



SHERRY WITT

KNOX COUNTY CLERK

"Dedicated to Serving You"

To
Glen Jacobs
County Mayor

County Clerk

Period Ended

February 2022

Glenn Jacobs
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 2/28/2022.

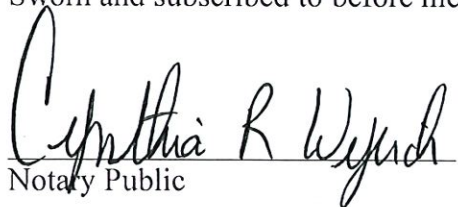


Sherry Witt, County Clerk

STATE OF TENNESSEE
COUNTY OF KNOX

Personally, appeared before me, in the county aforesaid, Sherry Witt, County Clerk of said county, who makes oath in due form of law that the foregoing report is full, true, and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 11th day of March, 2022.



Notary Public

My Commission Expires

2/7/2026



County Clerk
Assets and Liabilities
February 2022

Assets	Beginning Balance 2/1/2022	Debits	Credits	Balance As of 2/28/2022
Cash on Hand	11,006.39	4,504,390.07	4,504,407.39	10,989.07
FirstBank	3,799,139.89	7,350,974.90	6,578,023.35	4,572,091.44
FirstBank	3,899,418.87	1,903,578.31	3,000,035.00	2,802,962.18
Credit Card Receivables	563,211.81	2,173,271.19	1,924,957.11	811,525.89
Total Assets	8,272,776.96	15,932,214.47	16,007,422.85	8,197,568.58

Liabilities	Beginning Balance 2/1/2022	Debits	Credits	Balance As of 2/28/2022
Due to State	3,820,234.95	4,172,230.74	4,276,188.87	3,924,193.08
Due to County	2,253,616.84	2,368,795.80	2,111,455.17	1,996,276.21
Due to Litigants, Heirs, Others	86,425.76	261,337.36	242,034.45	67,122.85
Due to Out of State Contractors	123,500.00	-	-	123,500.00
Clerk-Fee Commission Account	1,988,999.41	459,022.13	556,499.16	2,086,476.44
Total Liabilities	8,272,776.96	7,261,386.03	7,186,177.65	8,197,568.58

County Clerk
 Receipts and Disbursements
 Financial Transaction-Due to County-Due to State
 February 2022

	RECEIPTS	DUE TO COUNTY	DUE TO STATE	CLERK FEES
Beer Tax	147,594.32	140,214.60		7,379.72
Marriage License - County	2,220.00	2,109.00		111.00
Wheel Tax	1,174,461.50	1,115,738.42		58,723.08
Hotel, Motel Tax	748,981.32	734,001.69		14,979.63
Beer Privilege Fee	3,260.00	3,097.00		163.00
Beer Fines	250.00	237.50		12.50
Liquor Privilege Tax	600.00	570.00		30.00
Helping Schools	70.50	70.50		
Beer Permit Applications	250.00	237.50		12.50
Marriage License - State	1,249.50		1,187.03	62.47
State Premarital Training - Marriage License	4,020.00		4,020.00	
State & Local Sales Tax Autos	2,230,656.63		2,119,123.80	111,532.83
State & Local Sales Tax Boats	55,514.81		52,739.07	2,775.74
MVD Renewals & Registrations	1,708,574.58		1,708,574.58	
Organ Donor	665.10		665.10	
MFG Home Installation Permits	740.00		740.00	
Totals	6,079,108.26	1,996,276.21	3,887,049.58	195,782.47

County Clerk
Fee Account
February 2022

Clerk's Fee Account	Beginning Balance 1/1/2022	1,988,999.41
	Additions:	548,046.16
	Passports (\$32,851.00)	
	Interest (\$1,232.15)	
	EIVS (\$2,040.00)	
	Mail Fees (\$31,937.60)	
	Marriage License (\$2,775.00)	
	Business License (\$5,715.00)	
	Miscellaneous Receipts (\$5,799.20)	
	Renewals (\$47,383.50)	
	Titles (\$125,979.50)	
	State Payment Business Taxes (\$51,421.19)	
	State Payment Title Printing (\$25,466.00)	
	Clerk Fees Driver License (\$8,592.00)	
	Clerk Percent Fees-County/State (\$195,782.47)	
	Returned Check credit (\$237.00)	
	Earmarked funds received (\$10,778.55)	
	CAC/VMC/KnoxWorx (\$56.00)	
	Disbursements:	450,569.13
	Knox County-Payroll (\$320,500.28)	
	TeleCheck Fee (\$2,599.27)	
	Excess Fees (\$0.00)	
	Returned Checks (\$217.00)	
	Computer equip/supplies earmarked funds (\$79,792.58)	
	Receivable CAC/VMC (\$360.00)	
	Mail fees new license plates paid to Knox County (47,020.00)	
	Clerk errors (80.00)	
	Ending Balance 1/31/2022	2,086,476.44

County Clerk
Bank Reconcilations
FirstBank
February 2022

Per Bank Statements:

FirstBank - Main Account	\$ 4,329,806.71
FirstBank - State Account/Credit Cards	\$ 2,802,962.18

Total Per Bank Statements	<u>\$ 7,132,768.89</u>
---------------------------	------------------------

Add Deposits in Transit FirstBank - Main Account:	Total	<u>350,461.22</u>
---	-------	-------------------

Deduct Outstanding Checks FirstBank - Main Account:		
352 checks outstanding as of 2/28/2022		<u>\$ 108,176.47</u>

Total	<u>108,176.47</u>
-------	-------------------

Balance per County Clerk's Books	<u>\$ 7,375,053.64</u>
----------------------------------	------------------------

County Clerk

Statistical Data on Salaries

February 2022

	Authorized By Salary Suit	Actual
Number of Regular Employees	87	71
Total Salaries, Regular Employees	\$ 446,807.41	\$ 312,215.40
Number of Extra employees	As Needed	3
Total Salaries, Extra Employees	\$ 20,000.00	\$ 8,284.88