



SHERRY WITT

KNOX COUNTY CLERK

"Dedicated to Serving You"

To
Glenn Jacobs
County Mayor

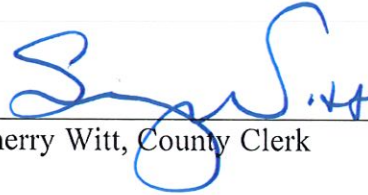
County Clerk

Period Ended

March 2024

Glenn Jacobs
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 03/31/2024.

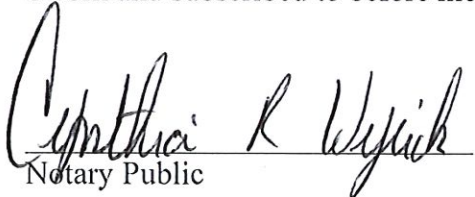


Sherry Witt, County Clerk

STATE OF TENNESSEE
COUNTY OF KNOX

Personally, appeared before me, in the county aforesaid, Sherry Witt, County Clerk of said county, who makes oath in due form of law that the foregoing report is full, true, and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 8th day of April, 2024.



Notary Public

My Commission Expires

2/7/2026



County Clerk
Assets and Liabilities
March 2024

Assets	Beginning Balance 03/01/2024	Debits	Credits	Balance As of 03/31/2024
Cash on Hand	10,286.99	5,387,649.47	5,387,463.52	10,472.94
FirstBank	4,282,201.78	8,082,280.96	7,922,970.54	4,441,512.20
FirstBank	5,243,933.72	3,038,295.73	2,500,000.00	5,782,229.45
Credit Card Receivables	764,760.54	2,771,589.16	2,951,966.07	584,383.63
Total Assets	10,301,183.03	19,279,815.32	18,762,400.13	10,818,598.22

Liabilities	Beginning Balance 03/01/2024	Debits	Credits	Balance As of 03/31/2024
Due to State	4,607,125.75	4,802,548.27	5,302,691.65	5,107,269.13
Due to County	2,314,224.80	2,441,633.35	2,493,539.38	2,366,130.83
Due to Litigants, Heirs, Others	360,688.45	613,245.20	431,570.22	179,013.47
Due to Out of State Contractors	136,500.00	-	1,500.00	138,000.00
Clerk-Fee Commission Account	2,882,644.03	962,274.00	1,107,814.76	3,028,184.79
Total Liabilities	10,301,183.03	8,819,700.82	9,337,116.01	10,818,598.22

County Clerk
Bank Reconcilations
FirstBank
March 2024

Per Bank Statements:

FirstBank - Main Account	\$ 4,521,501.90
FirstBank - State Account/Credit Cards	\$ 5,782,229.45

Total Per Bank Statements	<u>\$ 10,303,731.35</u>
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Add Deposits in Transit FirstBank - Main Account:	Total	<u>168,009.97</u>
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429 checks outstanding as of 03/31/2024	\$	<u>247,999.67</u>
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Total	<u>247,999.67</u>
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Balance per County Clerk's Books	<u>\$ 10,223,741.65</u>
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County Clerk
 Receipts and Disbursements
 Financial Transaction-Due to County-Due to State
 March 2024

	RECEIPTS	DUE TO COUNTY	DUE TO STATE	CLERK FEES
Beer Tax	168,864.32	160,421.10		8,443.22
Marriage License - County	2,530.00	2,403.50		126.50
Wheel Tax	1,322,691.00	1,256,556.45		66,134.55
Hotel, Motel Tax	962,178.94	942,935.36		19,243.58
Beer Privilege Fee	484.00	459.80		24.20
Beer Fines	1,000.00	950.00		50.00
Liquor Privilege Tax	2,350.00	2,232.50		117.50
Helping Schools	172.12	172.12		
Beer Permit Applications	-	-		-
Marriage License - State	3,795.00		3,605.25	189.75
State Premarital Training - Marriage License	12,840.00		12,840.00	
State & Local Sales Tax Autos	2,985,272.32		2,836,008.70	149,263.62
State & Local Sales Tax Boats	116,252.79		110,440.15	5,812.64
MVD Renewals & Registrations	2,054,396.31		2,054,396.31	
Organ Donor	1,138.72		1,138.72	
MFG Home Installation Permits	-		-	-
Totals	7,633,965.52	2,366,130.83	5,018,429.13	249,405.56

County Clerk
Fee Account
March 2024

Clerk's Fee Account

Beginning Balance 03/01/2024

2,882,644.03

Additions:

784,337.20

Passports	44,802.00
Interest	44,861.42
EIVS	7,720.00
Mail Fee	27,757.30
Marriage License	3,162.50
Business License	8,340.00
Miscellaneous Receipts	6,354.49
Renewals	70,114.00
Titles	127,924.00
State Payment Business Taxes	66,252.87
State Payment Title Printing	29,142.00
Clerk Fees Driver License	16,352.00
Clerk Percent Fees-County/State	249,405.56
Returned Checks funds received	515.75
Earmarked funds received-Computer Equip	10,008.85
Earmarked funds title fee-Motor Vehicle	70,642.46
CAC/VMC/KnoxWorx/CONNECT/KARM	982.00

Disbursements:

638,796.44

Knox County-Payroll	491,145.15
Earmarked funds title fee-payroll	65,403.65
TeleCheck Fee	2,250.00
Excess Fees	
Returned Checks funds due	134.00
Mail Fees	623.00
Computer equip/cameras earmarked funds	78,378.64
Receivable CAC/VMC/Knoxworx/CONNECT	772.00
Payment for Positive Pay	90.00

Ending Balance 03/31/2024

3,028,184.79

County Clerk

Statistical Data on Salaries

March 2024

	Authorized By Salary Suit	Actual
Number of Regular Employees	90	74
Total Salaries, Regular Employees	\$ 484,427.72	\$ 518,656.52 *
Number of Extra employees	As Needed	6
Total Salaries, Extra Employees	\$ 30,000.00	\$ 11,730.82

*Three pay periods