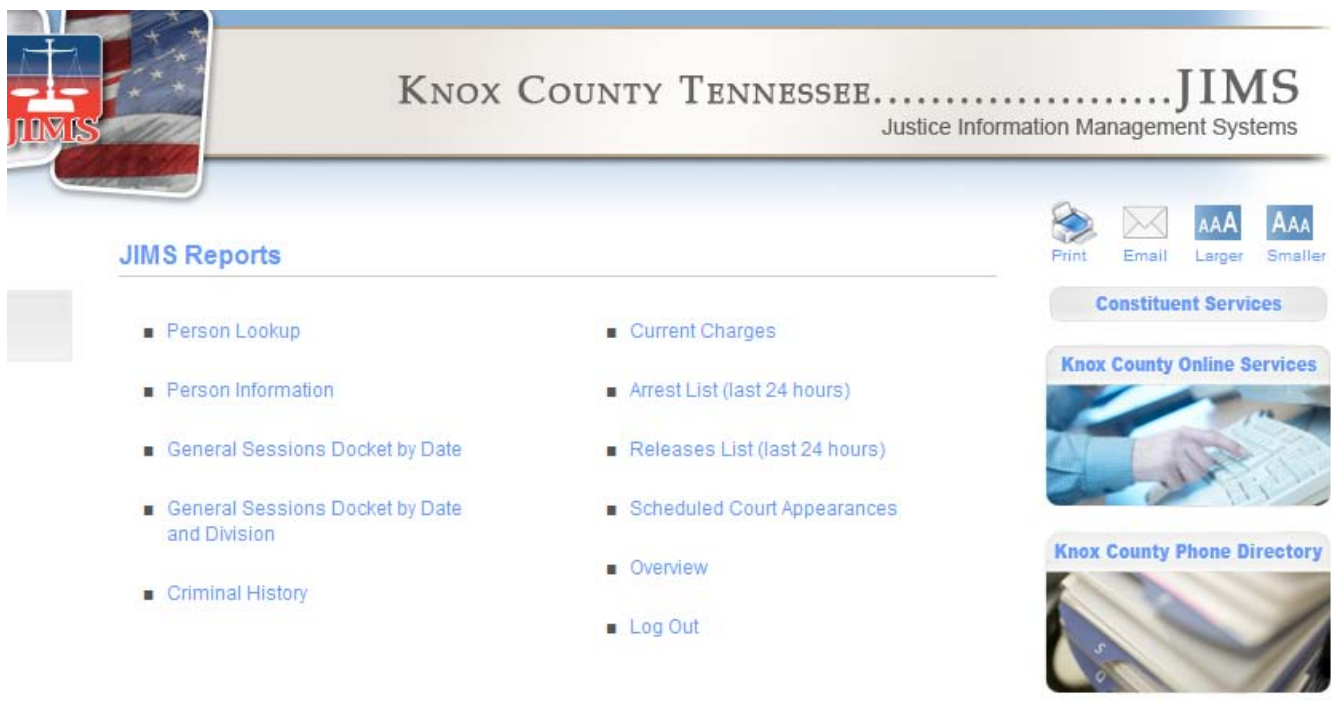
- Lists upcoming court appearances for a person by entering their IDN

[Overview](#)

- Displays this pdf file

[Logout/FAQs](#)

- Exits with an option to return to Knox County's home page



KNOX COUNTY TENNESSEE.....JIMS
Justice Information Management Systems

Print Email Larger Smaller

JIMS Reports

- Person Lookup
- Person Information
- General Sessions Docket by Date
- General Sessions Docket by Date and Division
- Criminal History
- Current Charges
- Arrest List (last 24 hours)
- Releases List (last 24 hours)
- Scheduled Court Appearances
- Overview
- Log Out

Constituent Services

Knox County Online Services

Knox County Phone Directory

After selecting a report the site requires the user to login to gain further access.

Legal Disclaimer

Knox County has made a reasonable effort to ensure that the accompanying Justice Information Management System information is up-to-date, accurate, complete, and comprehensive at the time of disclosure. These records reflect data as reported to this agency by the criminal justice community. Knox County and its employees are not responsible for data that is misinterpreted or altered in any way.

Although these data have been processed successfully on a Knox County computer, no warranty expressed or implied is made regarding the utility of the data on any other system, nor shall the act of distribution constitute any such warrant.

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LOGIN REQUIRED

USERNAME:

PASSWORD:

Login is Required

Person Lookup

[Return to Top](#)

Person Lookup Report

Enter Report Selection Criteria

Enter the First Name

Enter the Last Name *


Enter the Middle Name or Initial

Select format of report




Browser **HTML**




Adobe PDF Viewer 



Word 











Excel 

Press the 'Get Report Now' button to retrieve report

To find a person on the website enter all or part of their name. The system will match as much information as is entered.

- Enter a few letters of their first name along with a few letters of their last name. This will allow for variations in spelling.
- For common names add the middle initial to narrow the list of results
- Select the format of the report.
- Select the "Get Report Now" button to view the results window. It will open in a separate window titled "Report Results".

(This report is available from the main menu and through a link at the bottom of most pages)

Person Lookup						
	NAME	SEX	DOB	RACE	JOB	PHONE
	JESSICA NICOLE SMITH					
	ADDRESS:					No
	NAME	SEX	DOB	RACE	JOB	PHONE
	JESSICA SMITH				MERCHANT	
	ADDRESS:					No
	NAME	SEX	DOB	RACE	JOB	PHONE
	JESSICA SMITH					
	ADDRESS:					No
	NAME	SEX	DOB	RACE	JOB	PHONE
	JESSICA ANN SMITH					
	ADDRESS:					No
	NAME	SEX	DOB	RACE	JOB	PHONE
	JESSICA ANN SMITH					
	ADDRESS:					Yes
	NAME	SEX	DOB	RACE	JOB	PHONE
	JESSICA MARIE SMITH					
	ADDRESS:					No
	NAME	SEX	DOB	RACE	JOB	PHONE
	JESSICA ROSE SMITH					
	ADDRESS:					No
	NAME	SEX	DOB	RACE	JOB	PHONE
	JESSICA SMITH					
	ADDRESS:					No

A new window will open with the results from the search. If it does not open, look at the tool bar at the bottom of the screen for "Report Results" and select it to maximize the window.

- Select the person's name to view detail information (Person Information).
- To get back to Person Lookup close this window using the red "X" at the top right of the browser window or the link at the bottom that says "Go to Person Lookup", be aware that this will open a second browsing window.
- To go back to the main report menu from the Person Lookup report, select the back arrow browser button.


Detailed Person Information

[Return to Top](#)

(This report is available from the main menu and by selecting a name on the Person Lookup report)

NAME	JESSICA ANN SMITH
	(Click to view alias)
IDN	
DOB	
SEX	
RACE	
ADDRESS	
PHONE	
HEIGHT	
WEIGHT	
HAIR COLOR	
EYE COLOR	
TDOC #	
FBI #	
OLN	

[Current Charges](#)
[Criminal History](#)
[Scheduled Appearances](#)



11/29/11 11:24 AM [Go to Person Lookup](#) Page 1 of 1

Detail information displays for the person along with links to additional reports when applicable.

- Select the next report to view and use the back arrow at the top right to return to this screen. There will not be an additional item in the tool bar. The page keeps the two reports open as a continuous thread.
- Enter the IDN and select "Get Report Now" to directly access Person Information from the main menu.


Person Information Report


Enter Report Selection Criteria


Person IDN *

Select format of report

☒ Browser **HTML**

☐ Adobe PDF Viewer 


☐ Word 

☐ Excel 

Press the 'Get Report Now' button to retrieve report


General Sessions Docket by Date Report


Enter Report Selection Criteria


Choose a Court Date * 

Select format of report

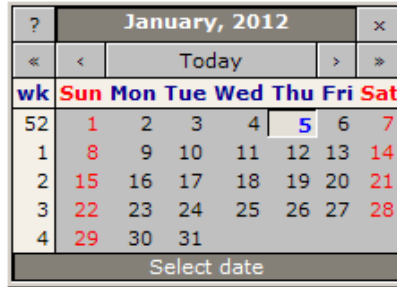
☒ Browser **HTML**

☐ Adobe PDF Viewer 

☐ Word 

☐ Excel 

Press the 'Get Report Now' button to retrieve report



To run this report select the calendar to choose a date, the format of the report, and then select the “Get Report Now” button to view the report. This report includes all divisions of General Sessions Court.

General Sessions Docket

Date : 01/05/2012

BONDED ARRAIGNMENT

[ADERHOLT, SAVANNAH RUTH](#)

Docket Number @987083
 Charge AGG ASSAULT (INTENTIONAL OR KNOWING)
 Court Event ARRAIGNMENT
 Court Date/Time 01/05/2012 10:00 AM

[ALBERTS, NICHOLAS JORDAN](#)

Docket Number @986181
 Charge DRIVING WHILE PRIVILEGE SUSPENDED
 Court Event ARRAIGNMENT
 Court Date/Time 01/05/2012 10:00 AM

[ANDERSON, TINA LAVONNE](#)

Docket Number A430885#
 Charge DRIVING WHILE PRIVILEGE SUSPENDED
 Court Event ARRAIGNMENT
 Court Date/Time 01/05/2012 10:00 AM

Docket Number @986969
 Charge DRIVING WHILE PRIVILEGE SUSPENDED
 Court Event ARRAIGNMENT
 Court Date/Time 01/05/2012 10:00 AM

[ATKISSON, AARON MICHAEL](#)


Docket Number A470987#
 Charge THEFT BY SHOPLIFTING (\$500 OR LESS)
 Court Event ARRAIGNMENT
 Court Date/Time 01/05/2012 10:00 AM

[BAKER, JAMES EARL](#)

Docket Number @987052
 Charge DRIVING WITHOUT A LICENSE IN POSSESSION
 Court Event ARRAIGNMENT
 Court Date/Time 01/05/2012 10:00 AM

General Sessions Docket by Date and Division Report


Enter Report Selection Criteria


Choose a Court Date * 


Choose a Criminal Division *

Select format of report

☒ Browser **HTML**

☐ Adobe PDF Viewer 

☐ Word 

☐ Excel 

Press the 'Get Report Now' button to retrieve report

?
January, 2012
x

<<
<
Today
>
>>

wk	Sun	Mon	Tue	Wed	Thu	Fri	Sat
52	1	2	3	4	5	6	7
1	8	9	10	11	12	13	14
2	15	16	17	18	19	20	21
3	22	23	24	25	26	27	28
4	29	30	31				

Select date

To run this report select the calendar to choose a date, choose a division, the format of the report and then select the “Get Report Now” button to view the report. This report includes only the selected division.

General Sessions Docket

Date : 01/05/2012
Division: DIVISION 1

DIVISION 1

ARMSTRONG, GARY E

Docket Number 93785
Charge POSS. WITH INTENT TO SELL COCAINE AND POSS. WITH
Court Event SENTENCING
Court Date/Time 01/05/2012 09:00 AM

CATE, PRESTON WAYNE

Docket Number 98475
Charge POSS. WITH INTENT TO SELL A CONT. SUBSTANCE, POSS.
Court Event ARRAIGNMENT
Court Date/Time 01/05/2012 09:00 AM

DAULTON, SHAWN ALAN

Docket Number 94007
Charge POSS WITH INTENT TO SELL A CONT SUBSTANCE, POSS WITH
Court Event OTHER
Court Date/Time 01/05/2012 09:00 AM

MCKINNEY, CHRISTOPHER

Docket Number 95355
Charge AGG. ROBBERY AND AGG. ASSAULT
Court Event ARRAIGNMENT
Court Date/Time 01/05/2012 09:00 AM

STANIFER, KIMBERLY LYNN

Docket Number 98394
Charge SIMPLE POSS. OF A CONT. SUBSTANCE
Court Event SENTENCING
Court Date/Time 01/05/2012 09:00 AM

Criminal History Report

Enter Report Selection Criteria

Person IDN *

Select format of report

☒ Browser **HTML**

☐ Adobe PDF Viewer

☐ Word

☐ Excel

Press the 'Get Report Now' button to retrieve report

Get Report Now

- Enter the IDN for the person, the format for the report and select the "Get Report Now" button to view the report.
- The IDN is available on the Person Information report.
- Select the "View Parties Connected to Case" link to see all parties connected to the case
- Along with the docket number, charge description, and affidavit, the Criminal History shows if a General Sessions Case has been consolidated into a Criminal Court case and the date the offense was committed.

(This report is available from the main menu and from the Detailed Person Information Report)

Criminal History

JESSICA ANN SMITH (892486)

General Sessions

DOCKET	CHARGE	CONSOLIDATED INTO	DATE COMMITTED
@658561	DRIVING UNDER THE INFLUENCE (FIRST OFFENSE)	NOT CONSOLIDATED	03/18/2004
<p>THE DEFENDANT COMMITTED THE OFFENSE OF DRIVING UNDER THE INFLUENCE (FIRST OFFENSE), IN VIOLATION OF TCA SECTION 55-10-401. THE DEFENDANT WAS OPERATING A MOTOR VEHICLE ON A PUBLIC ROADWAY THAT STRUCK ANOTHER VEHICLE (MAZDA MINI VAN TN LIC # LKC 063). DURING THE INITIAL INVESTIGATION, IT WAS FOUND THAT THE DEFENDANT HAD SLURRED SPEECH, BLOODSHOT EYES, AND A STRONG ALCOHOLIC SMELL ABOUT HER PERSON. THE DEFENDANT WAS GIVEN AND FAILED TWO FIELD SOBRIETY TEST. THE DEFENDANT'S BAC WAS .11. THIS INCIDENT OCCURRED ON KINGSTON PIKE IN KNOXVILLE, KNOX COUNTY, TENNESSEE ON THURSDAY, MARCH 18, 2004 AT ABOUT 07:48. A Citation was not issued because [THE PERSON IS INTOXICATED AND A DANGER TO HIMSELF].</p> <p>Disposition Information</p> <p>Disposition Date: 05/11/2004 Disposition: CONVICTION (AFTER PLEA OF GUILTY)</p> <p>Judge: BOB MCGEE Sentence: \$350 fine Lic Rev 1YR 11 mos/29 days SUSPEND Susp to serve 48hrs Credit 25hrs Other Conditions - COURT COST/ DUI SCHOOL</p>			
View Parties Connected to Case			

@747288	DRIVING UNDER THE INFLUENCE (FIRST OFFENSE)	NOT CONSOLIDATED	05/05/2006
<p>THE DEFENDANT COMMITTED THE OFFENSE OF DRIVING UNDER THE INFLUENCE (FIRST OFFENSE), IN VIOLATION OF TCA SECTION 55-10-401. THE DEFENDANT WAS INVOLVED IN A MOTOR VEHICLE ACCIDENT AND FLED THE SCENE. THE DEFENDANT WAS DRIVING A BRONZE CAMARO, TN TAG PNW-878. OFFICER INVESTIGATION REVEALED THE DEFENDANT HIT TWO PARKED MOTOR VEHICLES AND A FENCE. THE DEFENDANT WAS STOPPED BY A SECURITY GARD THAT WORKS FOR TN SCHOOL FOR THE DEAF. UPON OFFICER APPROACH, THE DEFENDANT HAD MUMBLED SPEECH, WAS UNSTEADY ON HER FEET, AND SHE HAD A STRONG ODOR OF AN ALCOHOLIC BEVERAGE COMING FROM HER BREATH. THE DEFENDANT HAD GLASSY EYES AND STATED SHE DID NOT KNOW SHE HAD BEEN INVOLVED IN AN ACCIDENT (CONFUSED). THE DEFENDANT PERFORMED FIELD SOBRIETY TESTS POORLY AND HAD A BLOOD ALCOHOL CONTENT OF .18. THIS INCIDENT OCCURRED IN KNOXVILLE, KNOX COUNTY, TENNESSEE ON FRIDAY, MAY 05, 2006 AT ABOUT 03:18. A Citation was not issued because [THE PERSON IS INTOXICATED AND A DANGER TO HIMSELF].</p> <p>Disposition Information</p> <p>Disposition Date: 06/16/2006 Disposition: CONVICTION (AFTER PLEA OF GUILTY)</p> <p>Judge: JIMMY KYLE DAVIS Sentence: \$350 fine Lic Rev 1 YR 11 mos/29 days SUSPEND Susp to serve 24hrs Credit 10hrs DUI SCHOOL Driving School Other Conditions - 24 HOUR LITTER PICK-UP, A & D ASSESS. V.I.P.</p>			
View Parties Connected to Case			


Current Charges Report


Enter Report Selection Criteria


Person IDN *

Select format of report

☒ Browser **HTML**

☐ Adobe PDF Viewer 

☐ Word 

☐ Excel 

Press the 'Get Report Now' button to retrieve report

- Enter the IDN for the person, the format for the report and select the "Get Report Now" button to view the report. The IDN is available by looking up the person on Person Lookup report and going to Detailed Person Information by selecting their name.
- Select the "View Parties Connected to Case" link to see all parties connected to the case

(This report is available from the main menu and on the Detailed Person Information Report)

Current Charges

(JESSICA ANN SMITH)

CASE #	DOCUMENT TYPE	BOOKED SERVED	CHARGE TYPE	CHARGE
10026#	ATTACHMENT	11/11/11 9:40 AM	MISDEMEANOR	FAILURE TO APPEAR - THEFT BY SHOPLIFTING (\$500 OR LESS)
BOND TYPE: APPEARANCE				
BOND AMOUNT: \$500 SET				

[View Parties Connected to Case](#)

A393321#	VOP (GS)	11/11/11 9:40 AM	MISDEMEANOR	INCURRING NEW CHARGE - THEFT BY SHOPLIFTING (\$500 OR LESS)
BOND TYPE: DENIED				
BOND AMOUNT: \$ DENIED				

[View Parties Connected to Case](#)

(This report is only available from either the Current Charges report or the Criminal History Report)

Connected Parties

Case Number: 88809

IDN	NAME	ROLE
923637		AFFIANT
425664	DEFENDER, PUBLIC	ATTORNEY FOR DEFENDANT (CRIMINAL)
372293	STEPHENS, MARK	ATTORNEY FOR DEFENDANT (CRIMINAL)
513789	FITZGERALD, TA KISHA	ATTORNEY FOR STATE
245004	LEIBOWITZ, MARY BETH	JUDGE
1025372		VICTIM
494336		WITNESS FOR STATE
1025373		WITNESS FOR STATE
423573	KEEPER OF RECORDS UNIVERSITY OF TENNESSEE	WITNESS FOR STATE
333522		WITNESS FOR STATE

1/5/12 5:43 PM




[Go to Person Lookup](#)

Page 1 of 1

- Normally all names would display but for the purposes of this example some have been hidden.
- Selecting an IDN opens the Detailed Person Information Report
- The following is a list of roles of people who may be connected to the case

AFFIANT
ATTORNEY FOR DEFENDANT (CRIMINAL)
ATTORNEY FOR DEFENDANT (G. S.)
ATTORNEY FOR STATE
BONDING COMPANY
CO-DEFENDANT
INTERPRETER
JUDGE
JUDICIAL COMMISSIONER
JUDICIAL REFEREE

OFFICER
SPECIAL JUDGE
SPECIAL PROSECUTOR
VICTIM
WITNESS #1 FOR STATE
WITNESS #2 FOR STATE
WITNESS #3 FOR STATE
WITNESS FOR DEFENDANT
WITNESS FOR STATE
WITNESS VICTIM COORDINATOR

24 Hour Arrest List Report	
<p>Enter Report Selection Criteria</p> <p>Select format of report</p> <p><input checked="" type="radio"/> Browser HTML</p> <p><input type="radio"/> Adobe PDF Viewer </p> <p><input type="radio"/> Word </p> <p><input type="radio"/> Excel </p> <p>Press the 'Get Report Now' button to retrieve report</p> <p><input type="button" value="Get Report Now"/></p>	<ul style="list-style-type: none"> - Select the format for the report and the "Get Report Now" button to view the report. - The pictures and dates of birth were removed from the example below.

24 Hour Arrest List

ALLEY, HARVEY WAYNE

<u>DATE BOOKED</u>	<u>SEX</u>	<u>RACE</u>	<u>DOB</u>
01/05/2012 09:33	M	WHITE	

Instruments booked on:

[@988652] PUBLIC INTOXICATION

[@988653] CRIMINAL LITTERING (MITIGATED)

ALMETER, AMY LYNN

<u>DATE BOOKED</u>	<u>SEX</u>	<u>RACE</u>	<u>DOB</u>
01/05/2012 01:39	F	WHITE	

Instruments booked on:

[DETAINER] HOLD UNTIL 01/05/2011 @ 1043 HOURS

[DETAINER] RELEASE CONDITION 1

[@988631] DOMESTIC ASSAULT (BODILY INJURY OR THREAT OF INJURY)

BAKER, APRIL LYNN

<u>DATE BOOKED</u>	<u>SEX</u>	<u>RACE</u>	<u>DOB</u>
01/05/2012 03:56	F	WHITE	

Instruments booked on:

[@988623] DRIVING WHILE PRIVILEGED REVOKED

[@988624] FAILURE TO PROVIDE EVIDENCE OF COMPLIANCE WITH FINANCIAL RESPONSIBILITY LAW

BALL, RANDALL LEE

<u>DATE BOOKED</u>	<u>SEX</u>	<u>RACE</u>	<u>DOB</u>
01/04/2012 18:35	M	WHITE	

Instruments booked on:

[@988569] PUBLIC INTOXICATION

BRADY, MICHAEL JAMES


<u>DATE BOOKED</u>	<u>SEX</u>	<u>RACE</u>	<u>DOB</u>
01/05/2012 06:38	M	WHITE	


24 Hour Inmate Release List Report


Enter Report Selection Criteria

Select format of report

☒ Browser **HTML**

☐ Adobe PDF Viewer 

☐ Word 

☐ Excel 

Press the 'Get Report Now' button to retrieve report

Get Report Now

- Select the format for the report and the "Get Report Now" button to view the report.
- The pictures have been removed from the example below.

24 Hour Release List

[ALEXANDER, NANCY CAROL](#)

Release Reason	TIME SERVED
Release Date/Time	01/05/2012 11:26 AM

[ALMETER, AMY LYNN](#)

Release Reason	RELEASED ON BOND
Release Date/Time	01/05/2012 1:10 PM

[ANGELL, THEODORE JAMES](#)

Release Reason	RELEASED TO SENTENCE SERVED
Release Date/Time	01/05/2012 9:17 AM

[BALL, RANDALL LEE](#)

Release Reason	DISMISSED
Release Date/Time	01/05/2012 12:52 PM

[BRADY, MICHAEL JAMES](#)

Release Reason	RELEASED ON BOND
Release Date/Time	01/05/2012 1:26 PM

[BROWN, JAMES](#)

Release Reason	RELEASED ON BOND
Release Date/Time	01/05/2012 3:17 PM


Scheduled Court Appearances Report


Enter Report Selection Criteria


Person IDN *

Select format of report

☒ Browser **HTML**

☐ Adobe PDF Viewer 

☐ Word 

☐ Excel 

Press the 'Get Report Now' button to retrieve report

- Enter the IDN for the person, the format for the report and select the "Get Report Now" button to view the report.
- The IDN is available by looking up the person on Person Lookup report and going to the Detailed Person Information Report by selecting their name.

(This report is available from the main menu and on the Detailed Person Information Report)

Scheduled Appearances				
()				
COURT DATE	CASE	DIVISION NAME	COURT EVENT	ROLE IN CASE
1/5/12 9:00 AM	@987578	FELONY	PRELIMINARY HEARING	DEFENDANT
	PRELIMINARY HEARING: (CRIMINAL IMPERSONATION (FALSE IDENTITY, PERSON, GOVERNMENT EMPLOYEE, HANDICAP))			
1/5/12 9:00 AM	A471972#	FELONY	OTHER	DEFENDANT
	OTHER: (CRIMINAL TRESPASS)			
1/5/12 9:00 AM	@987577	FELONY	PRELIMINARY HEARING	DEFENDANT
	PRELIMINARY HEARING: (SIMPLE POSSESSION/CASUAL EXCHANGE)			
1/5/12 9:00 AM	A441218#	FELONY	OTHER	DEFENDANT
	OTHER: (THEFT BY SHOPLIFTING (\$500 OR LESS))			
1/5/12 9:00 AM	@987576	FELONY	PRELIMINARY HEARING	DEFENDANT
	PRELIMINARY HEARING: (DRUGS: MANUFACTURE, DELIVERY, SALE OR POSSESSION OF A SCHEDULE VI CONTROLLED SUBSTANCE (NOT LESS THAN ONE-HALF OUNCE NOR MORE THAN TEN POUNDS OF MARIJUANA, OR NOT MORE THAN TWO POUNDS OF HASISH))			
1/5/12 9:00 AM	A441219#	FELONY	OTHER	DEFENDANT
	OTHER: (SIMPLE POSSESSION/CASUAL EXCHANGE)			
1/27/12 9:00 AM	@987577	FELONY	PRELIMINARY HEARING	DEFENDANT
	PRELIMINARY HEARING: (SIMPLE POSSESSION/CASUAL EXCHANGE)			
1/27/12 9:00 AM	@987576	FELONY	PRELIMINARY HEARING	DEFENDANT
	PRELIMINARY HEARING: (DRUGS: MANUFACTURE, DELIVERY, SALE OR POSSESSION OF A SCHEDULE VI CONTROLLED SUBSTANCE (NOT LESS THAN ONE-HALF OUNCE NOR MORE THAN TEN POUNDS OF MARIJUANA, OR NOT MORE THAN TWO POUNDS OF HASISH))			
1/27/12 9:00 AM	@987578	FELONY	PRELIMINARY HEARING	DEFENDANT
	PRELIMINARY HEARING: (CRIMINAL IMPERSONATION (FALSE IDENTITY, PERSON, GOVERNMENT EMPLOYEE, HANDICAP))			
1/27/12 9:00 AM	A441219#	FELONY	PRELIMINARY HEARING	DEFENDANT
	PRELIMINARY HEARING: (SIMPLE POSSESSION/CASUAL EXCHANGE)			
1/27/12 9:00 AM	A441218#	FELONY	PRELIMINARY HEARING	DEFENDANT
	PRELIMINARY HEARING: (THEFT BY SHOPLIFTING (\$500 OR LESS))			
1/27/12 9:00 AM	A471972#	FELONY	PRELIMINARY HEARING	DEFENDANT
	PRELIMINARY HEARING: (CRIMINAL TRESPASS)			

Selecting the Logout menu item will bring up options to log back in or go to the Knox County Home Page.



FAQs

Q: Why is the back arrow on the browser sometimes available and sometime not?

A: *If the back arrow is active it indicates a progression of reports. Selecting it will move backwards one report at a time. Using the red “x” to close at this point will close all the reports in the thread. If the back arrow is not active (can’t click on it) there is only one report in the thread.*

Q: Why can’t I see John Q Public when I search for him on the Person Lookup report? I entered his entire name.

A: *When Mr. Public was entered into the system he was entered as “John Public”. His middle initial was not entered. The system looks for exact matches for the information that you have entered. In searches try using a few letters of the first name and a few letters of the last name, if you get too many results add additional information.*

Q: Is there any benefit to closing with the red “x” versus navigating backwards with the back arrow to close the thread of reports?

A: *Closing with the red “x” will close all the reports queried in that sequence. Navigating backwards closes one report at a time. When researching multiple individuals, it may be helpful to use the links provided on the reports to start additional queries each with their own sequence of reports.*