Knox County
Health Department
Every Person, A Healthy Person

Plans Review Application

(Please fill out form completely and correctly to expedite delivery of a plans review letter.)

Date submitted: _____

Proposed establishment name: _____

Complete street address: _____

City, state, ZIP: _____

Please note that if the plans being submitted are printed on more than 3 pages, a hard copy will need to be delivered to our offices with this application. We request that plans be submitted on paper 11" x 17" or greater to allow for ease of review.

Submitted by: _____

Mailing address: _____

City, state, ZIP: _____

Phone: _____**Fax:**_____

Email address: _____

Comments or special instructions: _____

_____

_____

_____

Contact 865-215-5200 with any questions or concerns regarding the plans review process.
To submit plans, please choose one of the options listed below:

Mail:
Knox County Health Department
Attn: Environmental Health
140 Dameron Ave.
Knoxville, TN 37917

Fax:
865-215-5221

Email:
Environmental.plans@knoxcounty.org

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LIST OF ITEMS TO BE INCLUDED WHEN SUBMITTING PLANS

1. A complete equipment list is also needed.
2. An intended menu, if available, as well as the anticipated volume of food to be stored, prepared, and sold or served.
3. Confirm use of hand sanitizer if no hand sink on push cart.
4. Confirm use of all disposable items.
5. Send pictures of mobile units to be reviewed by plans committee.