



Knox Co. Fire Prevention Bureau

Memo

To: All Fire Protection, Suppression, Alarm and Detection System Licensed Contractors
From: Kathy Saunders, Fire Marshal
Date: January 5, 2017
Re: Submittal of system inspection reports

The 2012 International Fire Code was adopted by the Knox County Commission on October 22, 2012. The following sections of the code specifically apply to all fire protection/detection contractors doing business in the unincorporated areas of Knox County in regards to the inspection, maintenance, and activation of fire protection/detections systems. The sections listed below are from the 2012 IFC or are amendments to the code.

IFC 901.6.2 Records. Records of all system inspections, tests, and maintenance required by the referenced standards (see the referenced standards listed in the IFC table 901.6.1) shall be maintained on the premises for a minimum of three years and shall be copied to the fire code official within **10 days** of any inspection, test, or maintenance.

Section 901.7 Systems out of service. Where a required fire protection system is out of service, the fire department and the fire code official shall be notified immediately and, where required by the fire code official, the building shall either be evacuated or an approved fire watch shall be provided for all occupants left unprotected by the shut down until the fire protection system has been returned to service.

Where utilized, fire watches shall be provided with at least one approved means for notification of the fire department and their only duty shall be to perform constant patrols of the protected premises and keep watch for fires.

Section 901.7.7 Fire protection system activation. The activation or use of any fire protection system or device in connection with the control or extinguishment of a fire shall be reported to the fire code official. Such report shall be made by the owner and contractor of the premises in which the system or device is installed and by the contractor or service firm responsible for restoring the system to normal operation or servicing the actuated system or unit. The owner or contractor shall report its use and performance as required by 901.7 to the fire code official immediately.

To determine if a facility is within the jurisdiction of the Knox County Fire Prevention Bureau, go to:

www.kgis.org:

*Click "knox net where"

*Click search

*Click search by address

*Enter address

*Page down to **Jurisdiction**-If only "Knox County" is listed the facility is within the jurisdiction of the Knox County Fire Prevention Bureau. If "Knox County" and either the "City of Knoxville or the Town of Farragut" are listed, then it would be the jurisdiction of either the City of Knoxville or the Town of Farragut.

During normal business hours (8 AM to 4:30 PM) notify the Knox County Fire Prevention Bureau of all system shut downs or activations at 215-4660. After normal business hours the on-call fire inspector is to be notified by contacting the Rural Metro "Knox Fire Dispatch" at 675-4600.