



# SHERRY WITT

## KNOX COUNTY CLERK

*"Dedicated to Serving You"*

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To  
Glen Jacobs  
County Mayor

County Clerk

Period Ended

May 2023

Glenn Jacobs  
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 05/31/2023.

  
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Sherry Witt, County Clerk

STATE OF TENNESSEE  
COUNTY OF KNOX

Personally, appeared before me, in the county aforesaid, Sherry Witt, County Clerk of said county, who makes oath in due form of law that the foregoing report is full, true, and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 9<sup>th</sup> day of June, 2023

  
\_\_\_\_\_  
Notary Public

My Commission Expires

February 28, 2027



County Clerk  
Bank Reconciliations  
FirstBank  
May 2023

Per Bank Statements:

FirstBank - Main Account	\$ 6,749,085.93
FirstBank - State Account/Credit Cards	\$ 4,554,208.88

Total Per Bank Statements	<u>\$ 11,303,294.81</u>
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Add Deposits in Transit FirstBank - Main Account:	Total	<u>358,513.76</u>
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Check clearing/deposit entry \$.01 over	0.01
357 checks outstanding as of 5/31/2023	<u>\$ 27,442.04</u>

Total	<u>27,442.05</u>
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Balance per County Clerk's Books	<u>\$ 11,634,366.52</u>
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County Clerk  
Assets and Liabilities  
May 2023

Assets	Beginning Balance 5/1/23	Debits	Credits	Balance As of 5/31/23
Cash on Hand	3,401.16	7,322,695.48	7,322,616.68	3,479.96
FirstBank	4,846,367.88	9,564,058.31	7,330,268.55	7,080,157.64
FirstBank	3,751,981.34	3,302,227.54	2,500,000.00	4,554,208.88
Credit Card Receivables	568,623.60	2,957,629.94	2,888,080.52	638,173.02
<b>Total Assets</b>	<b>9,170,373.98</b>	<b>23,146,611.27</b>	<b>20,040,965.75</b>	<b>12,276,019.50</b>

Liabilities	Beginning Balance 5/1/23	Debits	Credits	Balance As of 5/31/23
Due to State	3,950,558.77	4,332,086.37	5,854,490.52	5,472,962.92
Due to County	2,563,383.61	3,556,513.16	3,979,547.66	2,986,418.11
Due to Litigants, Heirs, Others	74,602.80	211,583.64	260,337.73	123,356.89
Due to Out of State Contractors	130,000.00	-	2,500.00	132,500.00
Clerk-Fee Commission Account	2,451,828.80	373,547.63	1,482,500.41	3,560,781.58
<b>Total Liabilities</b>	<b>9,170,373.98</b>	<b>8,473,730.80</b>	<b>11,579,376.32</b>	<b>12,276,019.50</b>

**County Clerk  
Fee Account  
May 2023**

**Clerk's Fee Account**

<b>Beginning Balance 5/1/2023</b>		<b>2,451,828.80</b>
<b>Additions:</b>		<b>1,458,793.11</b>
Passports	36,999.00	
Interest	42,630.81	
EIVS	3,105.00	
Mail Fee	44,653.70	
Marriage License	4,937.50	
Business License	6,795.00	
Miscellaneous Receipts	9,816.35	
Renewals	91,420.50	
Titles	134,057.50	
State Payment Business Taxes	658,740.09	
State Payment Title Printing	26,630.00	
Clerk Fees Driver License	9,240.00	
Clerk Percent Fees-County/State	316,902.16	
Returned Checks funds received	41.25	
Earmarked funds received-Computer Equip	25,187.25	
Earmarked funds title fee-Motor Vehicle	46,965.00	
CAC/VMC/KnoxWorx/CONNECT/KARM	672.00	
<b>Disbursements:</b>		<b>349,840.33</b>
Knox County-Payroll	312,844.70	
Earmarked funds title fee-payroll	24,915.60	
TeleCheck Fee	2,700.00	
Excess Fees	-	
Returned Checks funds due	41.25	
Mail Fees to Knox County	7,477.30	
Computer equip/cameras earmarked funds	981.47	
Receivable CAC/VMC/Knoxworx/CONNECT	880.00	
Clerk errors	0.01	
<b>Ending Balance 5/31/2023</b>		<b>3,560,781.58</b>

County Clerk  
 Receipts and Disbursements  
 Financial Transaction-Due to County-Due to State  
 May 2023

	RECEIPTS	DUE TO COUNTY	DUE TO STATE	CLERK FEES
Beer Tax	191,664.76	182,081.52		9,583.24
Marriage License - County	3,950.00	3,752.50		197.50
Wheel Tax	1,600,852.00	1,520,809.40		80,042.60
Hotel, Motel Tax	1,300,392.54	1,274,384.69		26,007.85
Beer Privilege Fee	100.00	95.00		5.00
Beer Fines				
Liquor Privilege Tax	5,000.00	4,750.00		250.00
Helping Schools	70.00	70.00		
Beer Permit Applications	500.00	475.00		25.00
Marriage License - State	5,925.00		5,628.75	296.25
State Premarital Training - Marriage License	18,300.00		18,300.00	
State & Local Sales Tax Autos	3,634,034.08		3,452,332.38	181,701.70
State & Local Sales Tax Boats	375,860.32		357,067.30	18,793.02
MVD Renewals & Registrations	1,607,276.59		1,607,276.59	
Organ Donor	2,034.40		2,034.40	
MFG Home Installation Permits	740.00		740.00	
<b>Totals</b>	<b>8,746,699.69</b>	<b>2,986,418.11</b>	<b>5,443,379.42</b>	<b>316,902.16</b>

County Clerk

Statistical Data on Salaries

May 2023

	Authorized By Salary Suit	Actual
Number of Regular Employees	90	72
Total Salaries, Regular Employees	\$ 484,427.72	\$ 330,901.84
Number of Extra employees	As Needed	6
Total Salaries, Extra Employees	\$ 30,000.00	\$ 6,858.46