

PUBLIC RECORDS POLICY FOR KNOX COUNTY, TENNESSEE

I. Definitions:

- A. Public Records: All documents, papers, letters, maps, books, photographs, microfilms, electronic data processing files and output, films, sound recordings, or other material, regardless of physical form or characteristics, made or received pursuant to law or ordinance or in connection with the transaction of official business by any governmental agency, but does not include the device or equipment, including, but not limited to, a cell phone, computer, or other electronic or mechanical device or equipment, that may have been used to create or store a public record or state record; *See* Tenn. Code Ann. § 10-7-503(a)(1)(A). There are presently approximately 350 exceptions to records in the definition of Public Records. A copy is attached as Exhibit A hereto.
- B. Records Custodian: The office, official or employee lawfully responsible for the direct custody and care of a public record. The records custodian is not necessarily the original preparer or receiver of the record. *See* Tenn. Code Ann. § 10-7-503(a)(1)(C)
- C. Public Records Request Coordinator: The individual, or individuals, designated in Section III, A.3 of this Policy whose role it is to ensure public record requests are routed to the appropriate records custodian and that requests are fulfilled in accordance with the TPRA. *See* Tenn. Code Ann. § 10-7-503(a)(1)(B). The Public Records Request Coordinator may also be a records custodian.
- D. Requestor: A person seeking access to a public record under T.C.A. § 10-7-503.

II. Requesting Access to Public Records

- A. Public record requests shall be made to the Public Records Request Coordinator ("PRRC") or his/her designee in order to ensure public record requests are routed to the appropriate records custodian and fulfilled in accordance with T.C.A. §10-7-503(a)(2)(B).
- B. Requests for inspection only are not required to be made in writing.
- C. Requests for inspection may be made orally, by email, or in writing on Form A at the office of the appropriate officeholder's designated Public Records Request Coordinator. The designated Public Records Request Coordinators shall be:

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| <p>County Mayor and Subordinate Departments <i>Public Records Request Coordinator</i> 400 Main St., Suite 615 Knoxville, TN 37902 open.records@knoxcounty.org</p> | <p>Knox Co. Sheriff's Office <i>Public Records Request Coordinator</i> 400 Main Street Knoxville, TN 37902 publicrecords@knoxsheriff.org</p> | <p>Clerk & Master of Chancery Court <i>Public Records Request Coordinator</i> 400 Main St., Suite 125 Knoxville, TN 37902 chancery.records@knoxcounty.org</p> |
| <p>Register of Deeds <i>Public Records Request Coordinator</i> 400 Main St., Suite 225 Knoxville, TN 37902 rod.records@knoxcounty.org</p> | <p>County Clerk <i>Public Records Request Coordinator</i> Knoxville, TN 37902 county.clerk@knoxcounty.org</p> | <p>Trustee <i>Public Records Request Coordinator</i> 400 Main St., Suite 418 Knoxville, TN 37902 trustee@knoxcounty.org</p> |
| <p>County Commission <i>Public Records Request Coordinator</i> 400 Main St., Suite 603 Knoxville, TN 37902 commission@knoxcounty.org</p> | <p>Criminal, Gen. Sessions 4th Circuit Court Clerk <i>Public Records Request Coordinator</i> 400 Main St. Knoxville, TN 37902 criminalclerk.records@knoxcounty.org</p> | <p>Circuit Civil Session & Juvenile Court Clerk <i>Public Records Request Coordinator</i> 400 Main St. Knoxville, TN 37902 circuitclerk.records@knoxcounty.org</p> |
| <p>Property Assessor <i>Public Records Request Coordinator</i> 400 Main St., Suite 204 Knoxville, TN 37902 county.assessor@knoxcounty.org</p> | <p>Law Department <i>Public Records Request Coordinator</i> 400 Main St., Suite 612 Knoxville, TN 37902 lawdir@knoxcounty.org</p> | <p>Election Commission <i>Public Records Request Coordinator</i> 300 Main St., Suite 218 Knoxville, TN 37902 election.central@knoxcounty.org</p> |

D. Requests for copies, or requests for inspection and copies, shall be made in writing on Form A in person, by email, or by mail at the office of the appropriate officeholder's designated Public Records Request Coordinator listed in Subsection C of this section.

E. Proof of Tennessee citizenship by presentation of a valid Tennessee driver's license or alternative acceptable form of ID is required prior to, and as a condition to inspect or receive copies of public records.

F. Any request for inspection or copying of a public record shall be sufficiently detailed to enable the governmental entity to identify the specific records for inspection and copying. *See* Tenn. Code Ann. § 10-7-503(a)(4).

III. Responding to Public Records Requests

A. Public Record Request Coordinator (PRRC)

1. The PRRC shall review public record requests and make an initial determination of the following:

- a. If the requestor provided proof of Tennessee citizenship;
 - b. If the records requested are sufficiently detailed to enable the governmental entity to identify the specific records for inspection and copying;
 - c. If the requested records will be in need of redaction;
 - d. If the requested records are exempted under state law; and
 - e. If the County is the custodian of the records.
 - f. A governmental entity is not required to sort through files to compile information or to create or recreate a record that does not exist.
2. The PRRC shall acknowledge receipt of the request and take any of the following appropriate action(s):
- a. Advise the requestor of this Policy and the requirements hereunder:
 - i. Proof of Tennessee citizenship;
 - ii. Form(s) required for copies;
 - iii. Fees (and labor threshold and waivers, if applicable); and
 - iv. Aggregation of multiple or frequent requests.
 - b. If the request is denied under law, the denial of the request shall be in writing, providing the appropriate ground such as one of the following:
 - i. The requestor is not, or has not presented proof of being, a Tennessee citizen;
 - ii. The request is not sufficiently detailed to enable the governmental entity to identify the specific records for inspection and copying;
 - iii. The record requested is subject to an exemption that makes the record exempt to disclosure under the TPRA;
 - iv. The County is not the custodian of the requested records;
 - v. The records do not exist; or
 - vi. The request requires the government to sort through files to compile information or to create or re-create a record that does not exist.
 - c. Forward the records request to the appropriate records custodian in Knox County.

3. The designated PRRC is: Public Records Request Coordinator, 400 Main St., Room 615, Knoxville, Tennessee 37902; open.records@knoxcounty.org.

B. Records Custodian

1. Upon receiving a public records request, a records custodian shall promptly make requested public records available for inspection in accordance with Tenn. Code Ann. § 10-7-503(a)(2)(B). If the records custodian is uncertain that an applicable exemption applies, the custodian may consult with the PRRC, or the Knox County Law Director.
2. In the event it is not practicable for the record to be promptly available for inspection because additional time is necessary to determine whether the requested records exist; to search for, retrieve, or otherwise gain access to records; to determine whether the records are open; to redact records; or for other similar reasons, then a records custodian shall, within seven (7) business days from the records custodian's receipt of the request, send the requestor a completed Public Records Request Response Form attached as Form B.
3. If a records custodian denies a public record request, he or she shall deny the request in writing as provided in Section III.A.2.b and may use the Public Records Request Response Form B.
4. If a records custodian reasonably determines production of records should be segmented because the records request is for a large volume of records, or additional time is necessary to prepare the records for access, the records custodian shall use the Public Records Request Response Form B to notify the requestor that production of the records will be in segments and that a records production schedule will be provided as expeditiously as practicable.

C. Redaction

1. If a record contains confidential information or information that is exempt from public inspection, the records custodian shall prepare a redacted copy prior to providing access. If questions arise concerning redaction, the records custodian should coordinate with the county's legal counsel or other appropriate parties regarding review and redaction of records. The records custodian and the PRRC may also consult with the OORC.
2. Costs associated with redacting records, including the cost of copies and staff time to provide redacted copies, shall be borne by the requestor. *See* Tenn. Code Ann. § 10-7-503(a)(5).
3. The redaction of confidential information shall not constitute the creation of a new record.

D. Questions

If the PRRC or records custodian have any questions regarding this Public Records Policy, the Tennessee Open Records Act, and/or the exceptions to the

Tennessee Open Records Act, the query shall be submitted to the Knox County Law Director.

IV. Inspection of Records

- A. There shall be no charge for inspection of public records
- B. The location for inspection of records within the offices of Knox County, Tennessee shall be determined by either the PRRC or the records custodian.
- C. When a reasonable basis exists, the PRRC or a records custodian may require an appointment for inspection.

V. Copies of Records

- A. A records custodian shall promptly respond to a public record request for copies in the most economic and efficient manner practicable.
- B. Copies will be available for pickup at the office of the records custodian.
- C. If the requestor, after having proved his Tennessee citizenship, desires the records to be mailed to him/her, they shall be mailed upon requestor's payment for postage, via the United States Postal Service.
- D. If the Requestor desires the records to be transferred to an electronic storage device, this may be accomplished upon the Requestor reimbursing the County for the cost of the device and the time required for personnel to accomplish the electronic transfer.
- E. A requestor will be allowed to make copies of records with personal equipment, provided that the requestor's duplication of such records does not impede other citizens' access to county services or records, and that the requestor is willing to schedule an appointment for the purposes of duplicating a large number of records or records that are stored off-site or are not immediately accessible. However, an independent Knox County officeholder (either elected or appointed) may, in his/her discretion, adopt and enforce reasonable rules governing the use of personal equipment to make copies of records. In all cases, the use of personal storage devices (i.e. external hard drives, flash drives, etc.) or any equipment that must be connected to or inserted into any County computer, equipment or network is prohibited.

VI. Fees and Charges and Procedures for Billing and Payment

- A. Records custodians shall provide requestors with an itemized estimate of the charges prior to producing copies of records and may require pre-payment of such charges before producing requested records.
- B. Fees and charges for copies are as follows:
 - 1. \$0.15 per page for letter- and legal-size black and white copies.

2. \$0.50 per page for letter- and legal-size color copies.
 3. The actual cost of any other medium upon which a record/information is being produced.
 4. Labor when time exceeds one (1) hour shall be at the rate of \$25.00/hour
 5. If an outside vendor is used, the actual costs assessed by the vendor.
- C. Payment is to be made in cash, personal check payable to Knox County, Tennessee
- D. Payment in advance will be required when costs are estimated to exceed \$25.00.
- E. Aggregation of Frequent and Multiple Requests
1. Knox County will aggregate record requests in accordance with the Frequent and Multiple Request Policy promulgated by the OORC when more than (4) requests are received within a calendar month (either from a single individual or a group of individuals deemed working in concert).
 2. If more than four (4) requests are received within a calendar month:
 - a. Records requests will be aggregated at the records custodian level. A records custodian having the right to aggregate requests must inform the requestor(s) of the determination to aggregate.
 - b. If the requirements for aggregation are met the records custodian is no longer required to deduct the one (1) hour free labor threshold.
 - c. The PRRC is responsible for making the determination that a group of individuals are working in concert. The PRRC or the records custodian will inform the individuals that they have been deemed to be working in concert and that they have the right to appeal the decision to the OORC.
 - d. Requests for items that are routinely released and readily accessible such as agendas and approved meeting minutes are exempt from this policy.

PUBLIC RECORDS REQUEST FORM A

The Tennessee Public Records Act (TPRA) grants Tennessee citizens the right to access open public records that exist at the time of the request. The TPRA does not require records custodians to compile information or create or recreate records that do not exist nor does the public have access to documents and information exempted by state and federal law.

To: _____, Knox County PRRC, 400 Main St., Suite _____,
Knoxville, TN 37902.

From: _____, Requestor;

Address

Date

Is the requestor a Tennessee citizen? Yes No

- Request: Inspection (There is no fee for inspection unless redaction is required.¹)
- Copy/Duplicate

If costs for copies are assessed, the requestor has a right to receive an estimate. Likewise costs will be estimated for delivery other than on site pickup

Delivery preference: On-Site Pick-Up USPS First-Class Mail
 Electronic Other: _____

Records Requested:

Provide a detailed description of the record(s) requested, including: (1) type of record; (2) timeframe or dates for the records sought; and (3) subject matter or key words related to the records. Under the TPRA, record requests must be sufficiently detailed to enable a governmental entity to identify the specific records sought. As such, your record request must provide enough detail to enable the records custodian responding to the request to identify the specific records you are seeking.

Signature of Requestor & Date

Signature of Public Records Request Coordinator & Date Received

¹ Note, Tenn. Code Ann. § 10-7-504(a)(20)(C) permits charging for redaction of records containing confidential information.

PUBLIC RECORD REQUEST RESPONSE FORM B
KNOX COUNTY, TENNESSEE

Date: _____

Requestor's Name and Contact Information

In response to your records request received on _____, our office is taking the action(s)
indicated below: Date Request Received

The public record(s) responsive to your request will be made available for inspection:

Location: _____

Date & Time: _____

Copies of public record(s) responsive to your request are:

Attached

Available for pickup at the following location:

_____ ; or

Being delivered via:

USPS First-Class Mail

Electronically

Other: _____

Your request is denied on the following grounds:

Your request was not sufficiently detailed to enable identification of the specific requested record(s). You need to provide additional information to identify the requested record(s).

No such record(s) exists or this office does not maintain record(s) responsive to your request.

No proof of Tennessee citizenship was presented with your request. Your request will be reconsidered upon presentation of an adequate form of identification.

You are not a Tennessee citizen.

You have not paid the estimated copying/production fees.

The following state, federal, or other applicable law prohibits disclosure of the requested records: _____.

It is not practicable for the records you requested to be made promptly available for inspection and/or copying because:

It has not yet been determined that records responsive to your request exist; or

The office is still in the process of retrieving, reviewing, and/or redacting the requested records.

The time reasonably necessary to produce the record(s) or information and/or to make a determination of a proper response to your request is: _____.

The estimated cost for the production will be \$ _____

If you have any additional questions regarding your record request, please contact [Records Custodian or Public Records Request Coordinator].

Sincerely,

_____, Knox County Public Records Request Coordinator

Exceptions and Exemptions to Open Records Disclosure
per
Elisha Hodge, Tennessee Open Records Counsel

Note: Information made confidential by Title 10, Chapter 7 shall be redacted whenever possible. T.C.A. § 10-7-503(0(2)).

PART A: Information specifically made confidential by Title 10, Chapter 7, Part 5:

Medical Records of patients in state, county and municipal hospitals and medical facilities. T.C.A. § 10-7-504(a)(1).
Medical records of persons receiving medical treatment, in whole or in part, at the expense of the state, county or municipality. T.C.A. § 10-7-504(a)(1).

Records containing the source of body parts for transplantation or any information concerning persons donating body parts for transplantation. T.C.A. § 10-7-504(a)(1).

Capital plans, marketing information, proprietary information and trade secrets submitted to the Tennessee venture capital network at Middle Tennessee State University. T.C.A. § 10-7-504(a)(10)(A).

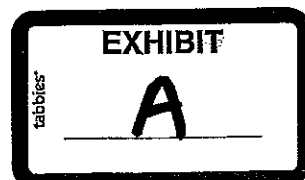
Records of historical research value which are given or sold to public archival institutions, public libraries, or libraries of a unit of the Tennessee board of regents or the University of Tennessee, when the owner or donor of such records wishes to place restrictions on access to the records. T.C.A. § 10-7-504(a)(11).

Personal information contained in motor vehicle records. T.C.A. § 10-7-504(0(12)).

Memoranda, work notes or products, case files and communications related to mental health intervention techniques conducted by mental health professionals in a group setting to provide job-related critical incident counseling and therapy to law enforcement officers, emergency medical technicians, emergency medical technician-paramedics, and firefighters, both volunteer and professional. T.C.A. § 10-7-504(a)(13)(A).

Riot, escape and emergency transport plans which are incorporated in a policy and procedures manual of county jails and workhouses or prisons operated by the department of correction or under private contract. T.C.A. § 10-7-504(a)(14).

Identifying information¹ compiled and maintained by a utility service provider² concerning a person who has obtained a valid protection document. T.C.A. § 10-7-504(a)(15)(A).



Identifying information³ compiled and maintained by a governmental entity⁴ concerning a person who has obtained a valid protection document may be treated as confidential and may not be open for inspection by the public. T.C.A. § 10-7-504(a)(16)(B).

Telephone number, address and any other information which could be used to locate the whereabouts of a domestic violence shelter or rape crisis center may be treated as confidential by a governmental entity. T.C.A. § 10-7-504(a)(17).

Computer programs, software, software manuals, and other types of information manufactured or marketed by persons or entities under legal right and sold, licensed, or donated to Tennessee state boards, agencies, or higher education institutions. T.C.A. § 10-7-504(a)(18).

Credit card numbers of persons doing business with the state or political subdivision thereof and any related personal identification numbers or authorization codes. T.C.A. § 10-7-504(a)(19).

Records of the Tennessee bureau of investigation. T.C.A. § 10-7-504(a)(2)(A).

Records of the office of inspector general. T.C.A. § 10-7-504(a)(2)(A).

Criminal investigative files of the department of agriculture. T.C.A. § 10-7-504(a)(2)(A).

Criminal investigative files of the department of environment and conservation. T.C.A. § 10-7-504(a)(2)(A).

Criminal investigative files of the motor vehicle enforcement division of the department of safety relating to stolen vehicles or parts. T.C.A. § 10-7-504(a)(2)(A).

Bogus hand gun carry permits and drivers licenses issued to undercover law enforcement agents by the divisions of the department of safety. T.C.A. § 10-7-504(a)(2)(A).

Identifying information about a confidential informant or undercover law enforcement agent. T.C.A. § 10-7-504(a)(2)(A).

The private records⁵ of any utility. T.C.A. § 10-7-504(a)(20)(B).

Records that would allow a person to identify areas of structural or operational vulnerability of a utility service provider⁶ or that would permit unlawful disruption to, or interference with, the services provided by a utility service provider. T.C.A. § 10-7-504(a)(21)(A)(i).

Contingency plans of a governmental entity prepared to respond to or prevent any violent incident, bomb threat, ongoing act of violence at a school or business, ongoing act of

violence at a place of public gathering, threat involving a weapon of mass destruction, or terrorist incident. T.C.A. § 10-7-504(a)(21)(A)(ii).

Records, documents and papers in the possession of the military department which involve the security of the United States and/or the state of Tennessee, including, but not restricted to, National Guard personnel records, staff studies and investigations. T.C.A. § 10-7-504(a)(3)

Records of students in public educational institutions. T.C.A. § 10-7-504(a)(4)(A).

Books, records and other materials in the possession of the office of the attorney general and reporter which relate to any pending or contemplated legal or administrative proceeding in which the office of the attorney general and reporter may be involved. T.C.A. § 10-7-504(a)(5)(A).

Records containing opinions of value of real and personal property intended to be acquired for a public purpose. T.C.A. § 10-7-504(a)(6).

Records and reports of the internal affairs division of the department of correction or of the department of children's services. T.C.A. § 10-7-504(08).

Official health certificates, collected and maintained by the state veterinarian pursuant to rule chapter 0080-2-1 of the department of agriculture. T.C.A. § 10-7-504(a)(9)(A).

Any data or records provided to or collected by the department of agriculture pursuant to the implementation and operation of premise identification or animal tracking programs. T.C.A. § 10-7-504(a)(9)(B).

Contingency plans prepared concerning the department of agriculture's response to agriculture-related homeland security events. T.C.A. § 10-7-504(a)(9)(B).

Information received by the state that is required by federal law or regulation to be kept confidential. T.C.A. § 10-7-504(a)(9)(C).

Employee's identity, diagnosis, treatment, or referral for treatment that are maintained by any state or local government employee assistance program,⁷ provided, that any such records are maintained separately from personnel and other records regarding such employee that are open for inspection. T.C.A. § 10-7-504(d).

Unpublished telephone numbers in the possession of emergency communications districts created pursuant to title 7, chapter 86. T.C.A. § 10-7-504(e).

Information of public employees in the possession of a governmental entity in its capacity as an employer: unpublished telephone numbers; bank account information; social

security number; driver license information except where driving or operating a vehicle is part of the employee's job description or job duties or incidental to the performance of the employee's job; and the same information of immediate family members or household members. T.C.A. § 10-7-504(f).

Personnel information of any police officer designated as working undercover may be segregated and maintained in the office of the chief law enforcement officer. Such segregated information shall be treated as confidential under this subsection (g). Such segregated information is the address and home telephone number of the officer as well as the address or addresses and home telephone number or numbers of the members of the officer's household and/or immediate family. T.C.A. § 10-7-504(g)(1)(A).

Records identifying an individual as a person who has been or may in the future be directly involved in the process of executing a sentence of death.
T.C.A. § 10-7-504(h).

Information that would allow a person to obtain unauthorized access to confidential information or to government property; Such records include: (A) Plans, security codes, passwords, combinations, or computer programs used to protect electronic information and government property; (B) Information that would identify those areas of structural or operational vulnerability that would permit unlawful disruption to, or interference with, the services provided by a governmental entity; and (C) Information that could be used to disrupt, interfere with, or gain unauthorized access to electronic information or government property. T.C.A. § 10-7-504(i)(1).



PART B: Other information made confidential by Title 10, Chapter 7, Part 1.⁸ Any of this type of report and information could be in Court files.

Accident reports, confidentiality T.C.A. § 55-10-114

Adoption records T.C.A. § 36-1-125

Adult Protection Act, confidentiality T.C.A. § 71-6-118

Agency documents and records, deletion of confidential portions T.C.A. § 4-5-218

Aid to families with dependent children, confidentiality T.C.A. § 71-3-1190

~~Banks and financial institutions, records T.C.A. §§ 45-2-1603, 45-2-1713, 45-7-216, 45-7-225~~

Banks, change of control, confidentiality of commissioner of financial institutions' information T.C.A. § 45-2-103

Bidding, contracts and purchases generally Title 12, ch. 3, Part 2

Cafeteria benefit plans, government employees, confidentiality of medical records T.C.A. § 8-25-502

Cafeteria compensation plan services for state employees, confidentiality of medical records T.C.A. § 8-25-502

Changes affecting bank control T.C.A. § 45-2-103

Child abuse, confidentiality of reports of harm and identity of reporter T.C.A. § 37-1-409

Child custody determinations under the Uniform Child Custody Jurisdiction and Enforcement Act, confidentiality of records T.C.A. § 36-6-224

Child sexual abuse, confidentiality of records T.C.A. § 37-1-612

Claims against state, confidentiality of records T.C.A. § 98-307

Commissioner of revenue, confidentiality of inheritance tax records T.C.A. § 67-8-404

Commissioner of revenue, confidentiality of transfer tax records T.C.A. § 67-8-109

Communications between psychiatrist and patient, confidentiality T.C.A. § 24-1-207

~~Confidential communications between husband and wife T.C.A. § 24-1-201~~

Confidential documents and communications of victim-offender mediation center T.C.A. § 16-20-103

Confidential information in competitive bidding, T.C.A. § 7-54-107.

Confidential reporting of illegal, improper, wasteful, or fraudulent activity in higher education T.C.A. § 49-14-103

Confidential reporting of illegal, improper, wasteful or fraudulent activity under State of Tennessee Audit Committee Act of 2005 T.C.A. § 4-35-107

Confidentiality, disclosure of information, in controlled substance monitoring T.C.A. § 53-10-306

Confidentiality of abortion records and reports T.C.A. § 39-15-203

Confidentiality of accident investigation T.C.A. § 55-10-108

Confidentiality of accident reports T.C.A. § 55-10-114

Confidentiality of accountant employment information T.C.A. § 62-1-116

Confidentiality of accountant peer review T.C.A. § 62-1-201

Confidentiality of activities of peer review committees of pharmacists T.C.A. § 63-10-401

Confidentiality of activities of screening panels regarding health practitioners T.C.A. § 63-1-138

Confidentiality of activities of screening panels regarding suspension, revocation, or denial of a certificate of a health practitioner T.C.A. § 63-4-115

Confidentiality of activities of screening panels regarding suspension, revocation, or denial of a certificate of a nurse T.C.A. § 63-7-115

Confidentiality of address of child and non-perpetrating parent in case of child abuse in mediation proceeding T.C.A. § 36-6-107

Confidentiality of adoption or federal records T.C.A. § 10-7-503

Confidentiality of affidavit concerning judicial disability T.C.A. § 17-5-307 9

Confidentiality of AIDS testing T.C.A. § 68-11-222

Confidentiality of annual summary of calls comptroller T.C.A. T.C.A. § 8-4-407

Confidentiality of application to investigate or prosecute judge T.C.A. § 8-6-112 9

Confidentiality of application under Tennessee Industrial Finance Corporation Act T.C.A. § 4-17-408

Confidentiality of audit and investigatory information. Of ethics commission T.C.A. § 3-6-308

Confidentiality of audit of candidate or candidate's committee T.C.A. § 2-10-212

Confidentiality of audit reports T.C.A. § 8-4-116

Confidentiality of background checks of appointees T.C.A. § 38-6-106

~~Confidentiality of bank and financial institution information T.C.A. §§ 45-2-1603,~~
45-2-1713, 45-7-216

Confidentiality of cancer reporting system information T.C.A. §§ 68-1-1006, 68-1-1007 9

Confidentiality of chemical and physical properties of coal T.C.A. § 59-8-406

Confidentiality of civil service tests T.C.A. § 8-30-303

Confidentiality of claims data on inpatient and outpatient discharges T.C.A. § 68-1-108

Confidentiality of coal mine inspections T.C.A. § 59-8-413

Confidentiality of collection services information T.C.A. § 62-20-119

Confidentiality of communications between client and registered nurse T.C.A. § 63-7-125

Confidentiality of communications between psychological professional and client T.C.A.
§ 63-11-213

Confidentiality of communications pertaining to domestic abuse death T.C.A. § 36-3-624

Confidentiality of community-based program notices T.C.A. § 40-36-302

Confidentiality of complaint investigations regarding office-based surgeries T.C.A. §
63-6-221

Confidentiality of complaint investigations regarding office-based surgeries by
osteopathic physicians T.C.A. § 63-9-117

Confidentiality of complaint regarding judicial disability T.C.A. § 17-5-303

Confidentiality of conference between victim and prosecuting attorney T.C.A. §
40-38-114

Confidentiality of consent to abortion T.C.A. § 39-15-202

Confidentiality of contractors financial statements T.C.A. § 62-6-124

Confidentiality of court files and records in proceedings involving juveniles, T.C.A. §
37-1-153.

Confidentiality of court of the judiciary proceedings Tenn. R. Ct. of Judiciary

Confidentiality of court reports related to surrender T.C.A. § 36-1-111

Confidentiality of data aiding enforcement of quality care standards for nursing homes
T.C.A. § 68-11-909

Confidentiality of disclosure information by mortgagee T.C.A. §§ 47-23-101, 47-23-102

Confidentiality of drug testing information T.C.A. § 411-121

Confidentiality of electronic surveillance T.C.A. § 40-6-304

Confidentiality of examination, audit, or investigation conducted with regard to reserve or
special fund T.C.A. § 29-20-401

Confidentiality of financial information T.C.A. § 45-2-1717

Confidentiality of fingerprinting and photographs in proceedings involving juveniles
T.C.A. § 37-1-155

Confidentiality of grand jury proceedings and documents T.C.A. §§ 40-12-209, 40-12-210

Confidentiality of hazardous chemical trade secrets T.C.A. § 50-3-2013

Confidentiality of HIV testing of pregnant women T.C.A. § 68-5-703

Confidentiality of identifying information in birth defects registry T.C.A. § 68-5-506

Confidentiality of identifying information received by the Council of Juvenile and Family
Court Judges T.C.A. § 37-1-506

Confidentiality of identifying information relating to recipients of child abuse prevention
services T.C.A. § 71-6-203

Confidentiality of identity of infant, mother, or other parent in case of infant surrender
T.C.A. § 68-11-255

Confidentiality of identity of person who reports domestic abuse, neglect, or exploitation,
and of information so reported T.C.A. § 36-3-621.

Confidentiality of individual student records under scholarship and grant programs
T.C.A. § 49-4-903

Confidentiality of information about persons to whom services are provided by poison control T.C.A. § 68-141-105

Confidentiality of information collected by judicial evaluation commission § 17-4-201 0

Confidentiality of information concerning employee's medical diagnosis, treatment or referral with regard to cafeteria plan services T.C.A. § 8-25-502

Confidentiality of information contained in advance notice registry T.C.A. § 36-1304

~~Confidentiality of information entered by candidate or campaign committee into electronic filing system T.C.A. § 2-10-211~~

Confidentiality of information entrusted to pharmacist T.C.A. § 63-10-212

Confidentiality of information furnished to department of labor and workforce development regarding staff leasing arrangement T.C.A. § 62-43-113

Confidentiality of information gathered during an investigation into abuse, neglect, or sexual abuse T.C.A. § 37-5-512

Confidentiality of information gathered during investigations by child protective teams T.C.A. § 37-1-607

Confidentiality of information gathered in investigation of prospective kinship foster care parent T.C.A. § 37-2-414

Confidentiality of information gathered under Health Data Reporting Act of 2002 T.C.A. § 68-11-211

Confidentiality of information in expunged criminal offender and pretrial diversion database T.C.A. § 386-118

Confidentiality of information in real estate transaction T.C.A. § 62-13-403

Confidentiality of information in trauma registry T.C.A. § 68-11-259

Confidentiality of information of medical review committee of osteopathic physicians T.C.A. § 63-9-114

Confidentiality of information or records, Interstate compact for supervision of adult offenders T.C.A. § 40-28-401

Confidentiality of information provided to pharmacy peer review committee T.C.A. § 63-10-405

Confidentiality of information regarding deceased inmates infected by blood borne pathogens T.C.A. § 41-51-103

Confidentiality of information regarding drug or alcohol treatment of dentist or dental assistant T.C.A. § 63-5-124

Confidentiality of information regarding hazardous waste management T.C.A. § 68-212-109

Confidentiality of information regarding impaired health practitioners T.C.A. § 63-1-136

Confidentiality of information related to a minor's abortion T.C.A. § 37-10-304 0

Confidentiality of information related to student drug overdoses T.C.A. § 68-24-301

Confidentiality of information, reports, and proceedings in cases of abuse or neglect T.C.A. § 71-6-118

Confidentiality of information submitted by improvement care trust fund T.C.A. § 46-1-218

Confidentiality of inmate records T.C.A. § 4-6-140 0 Confidentiality of investigation into violation of election laws T.C.A. § 2-11-202

Confidentiality of investigations, audits, and reviews under employment leasing T.C.A. § 62-43-117 Confidentiality of investigative records of TennCare bureau T.C.A. § 71-5-2516

Confidentiality of juvenile court predisposition report Term. R. Juv. P. 33

Confidentiality of laboratory report on serological test T.C.A. § 68-5-604

Confidentiality of legislative computer system information T.C.A. § 3-10-108

Confidentiality of library records T.C.A. § 10-8-101 et seq.

Confidentiality of litter reports T.C.A. § 54-1-403

Confidentiality of marital and family therapist communications with client T.C.A. § 63-22-114

Confidentiality of matters before TennCare advisory commission T.C.A. § 71-5-143

Confidentiality of mediation participants T.C.A. § 16-20-102

Confidentiality of mediation proceedings between parties to divorce T.C.A. § 36-4-130

Confidentiality of medical misconduct information T.C.A. § 63-1-117

Confidentiality of medical record information with regard to national nosocomial infection surveillance/national healthcare safety network T.C.A. § 68-11-263

Confidentiality of medical records compiled by retirement system T.C.A. § 8-36-510

Confidentiality of medical records provided for workers' compensation benefit review conferences and settlement T.C.A. § 50-6-131

Confidentiality of medical records submitted in regard to deferred compensation plan services T.C.A. § 8-25-109

Confidentiality of medical records submitted in regard to profit sharing and/or salary production plan services T.C.A. § 8-25-307

Confidentiality of medical review committee records and proceedings T.C.A. § 63-6-219

Confidentiality of meetings of TennCare foundation T.C.A. § 71-5-107

Confidentiality of mental health records T.C.A. §§ 33-3-103, 33-3-104, 33-3-111 -- 33-3-114

Confidentiality of mentally ill patient records T.C.A. § 33-3-104 a Confidentiality of military discharge record T.C.A. § 8-13-118

Confidentiality of motor vehicle records and personal information retained by department of safety and department of revenue T.C.A. § 55-25-107

Confidentiality of name of owner or operator of trade or business on license or application T.C.A. § 67-4-722

Confidentiality of nursing home complainant's identity T.C.A. § 68-11-904

Confidentiality of personal information used in annual report on foster care T.C.A. § 37-2-411

Confidentiality of pharmaceutical information contained in records of TennCare bureau or state of Tennessee T.C.A. § 71-5-197

Confidentiality of plans and reports related to Tennessee Hazardous Waste Reduction Act of 1990 T.C.A. § 68-212-311

Confidentiality of polygraph examiner information T.C.A. § 62-27-124

Confidentiality of presentence investigation reports T.C.A. § 40-35-205

Confidentiality of procurement documents and contracts filed with the lottery procurement panel T.C.A. § 4-51-126

Confidentiality of proprietary information of emergency communications board T.C.A. § 7-86-317

Confidentiality of proprietary information provided to Tennessee department of commerce and insurance or TennCare bureau T.C.A. § 71-5-142

Confidentiality of proprietary information related to environmental protection T.C.A. § 68-202-217

Confidentiality of records and information relating to known or suspected cases of STDs T.C.A. § 68-10113

Confidentiality of records and proceedings of accountant review committees T.C.A. § 62-1-202

Confidentiality of records and proceedings of peer review committees T.C.A. § 63-11-220

Confidentiality of records and proceedings of veterinarian peer review committees T.C.A. § 63-12-138

Confidentiality of records and studies related to adoption T.C.A. § 36-1-102 0

Confidentiality of records containing the amount of funds reserved for each claim for the risk management fund T.C.A. § 9-8-307

Confidentiality of records identifying child or family receiving services of the department of children's services T.C.A. §§ 37-5-105, 37-5-107

Confidentiality of records in investigating reports of abuse or neglect T.C.A. § 71-6-103

Confidentiality of records of department of human services concerning the provision of Title IV-D spousal or child support services T.C.A. § 71-1431

Confidentiality of records of division of geology and former Tennessee state park and forestry commission T.C.A. § 11-1-102

Confidentiality of records of gifts to higher institutions T.C.A. § 49-7-140

Confidentiality of records of medical or research practitioner T.C.A. § 53-11-408

Confidentiality of records of post mortem examinations and examinations of medical examiner T.C.A. § 38-7-110

Confidentiality of records of proceedings of department of commerce and insurance regarding geologist applicants T.C.A. § 62-36-115

Confidentiality of records of reports of child sexual abuse T.C.A. § 37-1-612

Confidentiality of records of shelters or centers T.C.A. § 36-3-623

Confidentiality of records of Tennessee technology development corporation T.C.A. § 4-14-308

Confidentiality of records of veterinary medical examiners board T.C.A. § 63-12-110

Confidentiality of records, proceedings, and communications of lawyer assistance programs T.C.A. § 23-4-105

Confidentiality of records, state board of education T.C.A. § 49-1-302

Confidentiality of registration and records of drug and alcohol treatment facilities T.C.A. 68-24-508

Confidentiality of registration information in centralized record system T.C.A. § 40-39-206

Confidentiality of registration of public obligations, owner's identity T.C.A. § 9-19-109

Confidentiality of relationship between licensed employee assistance professional and client T.C.A. § 62-42-115

Confidentiality of reporter's news source T.C.A. § 24-1-208

Confidentiality of reports and plans of foster care review board T.C.A. § 37-2-408

Confidentiality of reports by title pledge lenders T.C.A. § 45-15-109

Confidentiality of reports of cruelty, abuse, or neglect T.C.A. § 38-1-402

Confidentiality of reports of harm and identity of reporter in case of mandatory child abuse reports T.C.A. § 37-1-409

Confidentiality of reports of qualified public depositories T.C.A. § 9-4-518

Confidentiality of reports of violence within correctional facilities T.C.A. § 41-21-408

Confidentiality of reports where adoption proceedings are dismissed T.C.A. § 36-1-118

Confidentiality of required workplace drug or alcohol tests T.C.A. § 50-9-106

Confidentiality of research records and materials T.C.A. § 49-7-120

Confidentiality of results of any inmate's test for infectious diseases T.C.A. § 41-51-103

Confidentiality of savings and loan association information T.C.A. §§ 45-3-807, 45-3-814, 45-3-1308

Confidentiality of savings and loan association records T.C.A. § 45-3-807

Confidentiality of school building-level emergency response safety plans T.C.A. § 49-6-808

Confidentiality of sources of body parts for transplantation T.C.A. § 68-30-111 9

Confidentiality of state and local child fatality review team records T.C.A. § 68-142-108

Confidentiality of student health report cards T.C.A. § 49-6-1401

Confidentiality of student identification numbers for tracking students T.C.A. § 49-6-5105

Confidentiality of supreme court disciplinary enforcement proceedings Tenn. R. Sup. Ct, 9, § 25

Confidentiality of surrender information T.C.A. § 36-1-116

~~Confidentiality of tax returns and tax information, title 67, ch. 1, part 17~~

Confidentiality of tax returns, tax information and tax administration information T.C.A. § 67-1-1702

Confidentiality of testing of emergency workers exposed to airborne or blood borne diseases T.C.A. § 68-10-117

Confidentiality of testing of law enforcement personnel and employees of bureau of investigation exposed to hepatitis B or HIV virus T.C.A. § 68-10-116 9

Confidentiality of trade secret information in compilation of water quantity data T.C.A. § 69-7-305

Confidentiality of victim impact statements T.C.A. § 40-28-504

Confidentiality of vital records T.C.A. § 68-3-205

Confidentiality of vocational rehabilitation records T.C.A. § 49-11-613

Confidentiality of witnesses at safety and health inspections T.C.A. § 50-3-302

Confidentiality of work injury records T.C.A. § 50-3-702

Confidentiality of writings, records or tangible objects obtained by attorney general T.C.A. § 8-6-407

Confidentiality of written agreement in the case of theft by minor T.C.A. §§ 39-14-144, 39-14-145

Confidentiality of written examinations of commercial driver training schools T.C.A. § 55-19-112

Confidentiality on amount of charges for services to uninsured patients T.C.A. § 68-11-262

Confidentiality under Child Rape Protection Act of 2006 T.C.A. § 39-15-210

Confidentiality under HIPAA T.C.A. § 68-142-205

Confidentiality under Medical Emergency Services Act of 1983 T.C.A. § 68-140-514

Confidentiality where child adjudicated delinquent T.C.A. § 37-1-131

Disclosure of confidential information without consent T.C.A. § 33-3-105

Disclosure of nonpublic personal information T.C.A. § 56-8-119

Disclosure of social security numbers T.C.A. § 4-4-125

Employment security law enforcement, confidentiality T.C.A. § 50-7-701

Financial or client information obtained from staff leasing companies T.C.A. §§ 62-43-105, 62-43-113, 62-43-117

Food stamp or food assistance recipients, confidentiality T.C.A. § 71-5-304

Foster care, confidentiality of records given to foster parents T.C.A. § 37-2-415

~~Individual taxpayer's confidential financial information under Tennessee Taxpayer's Bill of Rights T.C.A. § 67-1-110~~

Names and individual identification data for owners and insureds for purposes of life settlements T.C.A. §§ 56-50-107, 56-50-109

Names of persons determined to have abused, neglected, or misappropriated the property of vulnerable individuals T.C.A. § 68-11-1001

Payroll records, confidentiality T.C.A. § 12-4-414

Personal information of victims of domestic abuse T.C.A. § 37-1-151

Privileged and confidential information in business and industrial development corporations T.C.A. § 45-8-221

Professions of the healing arts, confidentiality T.C.A. § 61-22-114 9 Real estate insurance, confidentiality of information T.C.A. § 47-23-101

Records of convictions of traffic and other violations T.C.A. § 10-7-507
Taxpayer statements, reports, returns, audits, etc., confidentiality T.C.A. § 67-4-722

Unfair competition, confidentiality of records and testimony T.C.A. § 56-8-118

Uniform Motor Vehicle Records Disclosure Act T.C.A. § 55-25-101 et seq.

Vital records, confidentiality T.C.A. § 68-3-205.

End Notes

1. "Identifying information" means the home and work addresses and telephone numbers, social security number, and any other information that could reasonably be used to locate the whereabouts of an individual
2. "Utility service provider" means any entity, whether public or private, that provides

electricity, natural gas, water, or telephone service to customers on a subscription basis, whether or not regulated by the Tennessee regulatory authority.

3. See endnote 5 for 'Identifying information-.

4. "Governmental entity" means the state of Tennessee and any county, municipality, city or other political subdivision of the state of Tennessee. 10-7-504(a)(16)(B)(i).

5. "Private records" means a credit card number, social security number, tax identification number, financial institution account number, burglar alarm codes, security codes, and access codes. 10-7-504(a)(20)(A)(y).

6. "Utility service provider" means any entity, whether public or private, that provides electric, gas, water, sewer or telephone service, or any combination of the foregoing, to citizens of the state of Tennessee, whether or not regulated by the Tennessee regulatory authority. 10-7-504(a) (21)(C)(iii).

7. "employee assistance program" means any program that provides counseling, problem identification, intervention, assessment, or referral for appropriate diagnosis and treatment, and follow-up services to assist employees of such state or local governmental entity who are impaired by personal concerns including, but not limited to, health, marital, family, financial, alcohol, drug, legal, emotional, stress or other personal concerns which may adversely affect employee job performance.

8. "Notwithstanding any other provision of law to the contrary, any information required to be kept as a record by any government official may be maintained on a computer or removable computer storage media, including CD ROM disks, instead of bound books or paper records if the following standards are met: (A) Such information is available for public inspection, unless it is a confidential record according to law:...." 10-7-121(a)(1).