



SHERRY WITT

KNOX COUNTY CLERK

"Dedicated to Serving You"

To
Glenn Jacobs
County Mayor

County Clerk

Period Ended

January 2023

Glenn Jacobs
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 01/31/2024.




Sherry Witt, County Clerk

STATE OF TENNESSEE
COUNTY OF KNOX

Personally, appeared before me, in the county aforesaid, Sherry Witt, County Clerk of said county, who makes oath in due form of law that the foregoing report is full, true, and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 7 day of February, 2027.



Notary Public

My Commission Expires

February 28, 2027



County Clerk
Bank Reconcilations
FirstBank
January 2024

Per Bank Statements:

FirstBank - Main Account	\$ 3,206,389.49
FirstBank - State Account/Credit Cards	\$ 5,010,941.77

Total Per Bank Statements	<u>\$ 8,217,331.26</u>
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Add Deposits in Transit FirstBank - Main Account:	Total	<u>221,941.04</u>
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387 checks outstanding as of 01/31/2024	<u>\$ 73,634.84</u>
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Total	<u>73,634.84</u>
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Balance per County Clerk's Books	<u>\$ 8,365,637.46</u>
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County Clerk
 Receipts and Disbursements
 Financial Transaction-Due to County-Due to State
 January 2024

	RECEIPTS	DUE TO COUNTY	DUE TO STATE	CLERK FEES
Beer Tax	175,591.92	166,812.32		8,779.60
Marriage License - County	1,630.00	1,548.50		81.50
Wheel Tax	1,211,531.50	1,150,954.92		60,576.58
Hotel, Motel Tax	902,758.46	884,703.29		18,055.17
Beer Privilege Fee	14,800.00	14,060.00		740.00
Beer Fines				
Liquor Privilege Tax	3,000.00	2,850.00		150.00
Helping Schools	211.30	211.30		
Beer Permit Applications	250.00	237.50		12.50
Marriage License - State	2,445.00		2,322.75	122.25
State Premarital Training - Marriage License	8,820.00		8,820.00	
State & Local Sales Tax Autos	2,261,282.24		2,148,218.13	113,064.11
State & Local Sales Tax Boats	17,328.31		16,461.90	866.41
MVD Renewals & Registrations	1,826,616.36		1,826,616.36	
Organ Donor	1,301.61		1,301.61	
MFG Home Installation Permits				
Totals	6,427,566.70	2,221,377.83	4,003,740.75	202,448.12

County Clerk
Assets and Liabilities
January 2024

Assets	Beginning Balance 01/01/2024	Debits	Credits	Balance As of 01/31/2024
Cash on Hand	10,185.74	4,476,659.36	4,476,605.11	10,239.99
FirstBank	4,364,973.92	7,076,557.26	8,086,835.49	3,354,695.69
FirstBank	5,163,515.41	2,347,426.36	2,500,000.00	5,010,941.77
Credit Card Receivables	599,403.64	2,407,788.55	2,300,163.63	707,028.56
Total Assets	10,138,078.71	16,308,431.53	17,363,604.23	9,082,906.01

Liabilities	Beginning Balance 01/01/2024	Debits	Credits	Balance As of 01/31/2024
Due to State	4,145,522.77	4,296,324.29	4,220,877.77	4,070,076.25
Due to County	2,739,200.86	2,860,890.21	2,343,067.18	2,221,377.83
Due to Litigants, Heirs, Others	130,925.15	352,036.18	411,060.59	189,949.56
Due to Out of State Contractors	135,000.00	-	1,000.00	136,000.00
Clerk-Fee Commission Account	2,987,429.93	1,142,292.63	620,365.07	2,465,502.37
Total Liabilities	10,138,078.71	8,651,543.31	7,596,370.61	9,082,906.01

**County Clerk
Fee Account
January 2024**

Clerk's Fee Account

Beginning Balance 01/01/2024		2,987,429.93
Additions:		617,996.57
Passports	39,076.00	
Interest	39,005.88	
EIVS	5,115.00	
Mail Fee	28,741.50	
Marriage License	2,037.50	
Business License	5,370.00	
Miscellaneous Receipts	4,730.75	
Renewals	67,628.25	
Titles	101,153.50	
State Payment Business Taxes	39,823.05	
State Payment Title Printing	24,292.00	
Clerk Fees Driver License	12,208.00	
Clerk Percent Fees-County/State	202,448.12	
Returned Checks funds received	4,907.92	
Earmarked funds received-Computer Equip	5,551.10	
Earmarked funds title fee-Motor Vehicle	35,556.00	
CAC/VMC/KnoxWorx/CONNECT/KARM	352.00	
 Disbursements:		 1,139,924.13
Knox County-Payroll	319,891.57	
Earmarked funds title fee-payroll	26,161.46	
TeleCheck Fee	2,291.11	
Excess Fees	748,639.08	
Returned Checks funds due	13,946.10	
Mail Fees	1,239.00	
Computer equip/cameras earmarked funds	27,069.80	
Receivable CAC/VMC/Knoxworx/CONNECT	596.00	
Payment for Positive Pay	90.00	
Motor Vehicle Sales Tax Check Clearing	0.01	
 Ending Balance 01/31/2024		 2,465,502.37

County Clerk

Statistical Data on Salaries

January 2024

	Authorized By Salary Suit	Actual
Number of Regular Employees	90	71
Total Salaries, Regular Employees	\$ 484,427.72	\$ 338,258.04
Number of Extra employees	As Needed	6
Total Salaries, Extra Employees	\$ 30,000.00	\$ 7,794.99