

DOCKET NO. \_\_\_\_\_

**JUDICIAL ATTACHMENT ORDER**

**STATE OF TENNESSEE, KNOX COUNTY GENERAL SESSIONS COURT,  
CIVIL DIVISION**

\_\_\_\_\_  
Plaintiff

vs

\_\_\_\_\_  
Defendant

\_\_\_\_\_  
Employer

\_\_\_\_\_  
Employer's Address

JUDICIAL ATTACHMENT  
KNOX COUNTY GENERAL SESSIONS COURT  
CIVIL DIVISION

Issued the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Charles D. Susano III, Clerk

**Return of Service**

Attachment served this \_\_\_\_\_ day of

\_\_\_\_\_, 20\_\_\_\_ on

\_\_\_\_\_ to notify the

Defendant to appear at the Knox County General Sessions Court, Civil Division 300 Main Street, Room 318, Knoxville TN 37902.

\_\_\_\_\_  
Sheriff

Upon Application properly made in the above styled action, and it being shown that the Defendant is a resident of this county and the original summons has been returned as is required by law, the Clerk is ordered to issue a Judicial Attachment against the wages of the Defendant. When the attachment shall have been executed as commanded and return made, the Clerk will have publications made for the Defendant as required by law in original attachment case.

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_

Judge, Division No.

**WRIT**

To any lawful officer:

In compliance with the foregoing order, you are commanded to attach so much of the estate of the Defendant as will be sufficient value to satisfy the debt and cost according to the complaint, such estate, unless replevied, to secure that the same may be liable to further proceedings thereon to be had in this Court when and where you will make known now you have executed this writ.

WITNESS: Catherine F. Shanks, Clerk of Court of General Sessions,

Civil Division for Knox County, Tennessee

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**CHARLES D. SUSANO III**

By: \_\_\_\_\_, DC

**EMPLOYER:** Give your employee their copy of the Judicial Attachment. Hold **ALL** funds due the employee until they come to the Clerk's Office and accept service of a Civil Warrant. They will bring back a release to take the hold off of their paycheck.

**EMPLOYEE:** A Judicial Attachment has been placed on your paycheck. You **MUST** come to the Old Courthouse, 300 Main Street, Room 318 between the hours of 8:00 a.m. and 4:00 p.m. to accept service of a Civil Warrant. You will be given a release to take back to your Payroll Dept.

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Plaintiff

vs

Defendant

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Employer

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Judge, Division No.

Employer's Address

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**CIVIL DIVISION**

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vs

Defendant

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Employer

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Judge, Division No.

Employer's Address

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**CIVIL DIVISION**

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Plaintiff

vs

Defendant

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Employer

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Judge, Division No.

Employer's Address

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**CIVIL SUMMONS**

**STATE OF TENNESSEE, COUNTY OF KNOX, FIFTH (5<sup>TH</sup>)SESSIONS COURT**

To Any Lawful Officer to Execute and Return: Summon \_\_\_\_\_  
To appear before the General Sessions Court of Knox County, Tennessee, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at 9:00 a.m. then and there to answer in a civil action brought by:  
Plaintiff Name & Address \_\_\_\_\_  
For \_\_\_\_\_

Under\$ \_\_\_\_\_  
**The Old Courthouse, 300 Main Street, Room 331, Knoxville, TN 37902 (P)865-215-2518**

**JUDGMENT**

Judgment for \_\_\_\_\_ against \_\_\_\_\_ for \$ \_\_\_\_\_  
Plus interest at the rate of \_\_\_\_\_% and cost of suit, for which execution may issue.

Judgment entered by: Default  Agreement  Trial

Dismissed: Without prejudice  With prejudice

Cost taxed to: Plaintiff  Defendant

Defendant(s) \_\_\_\_\_ in Court and admitted to jurisdiction of court. This the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Judge, Div. \_\_\_\_\_

**ORDER**

\_\_\_\_\_  
\_\_\_\_\_  
This the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
\_\_\_\_\_  
Judge, Div. \_\_\_\_\_

**DOCKET NUMBER ALIAS \_\_\_\_\_**

\_\_\_\_\_  
vs. Plaintiff(s) \_\_\_\_\_  
Defendant \_\_\_\_\_  
Address \_\_\_\_\_  
Defendant \_\_\_\_\_  
Address \_\_\_\_\_  
Defendant \_\_\_\_\_  
Address \_\_\_\_\_

**CIVIL WARRANT**

**Court of General Sessions Civil Division**

**Clerk: CHARLES D. SUSANO III**

By \_\_\_\_\_ Deputy Clerk

Issued \_\_\_\_\_, 20\_\_\_\_

Set for \_\_\_\_\_ at 9:00 a.m.

Reset for \_\_\_\_\_

Served upon:

All Named Defendants

All Defendants Except:

\_\_\_\_\_  
Date Served \_\_\_\_\_, 20\_\_\_\_

Served by: \_\_\_\_\_

Attorney for Plaintiff: \_\_\_\_\_

Telephone \_\_\_\_\_

Attorney for Defendant: \_\_\_\_\_

Telephone \_\_\_\_\_

## NOTICE

**TO THE DEFENDANT(S):**  
Tennessee law provides a ten thousand dollar (\$10,000.00) personal property exemption from execution or seizure to satisfy a judgment. If a judgment should be entered against you in this action and you wish to claim property as exempt, you must file a written list, under oath, of the items you wish to claim as exempt with the clerk of the court. The list may be filed at any time and may be changed by you thereafter as necessary; however, unless it is filed before the judgment becomes final, it will not be effective as to any execution or garnishment issued prior to the filing of the list. Certain items are automatically exempt by law and do not need to be listed; these include items of necessary wearing apparel (clothing) for yourself and your family and trunks or other receptacles necessary to contain such apparel, family portraits, the family Bible, and school books. Should any of these items be seized, you would have the right to recover them. If you do not understand Your exemption right or how to exercise it, you may wish to seek the counsel of a lawyer.

## AFFIDAVIT

To the best of my information and belief, after investigation of Defendant's employment, I hereby make affidavit that the Defendant is/is not a member of a military service.

\_\_\_\_\_  
ATTORNEY FOR PLAINTIFF OR PLAINTIFF

SWORN TO AND SUBSCRIBED BEFORE ME

This \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_.

\_\_\_\_\_  
Notary Public.

My term expires: \_\_\_\_\_

## APPEAL

From the judgment on the reverse hereof, the  
\_\_\_\_\_  
prayed an appeal, with notice filed  
\_\_\_\_\_, \_\_\_\_\_, 20\_\_\_\_.

To the Circuit Court which is granted upon  
Pauper's Oath or Appeal Bond.

This \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_\_.

\_\_\_\_\_  
Judge of the Court of General Sessions

Division No \_\_\_\_\_

**\*\*NOTICE\*\***

The American with Disabilities Act prohibits discrimination against any qualified individual with a disability. The State of Tennessee does not permit any person to be denied access to judicial programs based on physical or mental disability. If necessary, the court will provide reasonable modifications to provide access to its services to qualified individuals with disabilities.

If you need assistance, have questions, or need additional information, please contact the Local Judicial Program ADA Coordinator:

Elizabeth Golem ADA Coordinator City-County Building  
400 Main Street, Suite 149 Knoxville, Tennessee 37902  
Voice Phone: 865-215-4437 TTY: 865-215-2497  
Elizabeth.Golem@knoxcounty.org