

Childcare Facilities Incident Response Guide

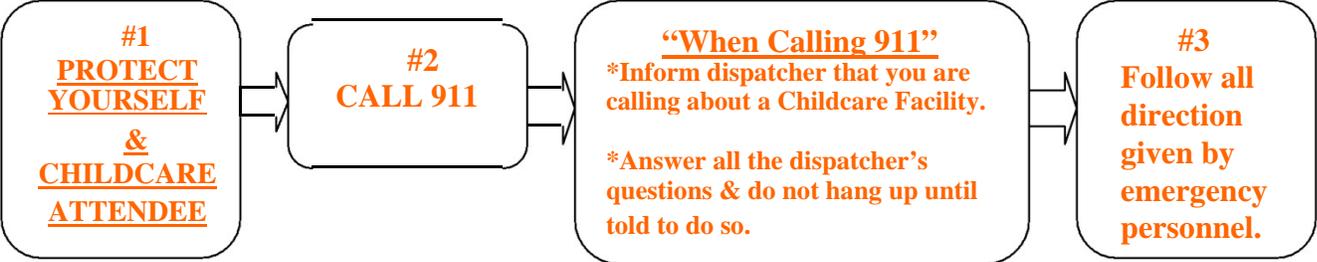
EMERGENCY PHONE NUMBERS

Police ----- 911

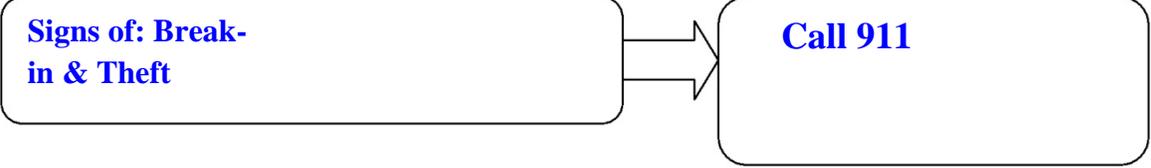
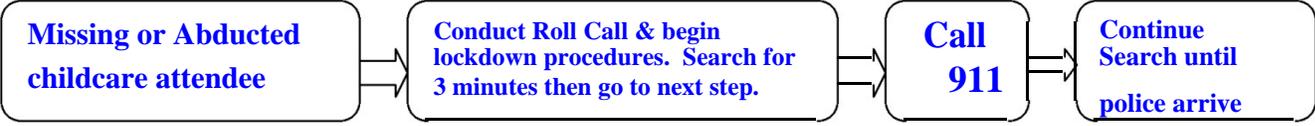
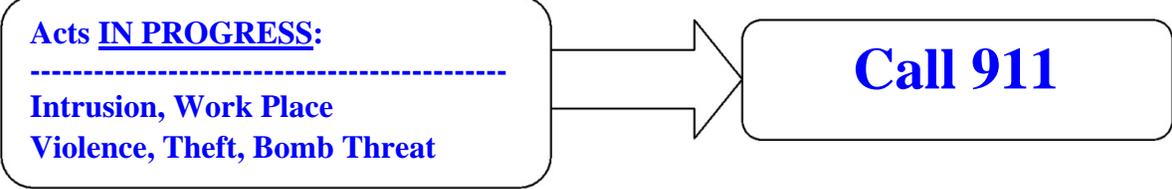
FIRE ----- 911

Poison Control: 800-222-1222

GENERAL PRINCIPLES

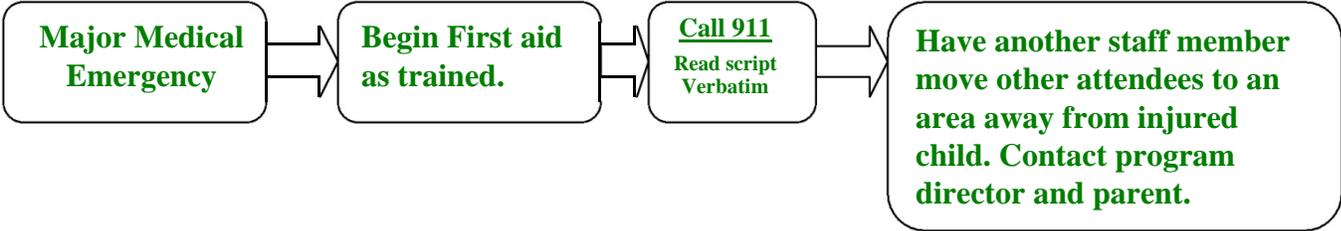


CRIMINAL ACTS



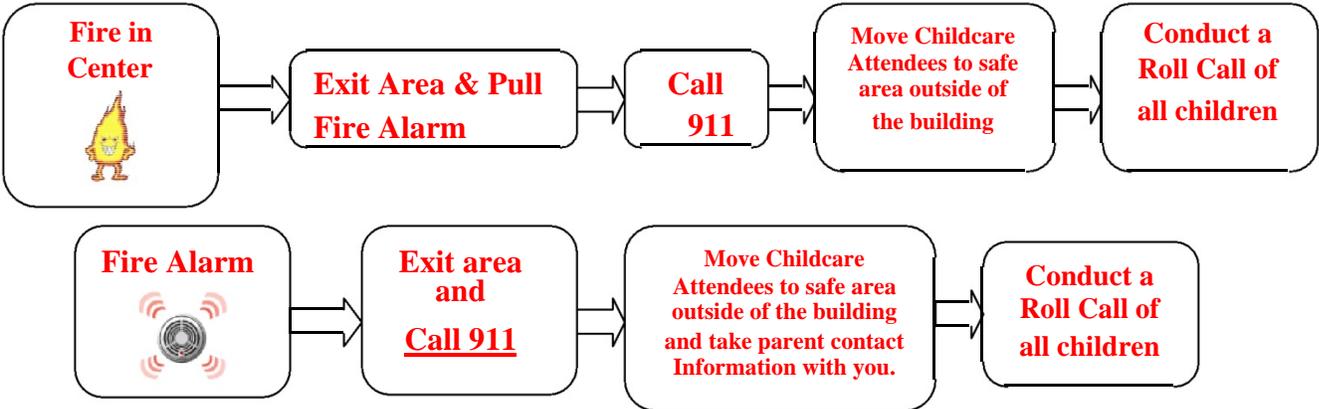


MEDICAL EMERGENCY



Note: For minor injuries evaluate the situation and follow center policy and procedures.

FIRE ALARM OR ACTUAL FIRE



NATURAL DISASTER / INCLEMENT WEATHER





STAFF CONTACT & RESPONSIBILITY CHART

This contact sheet should also contain the staff's titles and who their supervisors are. In addition, it should contain a description of what their responsibilities will be in an emergency situation.

(Depends on the Specific Day Care Center)



EVACUATION QUICK REFERENCE SHEET

- Attendance sheets should be updated and this list should be used to ensure that everyone in the facility is accounted for before, during, and after the evacuation takes place.

All emergency contact information for childcare attendees and staff should accompany the attendance sheets.

- All necessary medications and supplies should be transported during the evacuation.
- Coordination between public entities and transportation should be addressed during the evacuation.

A major question that needs to be addressed is where transportation should go to pick up the evacuation party if transportation to an area of safety is needed.

The Pickup location is

_____.

- The evacuation party should go to a predetermined assembly area where a Roll Call can be taken before traveling to the predetermined safe facility.

Assembly Location

Childcare attendees' guardians of the evacuation party need to be notified of where the evacuation party is relocating to and where their childcare attendee can be picked up.

Safe Facility Location
