

TO: BOARD OF COMMISSIONERS

DEPARTMENT: KNOX COUNTY TRUSTEE

DATE: 15-Jan-14

AUTHORIZING SIGNATURE:

Craig G. Mitchell

The following line-item budget transfer is requested in the budget for:

PROJECT TASK	UNIT	FROM		TO		PROJECT TASK
		EXPENSE ACCOUNT	AMOUNT FROM	AMOUNT TO	EXPENSE ACCOUNT	
	1019710	533100 LEGAL SERVICES - ATTY PMTS	8,811.00	8,811.00	1019710 550200 INSURANCE RELATED EXPENSES	
		TOTALS	8,811.00	8,811.00 (TOTALS MUST EQUAL)		

REMARKS/JUSTIFICATION FOR REQUEST: TRANSFER FUNDS TO PREPAID PREMIUM EXPENSED BY COUNTY FINANCE IN FY 2014.

APPROVED:

[Signature]
COUNTY MAYOR/SCHOOL SUPERINTENDENT

DATE: 2-18-14

APPROVED AS TO AVAILABILITY OF FUNDS

[Signature]
DIRECTOR OF FINANCE

DATE: 2/18/14

APPROVED FOR TRANSFER OF FUNDS

[Signature]
COMMISSION CHAIRMAN/SCHOOL BOARD

DATE: 2-24-14

TO: FINANCE COMMITTEE

DEPARTMENT: Purchasing Division

FY2013
DATE: 1/23/2014

AUTHORIZING SIGNATURE:

P. S. Holt

The following line-item budget transfer is requested in the budget for:

PROJECT TASK	UNIT	FROM		NAME	TO		UNIT	EXPENSE ACCOUNT	NAME	PROJECT TASK
		EXPENSE ACCOUNT	AMOUNT FROM		AMOUNT TO	PROJECT TASK				
	1016010	539910 Educational	500.00		500.00		1016010	518900 Full/Regular Pay Salaries		
	1016010	549900 Other Daily Materials	300.00		300.00		1016010	518900 Full/Regular Pay Salaries		
	1016025	530900 Contracts Other Agencies	700.00		700.00		1016010	518900 Full/Regular Pay Salaries		
TOTALS			1,500.00		1,500.00		(TOTALS MUST EQUAL)			

REMARKS/JUSTIFICATION FOR REQUEST:

Two Purchasing Division employees received their NIGP Purchasing Certifications that includes a Step Raise

APPROVED:

[Signature]
COUNTY MAYOR

DATE: 2/18/14

APPROVED AS TO AVAILABILITY OF FUNDS

[Signature]
DIRECTOR OF FINANCE

DATE: 2/18/14

APPROVED FOR TRANSFER OF FUNDS

[Signature]
CHAIRMAN, FINANCE COMMITTEE/SCHOOL BOARD

DATE: 2-24-14

