



Sherry Witt
KNOX COUNTY CLERK

TO

GLENN JACOBS


KNOX COUNTY MAYOR

July 2020

County Clerk
Period Ended July 2020

Glenn Jacobs
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 7/31/2020.



Sherry Witt, County Clerk

STATE OF TENNESSEE
COUNTY OF KNOX

Personally appeared before me, in the county aforesaid, Sherry Witt, County Clerk of said county, who makes oath in due form of law that the foregoing report is full, true, and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 12th day of August, 2020.



Notary Public

My Commission Expires 10-1-2022

County Clerk
Statistical Data on Salaries
July 2020

	Authorized By Salary Suit	Actual
Number of Regular Employees	87	78
Total Salaries, Regular Employees	\$ 446,807.41	\$ 285,532.93
Number of Extra employees	As Needed	3
Total Salaries, Extra Employees	\$ 20,000.00	\$ 7,125.83

County Clerk
 Receipts and Disbursements
 Financial Transaction-Due to County-Due to State
 July 2020

	RECEIPTS	DUE TO COUNTY	DUE TO STATE	CLERK FEES
Beer Tax	240,050.72	228,048.18		12,002.54
Marriage License - County	3,300.00	3,135.00		165.00
Wheel Tax	1,565,148.00	1,486,890.60		78,257.40
Hotel, Motel Tax	427,869.79	419,312.39		8,557.40
Beer Privilege Fee	50.00	47.50		2.50
Beer Fines				
Liquor Privilege Tax	3,700.00	3,515.00		185.00
Helping Schools	210.00	210.00		
Beer Permit Applications				
Marriage License - State	4,950.00		4,702.50	247.50
State Premarital Training - Marriage License	15,780.00		15,780.00	-
State & Local Sales Tax Autos	1,944,478.76		1,847,254.82	97,223.94
State & Local Sales Tax Boats	208,374.12		197,955.42	10,418.70
Dogs on Patios	-			
MVD Renewals & Registrations	1,892,277.43		1,892,277.43	
Organ Donor	1,732.59		1,732.59	
MFG Home Installation Permits	-			
Totals	6,307,921.41	2,141,158.67	3,959,702.76	207,059.98

County Clerk
Fee Account
July 2020

Clerk's Fee Account	Beginning Balance 7/1/2020	2,342,735.77
	Additions:	763,170.43
	Passports (\$11,300.00)	
	Interest (\$1,713.21)	
	EIVS (\$2,305.00)	
	Mail Fees (\$33,995.48)	
	Marriage License (\$4,125.00)	
	Business License (\$5,850.00)	
	Miscellaneous Receipts (\$9,018.00)	
	Renewals (\$88,429.50)	
	Titles (\$125,812.00)	
	State Payment Business Taxes (\$244,085.16)	
	State Payment Title Printing (\$0.00)	
	Returned Checks Funds Recovered (\$882.10)	
	Clerk Fees Driver License (\$20,024.00)	
	Clerk Percent Fees-County/State (\$207,059.98)	
	Earmarked funds received (\$8,409.00)	
	CAC/VMC (\$162.00)	
	Disbursements	998,699.60
	Knox County-Payroll (\$292,658.76)	
	TN Dept of Labor Unemployment (\$23,911.57)	
	TeleCheck Fee (\$2,853.73)	
	Excess Fees (\$656,441.77)	
	Returned Checks (\$955.20)	
	Computer equip/supplies earmarked funds (\$21,671.95)	
	Receivable CAC/VMC (\$194.00)	
	Clerk Errors/corrections (\$12.62)	
	Ending Balance 7/31/2020	2,107,206.60

County Clerk
Assets and Liabilities
July 2020

Assets	Beginning Balance 7/1/2020	Debits	Credits	Balance As of 7/31/2020
Cash on Hand	9,700.00	4,468,612.26	4,455,301.25	23,011.01
First Tennessee	24,583.98	-	-	24,583.98
FirstBank	2,217,489.82	6,803,237.38	6,809,582.51	2,211,144.69
FirstBank	5,399,548.74	2,697,646.52	2,500,000.00	5,597,195.26
Credit Card Receivables	632,259.13	2,599,162.87	2,603,520.12	627,901.88
Total Assets	8,283,581.67	16,568,659.03	16,368,403.88	8,483,836.82

Liabilities	Beginning Balance 7/1/2020	Debits	Credits	Balance As of 7/31/2020
Due to State	3,833,160.78	4,155,769.49	4,383,851.97	4,061,243.26
Due to County	1,915,708.03	2,045,935.13	2,271,385.77	2,141,158.67
Due to Litigants, Heirs, Others	79,977.09	216,048.44	197,299.64	61,228.29
Due to Out of State Contractors	112,000.00	500.00	1,500.00	113,000.00
Clerk-Fee Commission Account	2,342,735.77	1,011,345.05	775,815.88	2,107,206.60
Total Liabilities	8,283,581.67	7,429,598.11	7,629,853.26	8,483,836.82

County Clerk
Bank Reconcilations
First Horizon Bank, FirstBank
July 2020

Per Bank Statements:

FirstBank - Main Account	\$ 2,120,850.28
FirstBank - State Account/Credit Cards	\$ 5,597,195.26
First Horizon Bank	<u>\$ 24,583.98</u>
Total Per Bank Statements	<u><u>\$ 7,742,629.52</u></u>

Add Deposits in Transit FirstBank - Main Account:	\$ 273,073.45
TeleCheck correction in bank not in ledger	<u>(0.25)</u>
Total	<u><u>273,073.20</u></u>

Deduct Outstanding Checks FirstBank - Main Account:	
258 checks outstanding as of 7/31/2020	<u>\$ 182,778.79</u>
Total	<u><u>182,778.79</u></u>

Balance per County Clerk's Books	<u><u>\$ 7,832,923.93</u></u>
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