



Sherry Witt
Knox County Clerk

To


Glenn Jacobs
County Mayor

County Clerk

Period Ended September 2018

Glenn Jacobs
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 9/30/2018.




Sherry Witt, County Clerk

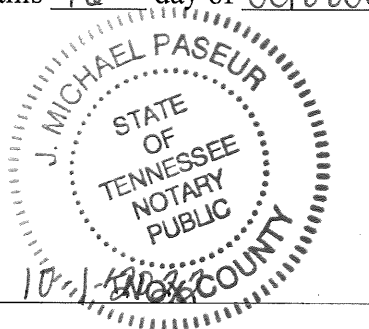
STATE OF TENNESSEE
COUNTY OF KNOX

Personally appeared before me, in the county aforesaid, Sherry Witt, County Clerk of said county, who makes oath in due form of law that the foregoing report is full, true, and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 16 day of October, 2018.



Notary Public



My Commission Expires _____

County Clerk

Statistical Data on Salaries

September 2018

	Authorized By Letter of Agreement	Actual
Number of Regular Employees	86	85
Total Salaries, Regular Employees	\$ 422,065.98	\$ 351,476.07
Number of Extra employees	0	0
Total Salaries, Extra Employees	\$ -	\$ -

County Clerk
Assets and Liabilities
September 2018

Assets	Beginning Balance 9/1/2018	Debits	Credits	Balance As of 9/30/2018
Cash on Hand	260,443.70	4,129,517.70	4,163,204.72	226,756.68
First Tennessee Commercial Bank	24,583.98			24,583.98
Commercial Bank	3,815,811.04	1,529,353.75	1,900,000.00	3,445,164.79
Commercial Bank	2,926,727.58	5,988,689.59	6,252,560.55	2,662,856.62
Credit Card Receivables	536,816.39	1,420,372.03	1,543,870.00	413,318.42
Total Assets	7,564,382.69	13,067,933.07	13,859,635.27	6,772,680.49

Liabilities	Beginning Balance 9/1/2018	Debits	Credits	Balance As of 9/30/2018
Due to State	3,402,233.00	3,575,092.71	3,010,867.87	2,838,008.16
Dues to County	2,290,526.93	2,387,808.52	2,165,625.53	2,068,343.94
Due to Litigents, Heirs, Others	39,835.95	153,390.16	141,897.25	28,343.04
Due to Out of State Contrators	89,500.00	-	2,000.00	91,500.00
Clerk-Fee Commission Account	1,742,286.81	443,887.58	448,086.12	1,746,485.35
Total Liabilities	7,564,382.69	6,560,178.97	5,768,476.77	6,772,680.49

County Clerk
Bank Reconcilations
Commercial Bank and First Tennessee Bank
September 2018

Per Bank Statements:

Commercial Bank-Main Account	\$ 2,590,097.66
Commercial Bank-ACH Account State/Credit Cards	\$ 3,445,164.79
First Tennessee Bank	<u>\$ 24,583.98</u>

Total Per Bank Statements	<u><u>\$ 6,059,846.43</u></u>
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Add Deposits in Transit Commercial Bank -Main Account:	\$ 1,647.00
	11,708.63
	25,173.21
	2,268.00
	43,238.50
	11,214.20
	<u>3,452.40</u>

Total	<u><u>98,701.94</u></u>
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Deduct Outstanding Checks Commercial Bank-Main Account:

235 checks outstanding as of 9/30/2018	<u><u>\$ 25,943.03</u></u>
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Balance per County Clerk's Books	<u><u>\$ 6,132,605.34</u></u>
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County Clerk
 Receipts and Disbursements
 Financial Transaction-Due to County-Due to State
 September 2018

	RECEIPTS	DUE TO COUNTY	DUE TO STATE	CLERK FEES
Beer Tax	207,718.93	197,332.98		10,385.95
Marriage License - County	3,660.00	3,477.00		183.00
Wheel Tax	1,092,096.00	1,037,491.20		54,604.80
Hotel, Motel Tax	845,981.85	829,062.21		16,919.64
Beer Privilege Fee	34.00	32.30		1.70
Liquor Privilege Tax	600.00	570.00		30.00
Helping Schools	140.75	140.75		-
Beer Permit Applications	250.00	237.50		12.50
Marriage License - State	5,490.00		5,215.50	274.50
State Premarital Training - Marriage License	15,960.00		15,960.00	-
State & Local Sales Tax Autos	1,400,945.57		1,330,898.29	70,047.28
State & Local Sales Tax Boats	39,572.65		37,594.02	1,978.63
MVD Renewals & Registrations	1,349,925.52		1,349,925.52	-
Organ Donor	1,476.83		1,476.83	-
Totals	4,963,852.10	2,068,343.94	2,741,070.16	154,438.00

County Clerk
Fee Account
September 2018

Clerk's Fee Account

Beginning Balance 9/1/2018

1,742,286.81

Additions: \$ **448,086.12**

Passports

Interest

EIVS

Marriage License

Business License

Miscellaneous Receipts

Renewals

Titles

State Payment Business Taxes

State Payment Title Printing

Clerk Percent Fees to County

Disbursements \$ **443,887.58**

Knox County

Journal Check submitted to unclaimed

Returned checks

TeleCheck Fee

Ending Balance 9/30/2018

1,746,485.35