TABLE OF CONTENTS

LINE ITEM TRANSFERS FOR THE MONTH OF MARCH - FISCAL YEAR 2012

Building Operations 1

Circuit Court Clerk 2

Civil Sessions Court Clerk 3

Disease Surveillance 4

Engineering & Public Works 5-8

Finance 9

Health Department 10

IV-D Child Support Court Clerk 11

Juvenile Court Clerk 12

Miscellaneous 13

Property Assessor's Office 14

Public Defender 15

Sports Operations 16

TO: FINANCE COMMITTEE

DEPARTMENT: Building Operations

DATE: 2/15/2012

AUTHORIZING SIGNATURE: Chris Caldwell

The following line-item budget transfer is requested in the budget for:

FROM					TO				
PROJECT TASK	UNIT	EXPENSE ACCOUNT	NAME	AMOUNT FROM	AMOUNT TO	UNIT	EXPENSE ACCOUNT	NAME	PROJECT TASK
	2740100	560300	Interest	613,247.00	613,247.00	2740100	559000	Transfers	
			TOTALS	613,247.00	613,247.00	(TOTALS MUST EQUAL)			

REMARKS/JUSTIFICATION FOR REQUEST:
Transfer funds for debt payment to the amount budgeted to be transferred to Debt Service Fund

APPROVED: _____ COUNTY EXECUTIVE/SCHOOL SUPERINTENDENT — DATE 3-12-12

APPROVED AS TO AVAILIBILITY OF FUNDS: Chris Caldwell DIRECTOR OF FINANCE — DATE 3-12-12

APPROVED FOR TRANSFER OF FUNDS: _____ CHAIRMAN, FINANCE COMMITTEE/SCHOOL BOARD — DATE

TO: ACCOUNTING MANAGER

DEPARTMENT: Circuit Court Clerk

DATE: 21-Feb-12

AUTHORIZING SIGNATURE:

The following line-item budget transfer is requested in the budget for:

FROM					TO				
PROJECT TASK	UNIT	EXPENSE ACCOUNT	NAME	AMOUNT FROM	AMOUNT TO	UNIT	EXPENSE ACCOUNT	NAME	PROJECT TASK
	1010310	543500	Office Supplies/Minor Equipment	4,157.00	4,157.00	1010310	541870	Building/Ground Maintenance	
			TOTALS	4,157.00	4,157.00	(TOTALS MUST EQUAL)			

REMARKS/JUSTIFICATION FOR REQUEST:

To modify existing front counter by adding glass petition. Reference quote/project #5204098P

APPROVED: COUNTY MAYOR/SCHOOL SUPERINTENDENT — DATE 3-12-12

APPROVED AS TO AVAILABILITY OF FUNDS: DIRECTOR OF FINANCE — DATE 3-12-12

APPROVED FOR TRANSFER OF FUNDS: CHAIRMAN, FINANCE COMMITTEE/SCHOOL BOARD — DATE

2

TO: ACCOUNTING MANAGER

DEPARTMENT: Civil Sessions Court Clerk DATE: 21-Feb-12

AUTHORIZING SIGNATURE:

The following line-item budget transfer is requested in the budget for:

FROM					TO				
PROJECT TASK	UNIT	EXPENSE ACCOUNT	NAME	AMOUNT FROM	AMOUNT TO	UNIT	EXPENSE ACCOUNT	NAME	PROJECT TASK
	1010320	539930	Other services/daily operations	3,504.00	3,504.00	1010320	541870	Building/Ground Maintenance	
			TOTALS	3,504.00	3,504.00	(TOTALS MUST EQUAL)			

REMARKS/JUSTIFICATION FOR REQUEST:

To modify existing front counter by adding glass petition. Reference quote/project #5204099P

APPROVED: COUNTY MAYOR/SCHOOL SUPERINTENDENT DATE 3-12-12

APPROVED AS TO AVAILABILITY OF FUNDS DIRECTOR OF FINANCE DATE 3-12-12

APPROVED FOR TRANSFER OF FUNDS CHAIRMAN, FINANCE COMMITTEE/SCHOOL BOARD DATE

JASON

TO: FINANCE COMMITTEE

DEPARTMENT: Disease Surveillance

DATE: 23-Feb-12

AUTHORIZING SIGNATURE: X

The following line-item budget transfer is requested in the budget for:

FROM					TO				
PROJECT TASK	UNIT	EXPENSE ACCOUNT	NAME	AMOUNT FROM	AMOUNT TO	UNIT	EXPENSE ACCOUNT	NAME	PROJECT TASK
	1015454	530900	Contract with Other Agencies	$ 500.00	$ 500.00	1015454	541300	Drugs Medical	
			TOTALS	$ 500.00	$ 500.00	(TOTALS MUST EQUAL)			

REMARKS/JUSTIFICATION FOR REQUEST:
Clearing negative balances by transferring budget dollars to cover supplies and materials.

APPROVED: COUNTY MAYOR/SCHOOL SUPERINTENDENT — DATE 3-12-12

APPROVED AS TO AVAILABILITY OF FUNDS: DIRECTOR OF FINANCE — DATE 3-12-12

APPROVED FOR TRANSFER OF FUNDS: CHAIRMAN, FINANCE COMMITTEE/SCHOOL BOARD — DATE

TO: FINANCE COMMITTEE

DEPARTMENT: Engineering & Public Works

DATE: 21-Feb-12

AUTHORIZING SIGNATURE: Dwight Van de Vate

The following line-item budget transfer is requested in the budget for:

FROM					TO				
PROJECT	UNIT	EXPENSE ACCOUNT	NAME	AMOUNT FROM	AMOUNT TO	UNIT	EXPENSE ACCOUNT	NAME	PROJECT TASK
na	1310220	571100	Traffic - Machinery	$ 10,000.00	$ 10,000.00	**1310220**	533600	Traffic - Equipment Services	na
na	1160120	533500	Conv. Ctr. - Maint. Bldg	$ 12,500.00	$ 10,000.00	1160120	545200	Conv. Ctr. - Utilities & Fuel	na
					$ 2,500.00	1160320	533800	Litter Co. - Vehicle Repair	
				$ 22,500.00	$ 22,500.00				

REMARKS/JUSTIFICATION FOR REQUEST:

1. Transfer #1 needed to fund equipment rent, repair, and maintenance and to cover negative balance.

2. Transfer #2 needed to cover negative balances.

APPROVED: COUNTY MAYOR/SCHOOL SUPERINTENDENT — DATE 3-12-12

APPROVED AS TO AVAILIBILITY OF FUNDS: DIRECTOR OF FINANCE — DATE 3-12-12

APPROVED FOR TRANSFER OF FUNDS: CHAIRMAN, FINANCE COMMITTEE/SCHOOL BOARD — DATE

TO: FINANCE COMMITTEE

DEPARTMENT: Engineering & Public Works

DATE: 8-Feb-12

AUTHORIZING SIGNATURE: Dwight Van de Vate

The following line-item budget transfer is requested in the budget for:

FROM					TO				
PROJECT	UNIT	EXPENSE ACCOUNT	NAME	AMOUNT FROM	AMOUNT TO	UNIT	EXPENSE ACCOUNT	NAME	PROJECT TASK
na	1310130	518900	Stormwater - Full Time Regular	$ 15,000.00	$ 15,000.00	**1310210**	541650	Hwy. Maint. - Heavy Const.	na
				$ 15,000.00	$ 15,000.00				

REMARKS/JUSTIFICATION FOR REQUEST:

Line item transfer needed to reverse previous transfer done to supplement Stormwater salaries which is no longer needed.

APPROVED: COUNTY MAYOR/SCHOOL SUPERINTENDENT — DATE 3-12-12

APPROVED AS TO AVAILIBILITY OF FUNDS: DIRECTOR OF FINANCE — DATE 3-12-12

APPROVED FOR TRANSFER OF FUNDS: CHAIRMAN, FINANCE COMMITTEE/SCHOOL BOARD — DATE

TO: FINANCE COMMITTEE

DEPARTMENT: Engineering & Public Works

DATE: 29-Feb-12

AUTHORIZING SIGNATURE: Dwight Van de Vate

The following line-item budget transfer is requested in the budget for:

FROM					TO				
PROJECT	UNIT	EXPENSE ACCOUNT	NAME	AMOUNT FROM	AMOUNT TO	UNIT	EXPENSE ACCOUNT	NAME	PROJECT TASK
na	1711100	579100	Gen. Road Imp. - Infrastructure	$ 210,000.00	$ 60,000.00	*	539930	Bob Gray Rndbts - Daily Svc	na
					$ 150,000.00	*	571500	Bob Gray Rndbts - Land	na
				$ 210,000.00	$ 210,000.00				

REMARKS/JUSTIFICATION FOR REQUEST:

*** Please establish a new account number in fund 171 for the Bob Gray Road roundabout improvement project.**
This transfer is to fund the ROW acquisition services and the purchase of ROW for this project

APPROVED: COUNTY MAYOR/SCHOOL SUPERINTENDENT — DATE 3-12-12

APPROVED AS TO AVAILIBILITY OF FUNDS: DIRECTOR OF FINANCE — DATE 3-12-12

APPROVED FOR TRANSFER OF FUNDS: CHAIRMAN, FINANCE COMMITTEE/SCHOOL BOARD — DATE

TO: FINANCE COMMITTEE

DEPARTMENT: Engineering & Public Works

DATE: 8-Mar-12

AUTHORIZING SIGNATURE: Dwight Van de Vate

The following line-item budget transfer is requested in the budget for:

FROM					TO				
PROJECT	UNIT	EXPENSE ACCOUNT	NAME	AMOUNT FROM	AMOUNT TO	UNIT	EXPENSE ACCOUNT	NAME	PROJECT TASK
na	2610030	543500	Svcs. Ctr. - Office Supplies	$ 255.00	$ 255.00	**2610030**	518900	Svc. Ctr. - Full Time Reg Pay	na
na	1310110	543500	Hwy. Admin - Office Supplies	$ 55.00	$ 55.00	1310110	518900	Hwy. Admin - Full Time Reg	na
				$ 310.00	$ 310.00				

REMARKS/JUSTIFICATION FOR REQUEST:

These transfers are needed to fund step increases.

APPROVED: COUNTY MAYOR/SCHOOL SUPERINTENDENT — DATE 3-12-12

APPROVED AS TO AVAILIBILITY OF FUNDS: DIRECTOR OF FINANCE — DATE 3-12-12

APPROVED FOR TRANSFER OF FUNDS: CHAIRMAN, FINANCE COMMITTEE/SCHOOL BOARD — DATE

TO: FINANCE COMMITTEE

DEPARTMENT: Finance

DATE: 2/22/2012

AUTHORIZING SIGNATURE:

The following line-item budget transfer is requested in the budget for:

FROM					TO				
PROJECT TASK	UNIT	EXPENSE ACCOUNT	NAME	AMOUNT FROM	AMOUNT TO	UNIT	EXPENSE ACCOUNT	NAME	PROJECT TASK
	1780010	570600	Buildings	90,000.00	90,000.00	1780010	531050	Contract with PBA	
			TOTALS	90,000.00	90,000.00	(TOTALS MUST EQUAL)			

REMARKS/JUSTIFICATION FOR REQUEST:
Line item transfer for ADA remediation work

APPROVED: COUNTY EXECUTIVE/SCHOOL SUPERINTENDENT — DATE 3-12-12

APPROVED AS TO AVAILIBILITY OF FUNDS: DIRECTOR OF FINANCE — DATE 3-12-12

APPROVED FOR TRANSFER OF FUNDS: CHAIRMAN, FINANCE COMMITTEE/SCHOOL BOARD — DATE

TO: FINANCE COMMITTEE

DEPARTMENT: Health Department DATE: 2/27/2012

AUTHORIZING SIGNATURE:

The following line-item budget transfer is requested in the budget for:

FROM					TO				
PROJECT TASK	UNIT	EXPENSE ACCOUNT	NAME	AMOUNT FROM	AMOUNT TO	UNIT	EXPENSE ACCOUNT	NAME	PROJECT TASK
	1015454	539930	Other Services Related To Daily	9,000.00	9,000.00	1015454	541300	Drugs Hygiene Medical Services	
			TOTALS	9,000.00	9,000.00	(TOTALS MUST EQUAL)			

REMARKS/JUSTIFICATION FOR REQUEST: To move budget dollars to cover budget deficit in the line item.

APPROVED: COUNTY MAYOR DATE 3-12-12

APPROVED AS TO AVAILABILITY OF FUNDS DIRECTOR OF FINANCE DATE 3-12-12

APPROVED FOR TRANSFER OF FUNDS CHAIRMAN, FINANCE COMMITTEE/SCHOOL BOARD DATE

TO: ACCOUNTING MANAGER

DEPARTMENT: IV-D Child Support Court Clerk DATE: 21-Feb-12

AUTHORIZING SIGNATURE:

The following line-item budget transfer is requested in the budget for:

FROM					TO				
PROJECT TASK	UNIT	EXPENSE ACCOUNT	NAME	AMOUNT FROM	AMOUNT TO	UNIT	EXPENSE ACCOUNT	NAME	PROJECT TASK
	1010330	539930	Other services/daily operations	2,913.00	2,913.00	1010330	541870	Building/Ground Maintenance	
			TOTALS	2,913.00	2,913.00	(TOTALS MUST EQUAL)			

REMARKS/JUSTIFICATION FOR REQUEST:

To modify existing front counter by adding glass petition. Reference quote/project #5204100P

APPROVED: COUNTY MAYOR/SCHOOL SUPERINTENDENT DATE 3-12-12

APPROVED AS TO AVAILABILITY OF FUNDS DIRECTOR OF FINANCE DATE 3-12-12

APPROVED FOR TRANSFER OF FUNDS CHAIRMAN, FINANCE COMMITTEE/SCHOOL BOARD DATE

TO: ACCOUNTING MANAGER

DEPARTMENT: Juvenile Court Clerk

DATE: 21-Feb-12

AUTHORIZING SIGNATURE:

The following line-item budget transfer is requested in the budget for:

FROM					TO				
PROJECT TASK	UNIT	EXPENSE ACCOUNT	NAME	AMOUNT FROM	AMOUNT TO	UNIT	EXPENSE ACCOUNT	NAME	PROJECT TASK
	1012710	543500	Other services/daily operations	4,260.00	4,260.00	1010330	541870	Building/Ground Maintenance	
			TOTALS	4,260.00	4,260.00	(TOTALS MUST EQUAL)			

REMARKS/JUSTIFICATION FOR REQUEST:

To modify existing front counter by adding glass petition. Reference quote/project #5204101P

APPROVED: COUNTY MAYOR/SCHOOL SUPERINTENDENT — DATE 3-12-12

APPROVED AS TO AVAILABILITY OF FUNDS: DIRECTOR OF FINANCE — DATE 3-12-12

APPROVED FOR TRANSFER OF FUNDS: CHAIRMAN, FINANCE COMMITTEE/SCHOOL BOARD — DATE

TO: FINANCE COMMITTEE

DEPARTMENT: Miscellaneous

DATE: 23-Feb-12

AUTHORIZING SIGNATURE: Chris Caldwell

The following line-item budget transfer is requested in the budget for:

FROM					TO				
PROJECT TASK	UNIT	EXPENSE ACCOUNT	NAME	AMOUNT FROM	AMOUNT TO	UNIT	EXPENSE ACCOUNT	NAME	PROJECT TASK
	1016950	530700	Communications & IT related	$ 3,600.00	$ 3,600.00	1016950	521000	Unemployment Compensation	
			TOTALS	$ 3,600.00	$ 3,600.00	(TOTALS MUST EQUAL)			

REMARKS/JUSTIFICATION FOR REQUEST:
Clearing negative balances by transferring budget dollars to cover unemployment compensation.

APPROVED: [signature] — COUNTY MAYOR/SCHOOL SUPERINTENDENT — DATE 3/12/12

APPROVED AS TO AVAILABILITY OF FUNDS: Chris Caldwell — DIRECTOR OF FINANCE — DATE 3-12-12

APPROVED FOR TRANSFER OF FUNDS — CHAIRMAN, FINANCE COMMITTEE/SCHOOL BOARD — DATE

TO: FINANCE COMMITTEE

DEPARTMENT: Property Assessor's Office

DATE: 27-Feb-12

AUTHORIZING SIGNATURE: Phil Bellar

The following line-item budget transfer is requested in the budget for:

FROM					TO				
PROJECT TASK	UNIT	EXPENSE ACCOUNT	NAME	AMOUNT FROM	AMOUNT TO	UNIT	EXPENSE ACCOUNT	NAME	PROJECT TASK
	1018310	534800	Postage and Freight	$ 16,663.98	$ 26,080.00	1018310	543500	Office Supplies	
	1018310	539930	Other Services Daily Operations	9,300.19					
	1018310	533600	Equipment - Rent/Repair	115.83					
			TOTALS	$ 26,080.00	$ 26,080.00	(TOTALS MUST EQUAL)			

REMARKS/JUSTIFICATION FOR REQUEST:
Transferring budget dollars to cover supplies and materials (Data Supplies, Inc.).

APPROVED: [signature] COUNTY MAYOR/SCHOOL SUPERINTENDENT — DATE 3/12/12

APPROVED AS TO AVAILABILITY OF FUNDS: [signature] DIRECTOR OF FINANCE — DATE 3-12-12

APPROVED FOR TRANSFER OF FUNDS: CHAIRMAN, FINANCE COMMITTEE/SCHOOL BOARD — DATE

TO: FINANCE COMMITTEE

DEPARTMENT: Public Defender

DATE: 17-Feb-12

AUTHORIZING SIGNATURE:

Mark Stephens, District Public Defender

The following line-item budget transfer is requested in the budget for:

FROM					TO				
PROJECT TASK	UNIT	EXPENSE ACCOUNT	NAME	AMOUNT FROM	AMOUNT TO	UNIT	EXPENSE ACCOUNT	NAME	PROJECT TASK
	1018510	518900	Full Time Regular Pay	-4,000.00	4,000.00	1018510	535500	Employee Travel/Education/Train	
	1018510	518900	Full Time Regular Pay	-1,000.00	1,000.00	1018510	539950	Other Services	
	1018510	518900	Full Time Regular Pay	-1,000.00	1,000.00	1018510	541870	Grounds/Bldgs-Repair/Maint Supp	
	1018510	518900	Full Time Regular Pay	-4,000.00	4,000.00	1018510	543500	Office supplies/minor equip	
			TOTALS	-10,000.00	10,000.00	(TOTALS MUST EQUAL)			

REMARKS/JUSTIFICATION FOR REQUEST:

Transfers to cover expected expenditures through 6/30/12

APPROVED: COUNTY EXECUTIVE/SCHOOL SUPERINTENDENT — DATE 3/12/12

APPROVED AS TO AVAILABILITY OF FUNDS: DIRECTOR OF FINANCE — DATE 3-12-12

APPROVED FOR TRANSFER OF FUNDS: CHAIRMAN, FINANCE COMMITTEE/SCHOOL BOARD — DATE

Doug

TO: FINANCE COMMITTEE

DEPARTMENT: Sports Operations

DATE: 23-Feb-12

AUTHORIZING SIGNATURE:

The following line-item budget transfer is requested in the budget for:

FROM					TO				
PROJECT TASK	UNIT	EXPENSE ACCOUNT	NAME	AMOUNT FROM	AMOUNT TO	UNIT	EXPENSE ACCOUNT	NAME	PROJECT TASK
	1014845	539950	Other Services	$ 4,000.00	$ 2,000.00	1014845	518900	Full Time Regular Pay	
					2,000.00	1014845	520100	Social Security	
			TOTALS	$ 4,000.00	$ 4,000.00	(TOTALS MUST EQUAL)			

REMARKS/JUSTIFICATION FOR REQUEST:

Clearing negative balances by transferring budget dollars to cover full time regular pay and social security.

APPROVED: COUNTY MAYOR/SCHOOL SUPERINTENDENT — DATE 3/12/12

APPROVED AS TO AVAILABILITY OF FUNDS: DIRECTOR OF FINANCE — DATE 3-12-12

APPROVED FOR TRANSFER OF FUNDS: CHAIRMAN, FINANCE COMMITTEE/SCHOOL BOARD — DATE